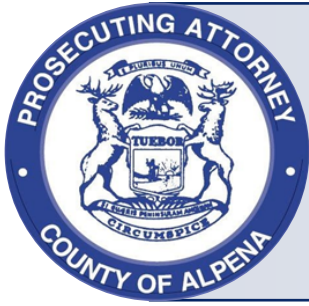




CYNTHIA M. MUSZYNSKI
Alpena County Prosecuting Attorney

Nancy A. Ward
*Chief Assistant
Prosecuting Attorney*

Alyssa Miller
*Assistant
Prosecuting Attorney*

Julie A. Jackson
*Victim Assistance
Coordinator*

MEMORANDUM

TO: FINANCE COMMITTEE (for submission at the 7-14-2026 meeting)

FROM: CYNTHIA MUSZYNSKI, ALPENA COUNTY PROSECUTOR

RE: BUDGET INCREASE REQUEST

DATE: 6-23-2026

There are currently no more funds available in PA Line Item #101.296.813.000 to pay for transcripts that are necessary and required for Trials, Appeals, etc. Further, the funds currently budgeted for all other PA Line Items for 2026 will be used (or may need to be adjusted slightly) by the end of 2026. Therefore, a budget increase is being requested as follows:

Requested Amount: \$3,000.00

Increasing Line Item: 101.296.813.000

It is necessary to order and pay for all transcripts necessitated by criminal trials, preliminary examinations, appeals, etc. in a timely manner, as a course of prosecution. There is no way to estimate exactly what expense will be incurred. However, if we use the first half of 2026 expenses as the basis for the second half of 2026, we anticipate this request will cover the upcoming charges.

Thank you for your consideration.