

**RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY**

WHEREAS Minnesota Statutes, section 205A.06 establishes the processes regarding affidavits of candidacy for election to a school board, including the requirement for publishing notice of the first and last dates on which affidavits of candidacy may be filed.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No.51, Foley Public Schools District State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 51 shall begin on July 14, 2026 and shall close on July 28, 2026. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00** o'clock p.m. on July 28, 2026.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT
SCHOOL DISTRICT NO. 51
Foley Public School
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 51 shall begin on July 14, 2026, and shall close at 5:00 o'clock p.m. on July 28, 2026.

The general election shall be held on Tuesday, November 3, 2026. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk at 840 Norman Ave N, Foley- MN 56329. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more or will be upon assuming office, will have maintained residence in the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election, except as authorized by Minnesota Statutes, section 204B.06, subdivision 9, and have not been convicted of an offense for which they are required to register as a predatory offender under Minn. Stat. 243.166.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on July 28, 2026.

The motion for adoption of the Resolution was made by Member _____, duly seconded by Member _____,

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted by Independent School District No. 51,
Foley Public Schools, State of Minnesota, this 20 day of July , 2026

By: _____

School Board Chair

By: _____

School Board Clerk

Dated: July 20, 2026

BY ORDER OF THE SCHOOL BOARD

/s/ Wayne Wilson
School Board Clerk

NOTES

1. Relevant Minnesota Election Laws
[Minnesota Statutes, section 204B.06](#) (Filing for Primary; Affidavit of Candidacy)
[Minnesota Statutes, section 205A.06](#) (Candidates, Filing)
2. Adoption of this resolution is discretionary; publication of the notice is mandatory.
3. Minnesota Statutes, section 205A.06, subdivision 2 states, "At least two weeks before the first day to file affidavits of candidacy, the school district clerk shall publish a notice in the official newspaper stating the first and last dates on which affidavits of candidacy may be filed in the clerk's office and the closing time for filing on the last day for filing. The clerk shall post a similar notice in the administrative offices of the school district at least ten days before the first day to file affidavits of candidacy."
4. The 2025 Minnesota legislature amended Minnesota Statutes, section 205A.16 by adding the following: "The school district clerk shall notify the official responsible for preparing the ballot of the names of the candidates placed on the ballot, any changes to candidates, and other information necessary to prepare the ballot. The notification must be made within one business day of receiving the filing or change or immediately following the close of the filing period, whichever is sooner, unless the clerk and official agree to an alternative notification timeline."

5. **The Minnesota Secretary of State's office takes the position that the office of the school district office must be open until 5:00 p.m. to receive filings on the last day for filing.
6. **In school districts that have adopted a resolution to choose nominees for school board by a primary election**, affidavits of candidacy must be filed with the school district clerk no earlier than the 84th day and no later than the 70th day before the second Tuesday in August in the year when the school district general election is held.
7. **Through December 31, 2025 in all other school districts**, affidavits of candidacy must be filed no earlier than the 98th day and no later than the 84th day before the school district general election.
8. **Beginning on January 1, 2026 in all other school districts**, affidavits of candidacy must be filed no earlier than the 112th day and no later than the 98th day before the school district general election.

CITY, TOWN, SCHOOL DISTRICT, & SPECIAL DISTRICT		FILING OFFICER MUST COMPLETE
	Affidavit of Candidacy Information on this affidavit is public data unless noted as private. See the reverse side for more filing information.	Filing # _____ Fee Amount \$ _____ Circle payment method: Cash Card Petition Check # _____ ☐ Viewed ID or proof of residence ☐ Reviewed affidavit for completeness
Candidate Information		
Candidate name as it will appear on the ballot: _____ Clearly write or type in mixed upper- and lower-case Include punctuation and accents No professional titles Candidate name pronunciation sounds like: _____ If left blank, the accessible ballot marking device's default pronunciation of your name will be used Office sought: _____ District/Seat number if applicable: _____		
Contact Information		
Email non-government: _____ Phone number: _____ Check box if you do not have email If you check both this box and the private box below, you must provide an address in Campaign Contact		
Residence Address		
REMAIN PRIVATE Both boxes must be checked ☐ I request that my residence address be classified as private data. ☐ I have completed the Address of Residence Form on the next page. OR NOT PRIVATE Must provide if boxes to the left are not checked Residence street address: _____ City: _____ State: _____ Zip code: _____		
Campaign Contact		
Campaign address Optional unless private boxes checked and no email provided: _____ City: _____ State: _____ Zip code: _____ Campaign website Optional: _____ can be updated with filing officer any time		
Affirmation & Signature I swear (or affirm):		
- This is my true name or the name by which I am generally known in the community. - I am eligible to vote in Minnesota. - I have not filed for the same or any other office at the upcoming primary or general election (unless authorized by Minn. Stat. 204B.06, subd. 9). - I am, or will be on assuming office, 21 years of age or more. - I will have maintained residence in this district for at least 30 days before the general election. - I have provided valid identification or documentation of proof of residence authorized in Minn. Stat. 204B.06, subd. 1b that matches the residence address information provided on this affidavit or on a separate form, if address is classified as private data. - I have provided my phonetic name pronunciation above or I certify that I am directing the official responsible for programming materials for the election to use the applicable technology's default pronunciation of my name. - If filing for School Board Member: I also swear (or affirm) I have not been convicted of an offense for which registration is required under Minn. Stat. 243.166. - I meet any other qualifications for this office prescribed by law.		
Candidate signature: _____ Date: _____ Signature of notary public or other officer empowered to take and certify acknowledgment: _____ Subscribed and sworn to before me this _____ day of _____, 20____		
		Notary stamp

Minnesota Secretary of State
Affidavit of Candidacy Form and Reminders

All information on the affidavit of candidacy is considered public data.

Candidate Name

- Clearly write name in mixed upper- and lower-case letters, including punctuation and accents.
- It must be the name as commonly known in the community and cannot include titles.

Party

- Partisan offices are US President, US Senator, US Representative, Governor, Lt. Governor, State Auditor, Attorney General, Secretary of State, MN Senator, and MN Representative.
- Candidates for partisan office that are not affiliated with a major political party must file a valid petition along with their affidavit of candidacy. See mnvotes.gov for list of current major parties and petition requirements.

Contact and Residence Information

- Phone, email, and all address information is optional for federal, judicial, county attorney, and county sheriff candidates.
- All other candidates must include phone number.
- All other candidates must include non-government issued email address unless they do not have one.
- If candidates check the "My residence address is to be classified as private data" box, they must also submit the Address of Residence form and enter a Campaign Address on this affidavit.
- Residence address must be where candidate lives. The residence address cannot be a PO Box.
- Candidates may contact their filing officer later to update the campaign information.
- When filing, candidates must provide ID or other documentation authorized in *Minn. Stat.* 204B.06, subd. 1b that matches the residence address.

Timeframe for Filing & Fees

- Affidavits must be submitted during the designated filing period, with the noted exception below.
- Regular filing periods are listed at mnvotes.gov. Contact the filing officer for special election filing periods.
- Affidavits may be mailed in or dropped off by others, but must 1) be notarized, 2) include a copy of identification or other documentation authorized in *Minn Stat.* 204B.06 subd. 1 that matches the residence address on the affidavit, 3) have all other required information completed, and 4) have payment for filing fee included. Completed affidavits and filing fees must be received by the filing officer within the filing period.

Exception: candidates for federal, state, or county offices (*Minn. Stat.* 204B.09 subd. 1a) or candidates for municipal office (*Minn. Stat.* 205.13 subd. 1b) who will be absent from the state during the filing period may submit the affidavit early.

- Statutory filing fees are listed at mnvotes.gov. Charter cities may have other fees, contact the city clerk for details.

Where to File

- Federal candidates must file with the Office of the Secretary of State (OSS).
- Candidates for state and judicial offices may file with OSS or auditor of county of residence.
- County offices (including soil & water district) file with county auditor.
- City, town, school candidates file with their city, town, or school clerk.
- Hospital district candidates file with city or town of residence, or with county auditor if in unorganized territory.