



Catalina Foothills Unified School District #16
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BOARD AGENDA ITEM

ITEM NO: 5.12

BOARD MEETING DATE: Tuesday, May 26, 2026

CONSENT AGENDA ITEM: Approval of Authorization for District
Representative for Request for Proposal (RFP)
Procurements for Fiscal Year 2026-2027

SUBMITTED BY: Lisa Taetle, Director of Finance

PRESENTED BY: Denise Bartlett, Superintendent

State procurement rules require that the Governing Board, except for certain trades, approve the use of the RFP process.

The RFP process is valuable for procurements where factors other than cost are important in making a procurement decision. In a standard bidding circumstance, the Invitation for Bid (IFB) process is used, and the award is made to the lowest responsive and responsible bidder.

I am requesting Governing Board authorization to determine when to utilize the RFP process for procurements regardless of dollar value for Fiscal Year 2026-2027. This will facilitate the issuance of these RFPs. All RFP and IFB awards will be brought before the Governing Board for approval as they are today.

RECOMMENDED MOTION: I move the governing board approve the delegation of the authority to determine when to utilize the RFP process for all procurements regardless of value for fiscal year 2026-2027 to Lisa Taetle, as presented.