



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
APPROVED BY: Tyler Bridges, Superintendent
DATE: February 10, 2026

AGENDA ITEM:

Annual Activity Account Fund Raising Projects for FY 2025-2026

BOARD ACTION REQUESTED:

Motion to Approve Annual Activity Account Fund Raising Projects for FY 2025-2026

BACKGROUND INFORMATION:

Fund Raising project bring additional revenue into activity accounts. They are typically approved on the accounts Annual Activity Fund Planning Packages. However, when fund raising projects become available throughout the year that are not listed on the accounts Annual Activity Fund Planning Packages, it must be presented to the Board for approval.

STILLWATER BOARD OF EDUCATION

CFB-E1

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 25/26 Sponsor Name: Rebecca Palmatary

Name of Activity Fund: Pioneer Robotics Account No: 932

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Parking at Sprouts for Boys From OK Concert

PURPOSE OF RAISING FUNDS:

Offset cost of tournaments.

FUNDRAISER DATES: START 4/11/26 END 4/12/26

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. 2,000 - EST. EXP. 0 = EST. PROFIT 2,000

Rebecca Palmatary
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

James Miller
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2025-26 Sponsor Name: Brandon Bowman

Name of Activity Fund: Vocal Music Account No: 949

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Donation Drive - Families and community partners.

PURPOSE OF RAISING FUNDS:

Funds from this fundraiser will cover the student costs of contest fees, music/supplies, awards, travel or field trips and apparel.

FUNDRAISER DATES: START 01/20/2026 END 05/01/2026

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. \$ 4,500.00 - EST. EXP. \$ 0.00 = EST. PROFIT \$ 4,500.00

Sponsor Signature: [Handwritten Signature]

Principal Authorization: [Handwritten Signature]

Athletic Director Authorization (applicable only if athletic fundraiser)

Board of Education Approval Date

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

Sponsor Signature

Financial Secretary Signature

RECEIVED JAN 06 2026

[Handwritten initials]

FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2025-2026 Sponsor Name: Aprill Raines

Name of Activity Fund: SHS Vocal Music Account No: 949

DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):

Online donations and snack product sales

PURPOSE OF RAISING FUNDS:

Student activities, travel expenses, workshop registration fees

FUNDRAISER DATES: START 9/2/2025 END 12/5/2025

ACCOUNT OF MONEY TO BE RAISED:

EST. INC. 2500 - EST. EXP. 0 = EST. PROFIT 2500.00

SPONSOR SIGNATURE: Aprill Raines

ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION: Walter R. Howell

BOARD OF EDUCATION APPROVAL DATE

FUNDRAISER CLOSEOUT

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE