



DATE: June 8, 2026
TITLE: Unrequested Leave of Absence of one Assistant Principal
TYPE: Action
PRESENTER: Sue Stark, Director of Human Resources

BACKGROUND: At the January 5, 2026, board meeting, the board authorized the administration to explore cost-saving measures and operational efficiencies should the district experience a significant change in funding for the 2026–2027 school year.

RATIONALE: The district is projected to lose approximately \$2.5 million in compensatory revenue due to changes in the State of Minnesota funding calculation. Combined, these factors represent an estimated \$4.25 million decrease in revenue for the 2026–2027 school year.

RECOMMENDATION: Administration recommends that the school board approve the attached resolution placing Assistant Principal Dr. Raymond Diaz on unrequested leave of absence effective June 30, 2026.

Resolution Proposing Placement of a Principal
on Unrequested Leave of Absence

_____ introduced the following resolution and moved its adoption:

BE IT RESOLVED by the School Board of Independent District No. 492, as follows:

Whereas, the School Board adopted a resolution proposing that Dr. Raymond Diaz, a Principal of said District, be placed on unrequested leave of absence without pay or fringe benefits, at the end of the 2025-2026 school year effective June 30, 2026. Said action was taken in accordance Minn. Stat. 122A.40, subd. 10 upon the grounds described in said statute and which are specifically as follows: discontinuance of position, lack of pupils and financial limitations.

WHEREAS, said written notice of the proposed placement on unrequested leave of absence was received by Dr. Raymond Diaz by personal service on May 13, 2026 and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence contained a statement setting forth the reasons for the proposed placement as well as a statement that Dr. Raymond Diaz was entitled to a hearing before the School Board provided they make a request in writing within fourteen days , of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Dr. Raymond Diaz to the School Board's proposed action, and

WHEREAS, no written request for a hearing was received by the District from Dr. Raymond Diaz as of May 27, 2026 and

WHEREAS, said failure to make written request for a hearing within fourteen days after receipt of notice of proposed placement on unrequested leave of absence constitutes acquiescence by Dr. Raymond Diaz to said placement on unrequested leave of absence;

BE IT HEREBY RESOLVED, by the School Board of Independent District No. 492 that Dr. Raymond Diaz be and hereby is placed on unrequested leave of absence as a principal of Independent District No. 492 on the grounds of discontinuance of position, lack of pupils

and financial limitations at the end of the 2025-2026 school year effective June 30, 2026, in accordance with the District master agreement and pursuant to M.S. 122A.40, Subd. 10. without pay or fringe benefits.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said principal and that an affidavit of the same be placed in his personnel file with a copy of the notice and resolution.

The motion for the adoption of the foregoing resolution was duly seconded by

Member _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against:

Whereupon said resolution was declared duly passed and adopted.