



Howard Lake-Waverly-Winsted High School

8700 Co. Rd. 6 SW, Howard Lake, MN 55349

"Excellence through Education"

Jason Mix, Principal



Wednesday, February 10, 2021

To: HLWW School Board

From: Jason Mix, High School Principal

RE: FMLA Leave of Absence

I received a request from Mrs. Brittany Graves to be placed on a FMLA leave from on or around May, 10th, 2021 through the end of the current school year and resuming at the start of the 21-22 school year until October 3rd, 2021 for the birth of her new child. I request that you approve this leave.

Thank you,

Jason Mix, High School Principal