

WESTWOOD ISD FUNDRAISER APPROVAL FORM

DEADLINE: Fundraiser request forms are **due** to the campus office **one week prior** to the Board meeting. Forms submitted after this deadline may be deferred to a future meeting.

Organization: Westwood Elem ^{OTUCO} Campus: _____ Date Submitted: 03/26/24
Fundraising Event: Field Day Requested Date(s): March 30 - April 30th
Vendor (if applicable): Long Star Apparel
1317 TX - 250 Loop Palestine, TX Address City/State Telephone N/A
Items to be Sold: Tshirts
Price per Item: \$ 10 Will Customers Pay in Advance?: Yes

Minimum profit to organization: 50% (explain if less): They are calling to us for \$9 we will call for \$10 in hopes this makes it affordable for all, but still covering \$1 per shirt.

If no vendor is involved, list event location: _____
Estimated start-up cost to organization: \$ _____
Price charged to customers: \$ _____
Will donations be accepted? Yes No

I, Minanda Vanner, am submitting this fundraising request prior to the start of any fundraising activities. I understand that I am responsible for ordering and distributing merchandise, collecting all funds, and submitting those funds to the office for deposit into my activity account. At the conclusion of the fundraiser, I will complete this form and return it to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

Kayla Wauer 3-30-24 / _____ / _____
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total proceeds collected: \$ _____ Total deposited into activity account: \$ _____
Total vendor invoice: \$ _____
Expenses incurred for fundraiser (advertising, t-shirts, supplies, etc.): \$ _____
Total profit to organization: \$ _____
I, _____, understand that these funds will not be available until this form is completed and returned to the campus office.