

Mt. Harrison High School



**Respect
Integrity
Success
Empowerment**

Student/Parent Handbook 2026-2027

BELL SCHEDULE

1st Hour- 8:05-9:20

2nd Hour-9:22-10:37

3rd Hour- 10:39-11:54

Lunch- 11:54-12:24

4th Hour 12:24-1:39

Homeroom- 1:41-2:01

5th Hour- 2:03-3:18

**1431 17th Street Heyburn, ID 83336
(208) 436-6252 Phone © (208) 436-4746 Fax**

Empowering Success

Welcome to Mt. Harrison High School. We look forward to working and learning with you. We are here to help you succeed.

SCHOOL HOURS:

Monday thru Thursday 8:05AM - 3:18PM

DISTRICT MISSION STATEMENT:

“The Minidoka County School District is dedicated to developing the whole child in an atmosphere of excellence, characterized by mutual respect, shared responsibility for learning, and academic rigor which facilitates success in all aspects of life.”

MHHS VISION STATEMENT:

“MHHS’ students - empowered to **R*I*S*E** through exceptional educational opportunities, building integrity and resilience for success as scholars and citizens.”

Respect * Integrity * Success * Empowerment

STUDENT HANDBOOK:

The student handbook is not all-inclusive. It is supported by the rules and policies of the Minidoka School District. School policies and rules are available on the website at www.minidokaschools.org

MT. HARRISON EDUCATIONAL TEAM:

Principal- Dr Maggi Spagnolo

mspagnolo@minidokaschools.org

Secretary- Lucero Navarrete

lnavarrete@minidokaschools.org

Counselor- Courtney White

cwhite@minidokaschools.org

Special Education- Lisa Squire

lsquire@minidokaschools.org

Childcare- Shannon Stephens

sstephens@minidokaschools.org

Kitchen Manager- Lori Martindale

lmartindale@minidokaschools.org

Custodians

Robin Taylor robtaylor@minidokaschools.org

Miriam Gil miriamg@minidokaschools.org

Teachers

Julie Espinoza jespinoza@minidokaschools.org

Jessica Genius jgenius@minidokaschools.org

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Scott Heins sheins@minidokaschools.org

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Angela Schneider aschneider@minidokaschools.org

Zelma Woodward zwoodward@minidokaschools.org

Tasia Youngstrom tyoungstrom@minidokaschools.org

APPLICATION PROCEDURES:

Applications are available at the front office at Mt. Harrison or Minico High School.

Completed applications may be turned in to the Mt. Harrison front office

- In person or by mail 1431 17th Street in Heyburn, Idaho 83336
- Via email mspagnolo@minidokaschools.org

ENROLLMENT QUALIFICATIONS:

As per Idaho Code 33-1001 (3a), students must meet specific qualifications to attend MHHS. There are two groups in which they may qualify, they are as follows:

Three (3) of the following criteria in Column A, or any one (1) criteria in Column B.

Column A	Column B
Has repeated at least one grade.	Has a documented or pattern of substance abuse.
Has absenteeism that is greater than 10% during the preceding semester.	Is pregnant or a parent.
Has an overall grade point average that is less than 1.5 (4.0 scale) prior to enrolling in an alternative secondary program.	Is an emancipated or unaccompanied youth.
Has failed one or more academic subjects in the past year.	Is a previous dropout.
Is below proficient, based on local criteria and/or state standardized tests.	Has serious personal, emotional, or medical issue(s).
Is two or more credits per year behind the rate required to graduate or for grade promotion.	Has a court or agency referral.
Has attended three (3) or more schools within the previous two (2) years, not including dual enrollment.	Demonstrates behavior that is detrimental to their academic progress.

Students must be 14 to 21 years of age and must have completed the 8th grade to be eligible to attend MHHS.

CALENDAR:

Trimester 1

August 24- November 12

Showcase Nov. 5, 5-6 PM

Trimester 2

November 16- February 25

Showcase Feb. 18, 5-6 PM

Trimester 3

March 1- June 3

Showcase May 20, 5-6 PM

GRADING PROCEDURES AND TRANSCRIPT CREDIT:

At MHHS students have the possibility of earning *five credits each* trimester. With three (3) trimesters in a school year and a full year homeroom credit, a student may earn *sixteen* credits per year. Arrangements may be made for additional credits through school-to-work credits, challenge tests, courses from Minico High School, and other means approved by administration. If a student receives a passing grade in a course, but exceeds the 90% attendance policy, they will receive an “FA” (no credit) and will be required to make up the credit in credit recovery or by repeating the course. The grade a student earns at the end of each quarter will be placed on their permanent record.

<u>Grading Scale Percentage Letter Grade GPA Rating</u>		
90- 100% A	70-79% C	59 or below F
80-89% B	60-69% D	P/F

Pass/Fail courses are not included in student GPA. Students need 46 credits to graduate from MHHS. In addition, a student must be enrolled at MHHS at least 1 full quarter.

MHHS DIPLOMA REQUIRED CREDITS BY ACADEMIC CATEGORY:

English (8)	Digital Literacy (1)	Health including CPR(1)
Any Math (2)	Science (6)	Humanities (2)
Algebra (2)	US History (2)	Electives (16)
Geometry (2)	Economics (1)	
Speech (1)	American Government (2)	Total 46

Students are also required to complete a Senior Project, and pass a Civics Test to meet graduation requirements.

EARLY GRADUATION:

Students graduating prior to their cohort graduation year must complete all graduation requirements, have completed a full 3 years of high school, and have a cumulative high school GPA of 2.5 or higher.

ATTENDANCE:

Absences

For every single absence, the parent/ guardian/ support person needs to call the school 208-436-6252 within 24 hours of the absence. Medical, court, and funeral documentation must be provided within 24 hours of the student’s return to school.

Credit

Whenever a student is not present in a class at least 90% of the time [**six (6) per trimester are allowed**], **the credit for that class will be denied**. All absences count toward the 90% attendance requirement, except:

- Absences excused by a doctor’s note or appointment confirmation
- Absences due to mandatory court business
- Absences due to participation in school activities
- Absences due to funeral attendance

Appeals Process

Students are required to be in attendance 90% of the time. Any student attending less than 90% who has experienced extenuating circumstances may appeal for credit which may or may not be granted.

Excessive absences are defined as exceeding the 90% attendance policy [**six (6) per trimester are allowed**] without appropriate documentation. Students who exceed the 90% attendance policy may be referred to Juvenile Court (under 16 years of age) and/or the school may request the Idaho Transportation Department suspend a student's driver's license, under 18 years of age. (Idaho Code 49-303A).

Makeup Work

Make-up work is allowed for students with any type of an absence; however, grades earned may be subject to a reduction due to unexcused absences/truancies. The classroom teacher will provide the student or the parent/guardian who requests make-up work with the information necessary to complete the make-up work.

A student will be allowed two (2) days for each day of absence to make up new material. It is recommended that make-up work be completed within six (6) school days from the date of return after the absence unless exceptions are made by the principal/designee. **Except in extenuating circumstances, assignments or tests that were announced prior to the student's absence are due on the day that the student returns to school.**

Teachers may make exceptions to this policy in cases of term papers, labs, videos, group assignments, or long range projects as long as students are informed of the different requirements at the beginning of the assignment. Students are not allowed to take final exams early except when approved by the teacher.

CHECKING OUT OF SCHOOL:

If it becomes necessary for a student to leave school during the day, he/she must check out through the attendance office with parental/guardian permission **BEFORE** leaving school grounds. **Students who leave school and do not return with a doctor or court note may not return to school the same day.**

ALLERGY ALERTS AT MT. HARRISON (NO Latex or fragrances)

Due to life threatening allergies, latex and strong fragrances are not allowed at Mt. Harrison High School. Be aware this includes latex balloons, latex gloves, and poinsettias.

Students are not permitted to carry perfumes, aerosols, scented lotions, or other scented products inside the school. If these items are found in the student's possession, they will be taken by administration and returned to parents upon request.

CLOSED CAMPUS/FOOD AND DRINK:

The school campus is closed. This means that students will not be allowed to leave campus except to go to Minico for scheduled classes, medical, and court appointments. Hot lunches are available at MHHS. Free and reduced applications are available from the office and lunchroom. Students may pre-pay for lunches.

MHHS does not allow lunches or other food/ drinks to be delivered by businesses for students. As a closed campus school, students are NOT allowed to leave for lunch. **A parent or guardian may bring food to school for his/her student ONLY. Food may be delivered to the office prior to the scheduled lunch time.** Any food delivered after lunch will be held for the student until the end of the school day.

*Food and drink in the classroom is at the discretion of the teacher.

SCHOOL EXPECTATIONS:

Mt. Harrison is a safe place for all. All students are expected to behave in such a way that will allow themselves and others to progress toward their academic goals. Students who demonstrate behaviors that are disruptive or dangerous may be asked to leave the school and face expulsion or revocation of enrollment.

Classroom Expectations

R-respect	I-integrity	S-uccess	E-mpower
- Listening to the teacher - Listening to other students - Students treating each other well - Respect for individuals	- Doing your own work - Working even when the teacher isn't watching - Speak well of each other - Contribute to groupwork - Return to the room promptly	- Producing your own work - Confidence - Taking pride in your work	- Asking for help when you need it - Helping others - Being prepared - Arriving on time - Getting what you need without disruption

Schoolwide Expectations

	Lunch room	Hallway/ Restroom	Classroom	Parking Lot/ Backyard
Respect	- Pickup after yourself - Be polite to staff - Only touch food on your own plate	- Quiet voices - Walk with purpose - Dress appropriate for school - Keep hands etc. to yourself	- Cell phones are put away and silent - Value time/ space - Use appropriate language/ topics	- Share equipment - Take your turn leaving the parking lot - Borrow equipment from the office after the bell
Integrity	- Wait in your spot in line - Take only items you paid for - Eating outside the lunchroom- return trays/ utensils	- One in restroom at a time - The school stays nice and usable - Value our custodians' work	- Attend School - On time for class - Avoid disturbing learning - Your own work - Missing when it does not disturb learning	- Drive carefully - Clean up after yourself - Participate in positive activities
Success	- Everyone can eat in peace - A clean lunchroom	- In class on time - Those who need to use restroom can - Learning not disturbed in any classroom	- Active engagement - Good discussions - Learning	- No accidents - Lunchtime is fun - The backyard stays clean and usable
Empowerment	Students and staff monitor themselves	Students use passes and return to class without disturbing instruction	- Prepared for class (including tech) - Ask questions - Keep track of grades/ credits	Ask a staff member to accompany you if you need to access your car

Students on IEP plans and/or 504 plans must be disciplined according to regulations contained in the IDEA act of 1997.

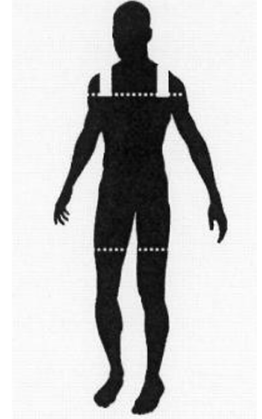
Students may not attend any school function that day or days that they have been suspended from school for disciplinary reasons, in addition to any other consequences.

NOTE: School rules apply while traveling to or from school, at school and when going to or from and while attending any authorized school function.

MHHS STUDENT DRESS CODE:

Students are permitted to wear the following at school each day:

- In accordance with district policy, students should be completely covered from shoulder to mid thigh
- Clothing with straps or sleeves greater than 1 inch in width or have clothing worn under or over them
- Pants, skirts, or shorts that are worn at the waist. Belts are not required, but if worn, must be in loops and are not to hang down
- Holes in pants, as long as they are below mid-thigh
- Only one pair of pants and/ or shorts may be worn at a time
- Attire or grooming that is free from depicting or advocating violence, criminal activity, gang activity, use of alcohol or drugs, pornography, are obscene, lewd, indecent or offensive
- Safe for the student and those around them (items not deemed safe include studs, spikes, chains-including those attached to wallets)
- Head Coverings are not to be worn in the building except during special dress-up days or fundraisers
- For safety reasons shoes must be worn at all times (flip flops, slides, and slippers are not permitted)
- Medical or religious exceptions are permitted with **prior** approval of the principal
- Occasionally the school will allow for “special dress” days. On those days, specific guidelines will be provided
- Administrators shall use reasonableness and have discretion to determine the appropriateness of attire



PERSONAL VEHICLES:

Student vehicles must be parked in the south parking area. Students may not enter parking areas without staff during school hours unless they have checked out at the office and are leaving school grounds.

MEDICINE FOR STUDENTS:

Students are not to give medication to others. Do not ask anyone (including teachers) for medication.

The administration of medicines to students by school employees is not allowed in most cases. Approval for administering medicine will be given only in extreme cases and in accordance with district policy.

SEARCH AND SEIZURE:

While on school grounds, the administration and/or resource officers reserve the right to search and seize any materials in violation of school policy. This search and seizure can include vehicles on school premises, backpacks, bags, purses, etc. This can be done at any time there is reason to believe a student may be in

violation of school policy. At the request of administration, law enforcement may bring dogs into the school to search vehicles and/ or backpacks/ bags.

STUDENT USE OF ELECTRONIC DEVICES:

The use of any electronic device, such as cell phones, tablets, USB drives, or any other privately owned device that is used for audio, video or text communication in school will be governed by MCSD Policy 3265.

Students need to know that:

- **Devices must be kept out of sight, turned off or silenced, and may not be used during school hours.**
- The school will not take responsibility for damage to or the loss of any device.
- **Students are not allowed to bring any headphones to school-they may purchase authorized headphones directly from the school.**
- **Students are not to take any pictures of other students or staff without permission of the person in the photograph. This includes all videos and photos including Snapchat.** Violations of this rule may include detention, confiscation of cell phone, and/or suspension. Repeated or extreme offenses may result in recommendation for expulsion. *except in official capacity as a yearbook or newsletter photographer.
- **Disciplinary Action** (Policy 3265)
- Students violating the provisions of this policy are subject to disciplinary action, including but not limited to detention, and/or **confiscation of the device until it is retrieved by the student's parent/guardian.** Violation of this policy may also result in suspension or expulsion, as described in Policy 3330 Student Discipline and Policy 3340 Corrective Actions, Punishment, and Denial of Enrollment.

INTERNET POLICY:

Each student, and his/her parent or guardian, is required to read and sign the Form 3270F Internet Access Conduct Agreement, as per MCSD Policies 3270 and 3275.

CARE OF SCHOOL, BOOKS, AND EQUIPMENT:

Students are responsible for any equipment or books issued to them. If the books or electronic devices are damaged or lost, the student will be expected to pay for the value of the lost or damaged book or device. Students may not alter school issued Chromebooks. This includes painting, writing on, adding stickers, etc. Violations of this will result in a fine up to the value of the Chromebook.

ACADEMIC HONESTY:

Academic honesty is highly valued at MHHS. All MHHS students are required to submit work that represents their original words, ideas, or products. Consequences are at the discretion of the teacher. They can include redoing the assignment, receiving a zero for the assignment, and/ or loss of credit for the course

MHHS CHILDCARE:

MHHS provides childcare for children of enrolled students for a nominal fee. Information concerning cost, meals and supplies about the daycare is provided at the office. **Only parents of children at the daycare may enter the daycare room without approval of building administration. For safety reasons, during emergencies parents may not go to the daycare. Children will be reunified with parents as safety permits.**

SAFETY DRILLS:

The school will hold monthly fire drills. Other drills that may occur periodically include but are not limited to Hall check drills, Lockdown drills, and other drills recommended by the school district.

STUDENT SHOWCASE:

Student Showcase will be three times a year for one hour from 5:00-6:00 p.m. Students are expected to be at their presentation station during the Student Showcase. Students will choose one item from each class to present in physical and/or digital form. Students should dress professionally. Participation in the Showcase will count toward a portion of the grade in every class. Students may request an alternative assignment if they cannot attend the Showcase. Requests must be made at least one week prior to the Showcase.

Student Showcase Dates:

Trimester 1

August 24- November 12

Showcase Nov. 5, 5-6 PM

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