

April 13, 2026 - Regular Board Meeting  
Monday, April 13, 2026 5:30 PM Eastern

Elk Rapids High School Library  
308 Meguzee Point Dr  
Elk Rapids, MI 49629

Jennifer Brown: Absent  
Jeff Hill: Present  
Tara Kribs: Present  
Steven Merchant: Present  
Scott Moore: Present  
Sherry Steffen: Present  
Shana Wojtowicz: Present  
Present: 6, Absent: 1.

### **I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE**

#### Board of Education:

President Jennifer Brown	Trustee Shana Wojtowicz
Vice-President Tara Kribs	Trustee Jeff Hill
Secretary Sherry Steffen	Trustee Steven Merchant
Treasurer Scott Moore	

#### Central Staff:

Superintendent Bryan McKenna  
Executive Assistant Kortni Huron

### **II. CHANGES AND ADDITIONS TO THE AGENDA**

To approve the agenda with no changes or additions. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Jennifer Brown: Absent, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea  
Yea: 6, Nay: 0, Absent: 1

### **III. SPECIAL PRESENTATION - STAFF/STUDENT SPOTLIGHT**

- Cherryland Middle School
  - SLAM Students
- Elk Rapids High School Winter Athletics
  - Brett Graham

### **IV. COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)**

Time limitations: Fifteen minutes per item, three minutes per speaker per item. Any citizen attending the meeting in person who wishes to address the school board on agenda items only may speak at this time. Person addressing the board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize the citizen before speaking.

None.

## **V. CONSENT AGENDA**

The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by motions to adopt the consent agenda.

### **APPROVAL OF MINUTES**

- March 9, 2026 - Regular Meeting Minutes

### **APPROVAL OF BILLS**

- General Fund - \$343,058.78
- Capital - \$22,450.00
- Bond - \$18,000.00

### **PERSONNEL**

#### **121-26 APPROVAL OF RESIGNATION OF LINDA DART, FOR THE PURPOSE OF RETIREMENT, AS LEAD PRESCHOOL TEACHER**

**RESOLVED:** That the resignation of Linda Dart, for the purpose of retirement, as the Lead Preschool Teacher at Lakeland Elementary, be approved as of June 5, 2026.

#### **122-26 APPROVAL OF RESIGNATION OF MACY PINER AS A TEACHER**

**RESOLVED:** That the resignation of Macy Piner as a Teacher at Elk Rapids High School be approved as of June 5, 2026.

#### **123-26 APPROVAL OF RESIGNATION OF JULIE GREENE, FOR THE PURPOSE OF RETIREMENT, AS A TEACHER**

**RESOLVED:** That the resignation of Julie Greene, for the purpose of retirement, be approved as of June 30, 2026.

#### **124-26 APPROVAL OF RESIGNATION OF SUSAN FLORES, FOR THE PURPOSE OF RETIREMENT, AS A TEACHER**

**RESOLVED:** That the resignation of Susan Flores, for the purpose of retirement, be approved as of June 30, 2026.

#### **125-26 APPROVAL OF RESIGNATION OF CHRIS O'CONNELL AS A COACH**

**RESOLVED:** That the resignation of Chris O'Connell as JV Football Coach be approved as of April 8, 2026.

### **DONATIONS**

None.

To approve the Consent Agenda as presented. This motion, made by Sherry Steffen and seconded by Scott Moore, Carried.

Jennifer Brown: Absent, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore:

Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea  
Yea: 6, Nay: 0, Absent: 1

## **VI. ACTION ITEMS**

### **VI.A. 126-26 APPROVAL OF 2026-2027 DISTRICT CALENDAR PENDING STATE LABOR DAY APPROVAL**

**RESOLVED:** That the 2026-2027 District Calendar be approved, as presented, pending the State Labor Day Waiver final approval.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Jennifer Brown: Absent, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea  
Yea: 6, Nay: 0, Absent: 1

### **VI.B. 127-26 APPROVAL OF ELK RAPIDS HIGH SCHOOL CARPET RFP**

**RESOLVED:** That the Elk Rapids High School Carpet Bid be awarded to Ritsema Associates, as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Jennifer Brown: Absent, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea  
Yea: 6, Nay: 0, Absent: 1

### **VI.C. 128-26 APPROVAL OF UHY/MANER COSTERISAN AUDIT AGREEMENT FOR FISCAL YEAR 2025-2026**

**RESOLVED:** That the Maner Costerisan Audit Scope and Objectives be approved, as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Jennifer Brown: Absent, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea  
Yea: 6, Nay: 0, Absent: 1

### **VI.D. 129-26 APPROVAL OF OVERNIGHT TRIP**

**RESOLVED:** That the Cherryland Middle School 7th-grade overnight trip to Camp LOC dated May 20, 2026 - May 22, 2026, be approved as presented

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Shana Wojtowicz, Carried.

Jennifer Brown: Absent, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea  
Yea: 6, Nay: 0, Absent: 1

## **VII. COMMUNICATIONS FROM THE PUBLIC**

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to

speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.

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### **VIII. DISCUSSION ITEMS**

- Inter-District Cooperative Open Enrollment Agreement 2026-29
- Preschool Programming
  
- Inter-District Cooperative Open Enrollment Agreement 2026-29 - Superintendent McKenna reported that the ISD is close to finalizing this agreement for our region. This would permit the district to open grade levels to Non-Resident students as available. When this agreement is complete and ready for review and adoption, Superintendent McKenna will present it to the board of education.
- Preschool Programming - Superintendent McKenna wanted to celebrate Rachael Birgy for writing and receiving a start-up grant for another GSRP classroom. This grant was awarded at over \$40,000.

### **IX. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

- Garrett Skurnit
  
- **Sherry Steffen also received a Certified Letter from a Whitewater Township resident, and stated during this item on the agenda.**

### **X. MONTHLY BOARD OF EDUCATION FINANCIAL REPORT**

- Presented by Beverly Mobley

### **XI. SUPERINTENDENT REPORT**

- Bond Update
- Capital Projects Update
- Negotiations Update
  
- Bond Update - The final Cherryland Middle School wing has been inspected and opened. The playground, landscaping and parking lots will be completed during the summer of 2026, rounding out the bond project's initial plans.
- Capital Projects Update - The district has 3 RFP's out for bid. These projects include: new carpet in the classrooms at ERHS, new windows at ERHS and Lakeland, and new paint in the gym at CMS.
- Negotiations Update - Superintendent McKenna and Beverly Mobley met with EREA last week, and have a second meeting coming up this week.

### **XII. BOARD OF EDUCATION CELEBRATING SUCCESSES**

Kribs - Celebrated Mill Creek Academy's Variety Show last Friday, and announced that Lakeland's Variety Show is this Friday.

### **XIII. SCHEDULED ACTIVITIES/FUTURE MEETINGS**

- May 1, 2026 - 1/2 Day for Students, PM PD for Staff
- May 2, 2026 - We Are ER Dinner Auction
- May 11, 2026 - Regular Board Meeting

### **XIV. ADJOURNMENT**

To adjourn at 6:37 p.m. This motion, made by Scott Moore and seconded by Sherry Steffen, Carried.

Jennifer Brown: Absent, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 6, Nay: 0, Absent: 1