

SAGINAW PUBLIC SCHOOL DISTRICT

Secondary Wireless Communication Device & Emergency Protocol — 2026–2027

Complies with MCL 380.1303a (Wireless Device Policy) and MCL 380.1308b (Emergency Operations Plans)

Law Reference / Required Alignment

Law	Requirement
MCL 380.1303a	Requires district policy addressing student wireless communication devices during the school day, and includes six mandatory exemptions under subsection (4).
MCL 380.1308b(3)(n)	Requires each building Emergency Operations Plan to include a protocol for when and how pupils may use wireless communication devices during an emergency.

Definition

A wireless communication device is any personal device that can call, text, message, record, photograph, livestream, or connect to the internet — including cell phones and smart phones, smart watches, earbuds and headphones, tablets, personal laptops, gaming devices, and smart glasses.

Daily Collection — Arrival to Dismissal

Students are away from their devices for the full school day. Each building uses one of these methods:

Method	Buildings	What students do
Entrance collection	Saginaw United High School, Thompson Middle School, Success Academy, Saginaw Middle School	Students hand in their devices at the entrance on arrival and pick them up at dismissal. Devices are stored securely during the day.
Classroom lockers	Saginaw Arts & Science Academy, Saginaw Career Complex	Students lock their devices in a numbered cell-phone locker in each classroom for the full class period.

Each building sets its own routines for storage, late arrivals, testing days, and field trips.

Violations & Responses

Violation	Response
First	Device held and returned only to a parent or guardian.
Second	Student loses the privilege of bringing a device to school for the rest of the semester or year. Device returned only to a parent or guardian.
Third	Mandatory parent/guardian conference and suspension under the Student Code of Conduct.
Fourth	Suspension to disciplinary hearing.

Handled under the Student Code of Conduct, Section 3 — C:11 Violation of Building Rules, C:3 Insubordination, C:1 Disruption of School.

Exemptions — MCL 380.1303a(4)

These devices are allowed: medically necessary devices; district-owned devices such as school tablets and laptops; devices the district assigns for instruction; devices required by a student's IEP, 504 Plan, or health plan; limited classroom use a teacher approves for a specific lesson; and emergencies, as covered below. Buildings handle medical and special-education exemptions confidentially.

Emergency Operations Plan — MCL 380.1308b

Each building's Emergency Operations Plan covers when and how students may use devices during an emergency. Students do not need their devices on them.

Situation	Protocol
During an emergency	Devices stay in secure storage and are not retrieved unless a staff member, administrator, or first responder directs it.
Permitted use	A student may use a device only when directed by staff or responders, or to report an immediate threat to life when no adult is available.
Limits	Use cannot interfere with the emergency response or put anyone at risk.
Family contact & reunification	Handled through official district channels, not student phones.
Returning devices	After the all-clear, once it no longer affects building operations.