MCSD #331 Board of Trustees
Regular Board Meeting Minutes
June 15, 2026 DRAFT

Executive Session

1. *THE EXECUTIVE SESSION WILL BEGIN AT 5:00 P.M.*
EXECUTIVE SESSION: Idaho Code 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; (f) legal counsel

A motion was made to move to Executive Session by Trustee Lowder, seconded by Trustee Suchan. Motion carried. Chair Claridge – yes; Vice Chair Kent – yes; Trustees Lowder, Suchan and Moss – yes.

Budget Hearing

Daryl Kent, Business Manager, reviewed how the budget is created. He explained from start to finish how the State determines the money we receive. The District must account for all the money spent within the district. The Budget Hearing concluded at 6:59 p.m.

Board Members Present

The following trustees were present: Chair Claridge, Vice Chair Kent, Trustees Moss, Suchan and Lowder.

Call to Order & Roll Call

Visitor Welcome and Pledge of Allegiance

Agenda Approval A motion to amend the agenda to add a change in the board meeting dates was made by Trustee Suchan, seconded by Trustee Moss. Motion carried. A motion to approve the agenda with changes as previously stated was made by Trustee Lower, seconded by Trustee Kent. Motion carried.

Consent Agenda The consent agenda was approved by unanimous consent.

Discussion

Administrator/Department/Committee Reports

Doug Pease, MCEA updated the board on negotiations. He stated they would hopefully be done by Wednesday. They will be discussing the master agreement language.

Superintendent Report – Mr. Larsen shared there are still many projects underway. The food service summer feeding program is serving more meals than expected.

Athletic Director Position – Mr. Larsen shared that Mrs. Kidd proposed this be an admin position/athletic director. There were some concerns expressed regarding having to cut an admin job and the middle schools and not having a vice principal (West). Several patrons felt that it was important to get the right person for the job to build community relationships. The Board felt all options for the requirements of the job should be considered.

Online School – With declining enrollment, the Board felt it might be beneficial to have an online school. It might offer the flexibility some students need. Ellen Austin stated that the State is moving towards a different kind of program to fill the gaps. If this were to happen, chances are we would lose allocations at some schools. She felt it was better to wait and see what the State is looking at in the future.

Enterprise Fleet Management – Matt Pryor from Enterprise shared information with the board regarding the district maybe moving to a fleet management plan with them. They would handle all of the business by purchasing new vehicles, evaluation of efficiency, etc. This will be put on the agenda next month as an action item.

Minico Pickleball Club – The Rupert Pickleball club would like to start a club at Minico for both Minico and Mt. Harrison students. There has been a huge interest in this. Eric Bair will be the advisor. They would be responsible for transportation of students.

Minico Football Field Lighting – Jacob Catmull shared with the board the bids he has received to replace the lighting on the field. Prices would range from $43,000 for just lights, to $150,000 to replace lights and poles. He is working on fundraising the money for at least the LED lights. The board will review this project when fundraising is complete and the district has a better understanding of where the budget will be.

Patron Comments – No comments

Business

Change in Board Meeting Date in July – A motion was made by approve the change of the date from July 20th to July 27th by Vice Chair Kent, seconded by Trustee Lowder. Motion carried.

Approval of Revised 2024-2025 School Audit – A motion to approve the revised audit as presented was made by Trustee Suchan, seconded by Trustee Moss.

Approval of 2026-2027 Budget – A motion to approve the 2026-2027 budget was made by Trustee Suchan, seconded by Vice Chair Kent. Motion carried.

Approval of Salary Schedules – Daryl Kent reviewed the schedules with the Board. The Board asked that the athletic salary schedule be pulled. A motion to approve all remaining salary schedules without the activities schedule as presented was made by Trustee Suchan, seconded by Trustee Moss. Motion carried.

Approval of 2026-2027 Fees – A motion to approve the fees as presented was made by Trustee Lowder, seconded by Vice Chair Kent. Motion carried.

Football Field Lighting. Although funding isn't available the Board asked Jacob Catmull to continue fundraising for the football lighting and installation.

Minico Pickleball Club – A motion to approve the Minico Pickleball Club as an official Minico high school club was made by Trustee Moss, seconded by Vice Chair Kent. Motion carried.

School Handbooks – A motion to approve school handbooks (Heyburn, Rupert, Minico) was made by Vice Chair Kent, seconded by Trustee Lowder, Motion carried.

School Supply Lists – A motion to approve school supply lists was made by Trustee Lowder, seconded by Trustee Moss. Motion carried.

New/Amended/Deleted Policies

1. Policy 378.00 Student Travel
2. Policy 500.40 Identification Cards
3. Policy 594.00 Classified Staff Payroll
4. Policy 2605 Advanced Requirements Grades 6-9
5. Policy 5220 Assignments and Reassignments/Transfers (Replaces 588.00 Assignments/Transfers)
6. Policy 5414 Parental Leave

7. Remaining 7000 Series Policies — 7405-7700

A motion to approve all of the above policies as presented was made by Trustee Suchan, seconded by Trustee Lowder. Motion carried.

Adjournment

A motion for adjournment was made by Trustee Moss, seconded by Trustee Lowder. Motion carried. Meeting was adjourned at 9:19 p.m.

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Jake Claridge, Chair of School Board

Attest: July 27, 2026

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Megan Anderson, Board Clerk