

To: Board of Education

From: Margo Empen, Superintendent

Subject: Action Item, Approve the Updated Permanent Substitute Job Description – April 15, 2026

PROPOSED MOTION BY THE BOARD OF EDUCATION

That the Board approves the permanent substitute job description, as presented.

Moved by _____; Seconded by _____

YEA	NAY	YEA	NAY
_____ David Fritts	_____	_____ Kathleen Schaefer	_____
_____ Melissa Gates	_____	_____ Jon Wadsworth	_____
_____ Linda LeBlanc-Parks	_____	_____ Linda Wegner	_____
_____ Brandon Rogers	_____		

Background: Attached is the updated job description for a permanent substitute teacher in the district.