

Priest River Lamanna  
Junior/Senior High School



Student Handbook  
2026 - 2027

*Excellence in all we do!*

# *Home of the* **SPARTANS**

596 HWY 57, Priest River, Idaho 83856

*Principal: Vanessa Haggett*

*Assistant Principal: Tommy Hansen*

*Counselor: Janice Mitchell*

*Activities Director:*

ext. 4

Front Office (208) 448-1211 Attendance  
(208) 448-1211 ext. 1 JH Athletics (208)  
448-1211 ext. 2 HS Athletics (208)  
448-1211 ext. 3 Counselor (208) 448 1211

Vice Principal (208)448-1211 ext. 5  
Cafeteria (208)448-1211 ext.6 Registrar  
(208)448-1211 ext. 8

<https://lam.sd83.org/>

**\*\*\*The Priest River Lamanna Junior/Senior School administration may update or revise this handbook at any time by updating and reposting it on our website. Please visit our website for the most current information regarding school policy/guidelines.**

## **Bell Schedules**

| Monday-Wednesday |               |
|------------------|---------------|
| Period 1         | 7:45 - 8:43   |
| Period 2         | 8:47 - 9:46   |
| Period 3         | 9:50 - 10:48  |
| Period 4         | 10:52 - 11:50 |
| JH Lunch         | 11:50 - 12:20 |
| JH Period 5      | 12:24 - 1:21  |
| HS Period 5      | 11:54 - 12:51 |
| HS Lunch         | 12:51 - 1:21  |
| Period 6         | 1:25 - 2:23   |
| Period 7         | 2:27 - 3:25   |

| Thursday Advisory |               |
|-------------------|---------------|
| Period 1          | 7:45 - 8:40   |
| Period 2          | 8:44 - 9:39   |
| Advisory          | 9:43 - 10:02  |
| Period 3          | 10:06 - 11:01 |
| Period 4          | 11:05 - 12:00 |
| JH Lunch          | 12:00 - 12:30 |
| JH Period 5       | 12:34 - 1:29  |
| HS Period 5       | 12:04 - 12:59 |
| HS Lunch          | 12:59 - 1:29  |
| Period 6          | 1:33 - 2:28   |
| Period 7          | 2:32 - 3:25   |

1

## **WELCOME**

Welcome to Priest River Lamanna Junior/Senior High School (PRLHS). We hope you learn more about what makes up Priest River Lamanna Spartan Pride and what services we offer for our student body. A significant amount of information is contained within these pages, and we hope you will find answers and forms of communications to any of your questions.

Our students, faculty, support staff, and administration strive to create a positive school climate by demonstrating mutual respect for everyone that enters our building. PRLHS has a staff that cares deeply about students and student learning. PRLHS supports the West Bonner County School District's mission: *Strive for Greatness!*

“Respect, hard work, and grit” is the theme at PRLHS. Students are constantly encouraged to make educated decisions that will have a positive impact on their future. Students are asked to explore personal interests and to get involved at school. By making good choices and setting goals in their learning and in their personal lives, our students will succeed and excel both in the classroom and in their extra-curricular activities.

## OUR MISSION

Enable *all* students to develop their individual potential by acquiring the knowledge, skills, and values needed to become lifelong responsible, active, and productive members of their community.

## OUR VISION

PRLHS is one of our community's most important investments. By building "better Spartans", we are providing generations of future leaders with the skills and mindset necessary to lead our community. *Excellence in all we do.*

## OUR BELIEFS

- Our school must be a place of mutual respect where staff and students can feel physically and emotionally safe.
- A climate of mutual respect is critical to building a positive learning environment. ● A climate that encourages open communication is important to student learning. ● We believe all students can learn and learning is a lifelong process.
- Students learn best when they are actively involved and engaged.
- Individual strengths should be encouraged and developed.
- Every person at PRLHS is important. Students and staff are equally important. 2

## TABLE OF CONTENTS

◆◆ Nondiscrimination & FERPA Page 4 ◆◆

School Traditions Page 6 ◆◆ Associated Student

Body Page 7 ◆◆ PRLHS/JH Staff Page 8-9

◆◆ School Events Calendar Page 9 ◆◆ District

Calendar Page 10 ◆◆ General Information Pages  
11-20

◆◆ General Information/Campus

Expectations Pages 7-18

- Spartan Way Page 11
- Classroom Norms Page 12
- Freedom of Speech Page 12
- Student Parking Page 12
- Open/Closed Campus Page 13
- Visitors and Guests Page 13
- Mobile Device Policy Page 14

○ Dress Code Page 15

○ Behavior for Subs Page 16

○ Lockers Page 16

○ Student Interactions Page 16-17

○ Bathrooms Page 17

○ Harassment/Bullying Page 18

○ PDA Page 18

○ Dances and Guidelines Page 19

○ Homework & Late Work Page 19-20

○ Textbooks/Laptops Page 20

○ Medications Page 20

○ Weapons/Illegal Substances Page 20

◆◆ Enrollment/Registration Page 21-24 ○

Change of Address Page 21

○ Identity Verification Page 21

○ Immunizations Page 21

○ Insurance Page 21

- Records Page 22
- Registration Page 22
- Student Directory Info Page 22
- Transcripts Page 23
- Transfer Students Page 23
- Withdrawing Students Page 24
- ◆◆ **Academics/Graduation Requirements Page**
- 25-31 ○ JH Promotion Requirements Page 25
- HS Graduation Requirements Page 26
- Valedictorian/Salutatorian Page 29
- Academic Recognition Page 30

3

- Grades Page 31 ○ Honor Roll Page 31 ○ Registration/Scheduling Page 32 ○ Finals Page 32 ○ Advanced Opportunities Page 32
- ◆◆ **Attendance Requirements/Procedures pg 35-39** ○ Attendance Expectations Page 35
- Attendance Policy Page 35 ○ Absences Page

- 36 ○ 90% Attendance Page 37
- Extraordinary Reasons Page 37 ○ Tardy Policy Page 37 ○ Signing in/out of School Page 38 ○ Driver's License Suspension Page 38 ○ Truancy Page 38

- ◆◆ **Discipline Guidelines/Procedures Page 40-43** ○ Behaviors and Consequences Page 40 ○ Detention Page 41 ○ In-School Suspension Page 41 ○ Out of School Suspension Page 41
- Expulsion Page 41 ○ Academic Honesty Page 42 ◆◆
- Health and Safety Page 43-50** ○ Student Illness/Injury Page 43 ○ Emergency Contacts Page 43 ○ Opioid Antagonist (Narcan) Page 44 ○ School Security Measures Page 45 ○ Building/Student Protection Page 46 ◆◆
- Student Services Page 50-55** ○ Counseling Center Page 50 ○ Food Service Page 51 ○ Health Service Page 52 ○ Insurance Page 52 ○ Internet/Technology Page 52 ○ Library Page 52 ○ Skyward Page 53 ○ Buses Page 53 ○ College Visitations Page 54 ○ Military Recruitment Page 54 ○ Advanced Opportunities Page 54 ◆◆
- Activities Page 56** ○ Mission Page 56 ○ PRLHS Activities Page 56 ○ Attendance at Events Page 56 ○ Athletic Rules/Guidelines Page 56

## NONDISCRIMINATION STATEMENT

**EQUAL EDUCATION, NONDISCRIMINATION, AND SEX EQUITY** Equal educational opportunities shall be available for all students without regard to race, color, national origin, ancestry, sex, ethnicity, age, language barrier, religious beliefs, physical and mental handicap or disability, economic or social conditions, or actual or potential marital or parental status or status as a homeless child.

No student shall, on the basis of sex, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Inquiries regarding discrimination should be directed to the district Title IX Coordinator, Kim Spacek. An individual with a complaint alleging a violation of this policy shall follow the Uniform Grievance Procedure (Policy 3210).

In compliance with federal regulations, the District will notify annually all students, parents, staff, community members, and unions or professional organizations the District holds a collective bargaining agreement with this policy and the designated coordinator to receive inquiries. Notification, which will be included in all handbooks, shall present the name and locations of the coordinator, as well as a statement that the District will provide equal access to the Boy Scouts and other designated youth groups.

The District will not tolerate hostile or abusive treatment, derogatory remarks, or acts of violence because of disability against students, staff, or volunteers with disabilities. The District considers this behavior to constitute discrimination on the basis of disability in violation of State and

federal law.

4

## **FERPA INFORMATION**

### **STUDENT INFORMATION: RIGHT TO PRIVACY**

As per policy 3570 & 3570F, our District follows FERPA laws with regard to releasing student information. Therefore, we must have your permission in order to release information to the public in any form including, but not limited to: District or school newsletters, local newspapers/TV stations/radio stations, and District or school websites. **A Parent Objection to Release of Directory Information** Form will go home with every student to complete. **We will assume information is allowed to be released if the form is not returned.**

### **INSPECTION & REVIEW OF STUDENT RECORDS**

Parents, and legal guardians, have the right to inspect the school records of their children. The school is required by federal law to make these records available to the parent within 45 days of their request.

You may inspect all records, including academic, attendance, testing and health. These records are on file at the school office and the special education classroom and/or the central special education office. All special education records are maintained for five years after a student exits the school system. The cumulative file and attendance records are maintained permanently. You can request an explanation or interpretation of the records, and you may obtain a copy of the records at the cost of ten cents per page.

You may have a representative inspect and review the records but only after the district receives written permission from you. You may request amendment of the records if you believe that information is inaccurate, misleading, or violates the privacy or other rights of the student. You may initiate a due process hearing regarding the content of the student records. You will be notified if the records from special education (i.e., Individualized Instructional Plan, test booklets, etc.) are being destroyed while in attendance. If a record contains information about

more than one child, you may review only information relating to your child(ren) or be informed of that specific information.

The district will release the school records of your student(s) to schools and other agencies only upon receipt of your written request, specifying the records to be released, for what reason, and to whom they are to be released. Records will also be released when required by legal order or subpoena. Please contact the building secretary for the "Release of Information" form.

This is a summary of your rights to inspect and review records. A full text of these regulations is available at the West Bonner County School District Office, 134 Main St., Priest River, Idaho 83856

5

## **SCHOOL TRADITIONS**

### **PLEDGE OF ALLEGIANCE/NATIONAL ANTHEM**

State code (IC#-1602) requires all elementary and secondary schools to provide for instruction in the proper use, display, history of, and respect for the American Flag. Each school day, the entire school is asked to join in saying the Pledge of Allegiance to the Flag of the United States of America. Students are expected to exhibit the proper conduct, by standing, reciting the pledge or being silent. Students will not be compelled to recite the pledge, sing the national anthem or stand for either, but they will be expected to show respect.

### **SCHOOL SPIRIT**

**School Colors:** Orange & Black

**High School Mascot:** Spartans

**Junior High Mascot:** Spartans

Members of the student body, faculty, alumni and parents stand during the school song.

### **SCHOOL FIGHT SONG**

Priest River High, Priest River High

We're the Kind that never Die!

As the Spartans go Marching Along;

As the Spartans go Marching Along.  
 Up and Down; through the town, we're the toughest Gang around  
 As the Spartans go Marching along.  
 For it is High, High Hee – On to Victory!  
 Shout out your Colors Loud & Strong – Orange and Black!  
 Priest River High, Priest River High  
 We're the Kind that never Die!  
 As the Spartans go Marching Along  
 As the Spartans go Marching Along.

**GOOOOO SPARTANS!!!!**

6

## **ASSOCIATED STUDENT BODY STUDENT COUNCIL**

Student council is the student governing body of elected representatives responsible for leading student activities and governing the general affairs of the student body. They work closely with the administration of PRLHS to develop policies and practices impacting the daily life of the students. It is the student voice of PRLHS and is vital to the successful operation of the school and training of our future leaders.

| <b>Position</b>                | <b>Name</b>     |
|--------------------------------|-----------------|
| ASB President                  | Alexis Scott    |
| ASB Vice President             | Stormy Ray      |
| Senior Class President         | Donovan Baldwin |
| Junior Class President         | Sean McMahon    |
| Sophomore Class President      | Kaylee Minish   |
| Sophomore Class Vice President | Naia Lamb       |
| Advisor                        | Alyssa Meyn     |

7

**2026-2027 PRLHS/JH Certified and Administrative Staff**

| <b>NAME</b>         | <b>POSITION</b>                  | <b>CONTACT</b>              |
|---------------------|----------------------------------|-----------------------------|
| Vanessa Haggett     | Principal                        | vanessahagget@sd83.org      |
| Margaret Fitzmorris | Attendance Secretary             | margaretfitzmorris@sd83.org |
| Nicole Snow         | Registrar                        | nicolesnow@sd83.org         |
| Janice Mitchell     | Counselor                        | janicemitchell@sd83.org     |
| Open                | Athletic Director & PE           | @sd83.org                   |
| Angie Goins         | JH Athletic Director             | angiegoins@sd83.org         |
| Tommy Hansen        | Vice Principal                   | tommyhansen@sd83.org        |
|                     | <b>CTE Teachers</b>              |                             |
| Jared Hughes        | Forestry                         | jaredhughes@sd83.org        |
| Matt Hansen         | Welding & Industrial Maintenance | matthansen@sd83.org         |
| Julie Behrens       | Business & Technology            | juliebehrens@sd83.org       |
| Mike McMahon        | Fire Science & Outdoor Rec       | mikemcmahon@sd83.org        |
|                     | <b>Humanities Teachers</b>       |                             |
| Open                | Band/Choir                       | @sd83.org                   |
| Dominic Smith       | Art                              | dominicsmith@sd83.org       |
|                     | <b>PE</b>                        |                             |
| Alex Zepeda         | PE, Health, & Weights            | alexzepeda@sd83.org         |
| Christina Leonard   | PE, Health, & Weights            | christinaleonard@sd83.org   |
|                     | <b>English</b>                   |                             |
| Alyssa Meyn         | English, Leadership, Journalism  | alyssameyn@sd83.org         |
| Jerry England       | English & Broadcasting           | jerryengland@sd83.org       |
| Alan Monk           | English & Communication          | alanmonk@sd83.org           |
| Stephen Wimer       | English                          | stephenwimer@sd83.org       |
|                     | <b>Math</b>                      |                             |
| Nicole Anderson     | Math & DC Math                   | nicoleanderson@sd83.org     |

|      |      |           |
|------|------|-----------|
| open | Math | @sd83.org |
|------|------|-----------|

|                   |                                  |                           |
|-------------------|----------------------------------|---------------------------|
| open              | Math                             | @sd83.org                 |
|                   | <b>Science</b>                   |                           |
| Kim Colombini     | Biology, Forensics, Anatomy      | kimcolombini@sd83.org     |
| Kathy Hara        | 7th Science & Earth Science      | kathyhara@sd83.org        |
| Chris Anderson    | 8th Science & Physical Science   | chrisanderson@sd83.org    |
|                   | <b>Social Studies</b>            |                           |
| Terry Martin      | US History, Econ, Hist of Rock   | terrymartin@sd83.org      |
| Alexandra Riley   | Government, Early US, Psychology | alexandrariley@sd83.org   |
| Brian Hall        | 7th History, 8th History         | brianhall@sd83.org        |
|                   | <b>Special Education</b>         |                           |
| Patty Cram        | 7th-9th Resource                 | pattycram@sd83.org        |
| Sharlene Anderson | 10th-12th Resource               | sharleneanderson@sd83.org |
| Angela Anderson   | Life Skills                      | angelaanderson@sd83.org   |
|                   | <b>Cares</b>                     |                           |
| Karen Craner      | Cares                            | karencraner@sd83.org      |

## SCHOOL EVENTS CALENDAR

Events are subject to change due to cancellations or rescheduling.

All events are posted and updated on the following website:

<https://priestdriverspartans.bigteams.com/main/calendar/>

## WBCSD #83 2026-2027

### Student Calendar

Total Student Days: 146 Days  
 First Day of School: August 31, 2026  
 Last Day of School: June 10, 2027

### School Start & End Times

Jr/Sr High School: 7:45 - 3:25  
 Elementary Schools: 7:45 - 2:55 Walkers  
 7:45 - 3:10 Buses



| July 2026 |    |    |    |    |    |    | August 2026 |    |    |    |    |    |    | September 2026 |    |    |    |    |   |    |
|-----------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|----------------|----|----|----|----|---|----|
| Su        | M  | Tu | W  | Th | F  | Sa | Su          | M  | Tu | W  | Th | F  | Sa | Su             | M  | Tu | W  | Th | F | Sa |
|           |    |    | 1  | 2  | 3  | 4  |             |    |    |    |    |    | 1  |                |    | 1  | 2  | 3  | X | 5  |
| 5         | 6  | 7  | 8  | 9  | 10 | 11 | 2           | 3  | 4  | 5  | 6  | 7  | 8  | 6              | H  | 8  | 9  | 10 | X | 12 |
| 12        | 13 | 14 | 15 | 16 | 17 | 18 | 9           | 10 | 11 | 12 | 13 | 14 | 15 | 13             | 14 | 15 | 16 | 17 | X | 19 |
| 19        | 20 | 21 | 22 | 23 | 24 | 25 | 16          | 17 | 18 | 19 | 20 | 21 | 22 | 20             | 21 | 22 | 23 | 24 | X | 26 |
| 26        | 27 | 28 | 29 | 30 | 31 |    | 23          | 24 | 25 | 26 | 27 | 28 | 29 | 27             | 28 | 29 | 30 |    |   |    |
|           |    |    |    |    |    |    | 30          | 31 |    |    |    |    |    |                |    |    |    |    |   |    |

| October 2026 |    |    |    |    |   |    | November 2026 |    |    |    |    |   |    | December 2026 |    |    |    |    |   |    |
|--------------|----|----|----|----|---|----|---------------|----|----|----|----|---|----|---------------|----|----|----|----|---|----|
| Su           | M  | Tu | W  | Th | F | Sa | Su            | M  | Tu | W  | Th | F | Sa | Su            | M  | Tu | W  | Th | F | Sa |
|              |    |    |    | 1  | X | 3  | 1             | 2  | 3  | 4  | 5  | X | 7  |               |    | 1  | 2  | 3  | X | 5  |
| 4            | 5  | 6  | 7  | 8  | X | 10 | 8             | 9  | 10 | 11 | 12 | X | 14 | 6             | 7  | 8  | 9  | 10 | X | 12 |
| 11           | 12 | 13 | 14 | 15 | X | 17 | 15            | 16 | 17 | 18 | 19 | X | 21 | 13            | 14 | 15 | 16 | 17 | X | 19 |
| 18           | 19 | 20 | 21 | 22 | X | 24 | 22            | X  | X  | X  | H  | X | 28 | 20            | X  | X  | X  | X  | H | 26 |
| 25           | 26 | 27 | 28 | 29 | X | 31 | 29            | 30 |    |    |    |   |    | 27            | X  | X  | X  | X  |   |    |

| January 2027 |    |    |    |    |   |    | February 2027 |    |    |    |    |   |    | March 2027 |    |    |    |    |   |    |
|--------------|----|----|----|----|---|----|---------------|----|----|----|----|---|----|------------|----|----|----|----|---|----|
| Su           | M  | Tu | W  | Th | F | Sa | Su            | M  | Tu | W  | Th | F | Sa | Su         | M  | Tu | W  | Th | F | Sa |
|              |    |    |    |    | H | 2  |               | 1  | 2  | 3  | 4  | X | 6  |            | 1  | 2  | 3  | 4  | X | 6  |
| 3            | 4  | 5  | 6  | 7  | X | 9  | 7             | 8  | 9  | 10 | 11 | X | 13 | 7          | 8  | 9  | 10 | 11 | X | 13 |
| 10           | 11 | 12 | 13 | 14 | X | 16 | 14            | 15 | 16 | 17 | 18 | X | 20 | 14         | 15 | 16 | 17 | 18 | X | 20 |
| 17           | 18 | 19 | 20 | 21 | X | 23 | 21            | 22 | 23 | 24 | 25 | X | 27 | 21         | 22 | 23 | 24 | 25 | X | 27 |
| 24           | 25 | 26 | 27 | 28 | X | 30 | 28            |    |    |    |    |   |    | 28         | X  | X  | X  |    |   |    |
| 31           |    |    |    |    |   |    |               |    |    |    |    |   |    |            |    |    |    |    |   |    |

| April 2027 |    |    |    |    |   |    | May 2027 |    |    |    |    |   |    | June 2027 |    |    |    |    |    |    |
|------------|----|----|----|----|---|----|----------|----|----|----|----|---|----|-----------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F | Sa | Su       | M  | Tu | W  | Th | F | Sa | Su        | M  | Tu | W  | Th | F  | Sa |
|            |    |    |    | X  | X | 3  |          |    |    |    |    |   | 1  |           |    | 1  | 2  | 3  | X  | 5  |
| 4          | 5  | 6  | 7  | 8  | X | 10 | 2        | 3  | 4  | 5  | 6  | X | 8  | 6         | 7  | 8  | 9  | 10 | X  | 12 |
| 11         | 12 | 13 | 14 | 15 | X | 17 | 9        | 10 | 11 | 12 | 13 | X | 15 | 13        | 14 | 15 | 16 | 17 | 18 | 19 |
| 18         | 19 | 20 | 21 | 22 | X | 24 | 16       | 17 | 18 | 19 | 20 | X | 22 | 20        | 21 | 22 | 23 | 24 | 25 | 26 |
| 25         | 26 | 27 | 28 | 29 | X |    | 23       | 24 | 25 | 26 | 27 | X | 29 | 27        | 28 | 29 | 30 |    |    |    |
|            |    |    |    |    |   |    | 30       | H  |    |    |    |   |    |           |    |    |    |    |    |    |

|                   |  |
|-------------------|--|
| August 31:        | 1st Day of School for Students   |
| Sept. 7:          | Labor Day - NO SCHOOL  |
| Oct. 29:          | End of 1st Quarter   |
| Nov. 4-5:         | Early Release @1:15 (K-6 @ 1:00) P/T Conferences                       |
| Nov. 23-27:       | Thanksgiving Break - NO SCHOOL   |
| Dec. 21-Jan. 1:   | Christmas Break - NO SCHOOL  |
| Jan. 21:          | End of 2nd Quarter   |
| March 25:         | End of 3rd Quarter   |
| March 29-April 2: | Spring Break - NO SCHOOL   |
| April 8-9:        | Early Release @ 1:15 (K-6 @1:00) P/T Conferences                       |
| May 31:           | Memorial Day - NO SCHOOL   |
| June 10:          | Last Day of School Early Release @1:15 (K-6 @ 1:00)/End of 4th Quarter |

|  |
|--|
| Early Release Nov. 4-5, 2026 & April 8, 2027 & June 10, 2027 |
| 7-12 Released at 1:15  |
| K-4 Released at 1:00   |
| P/T Conferences Hours on Nov. 4-5, 2026 & April 8, 2027      |
| K-4 November 4, 2026 1:30 - 8:00                             |
| 7-12 November 4, 2026 1:30 - 4:00                            |
| K-12 November 5, 2026 1:30 - 8:00                            |
| K-4 April 8, 2027 1:30 - 4:00                                |
| 7-12 April 8, 2027 1:30 - 8:00                               |

Calendar Templates by Vertax42.com

<https://www.vertax42.com/calendars/school-calendar.html>

Revised on 3/23/2026

# GENERAL INFORMATION/CAMPUS EXPECTATIONS

## SPARTAN WAY

### Student Expectations

- ◆◆ Be Responsible-take ownership of their actions

- ◆◆ Be Respectful-to self, others, and community
- ◆◆ Be Reflective-strive to improve by learning from mistakes
- ◆◆ Be Risk takers-embrace mistakes as part of learning
- ◆◆ Be Relentless-***NEVER*** give up!!

### Parent Expectations

Throughout this handbook, "PARENTS" includes any parent, legal guardian, or person having lawful control of the student. Parents have the responsibility to:

- ◆◆ Ensure their student is appropriately dressed for school each day
  - ◆◆ Ensure their student has all required materials
  - ◆◆ Ensure their student is on time to school each day
  - ◆◆ Follow student progress by periodically checking grades and homework completion
  - ◆◆ Communicate with teachers/school in a respectful and professional manner ◆◆
- Work with the teachers/school to develop a professional relationship that best supports the student

### School Expectations (teachers, administrators, staff)

- ◆◆ Provide a safe environment that is conducive to learning
- ◆◆ Provide a viable and rigorous curriculum aligned to state standards
- ◆◆ Provide clear and relevant instruction for all students
- ◆◆ Post all grades in a timely manner
- ◆◆ Be professional and respectful in all interactions with students and parents
- ◆◆ Communicate with students and parents when any issues arise with a student

### Classroom Norms

- ◆◆ Students must ask for permission to leave their seats, for any reason, and only outside of instructional time.
- ◆◆ Students must ask permission to use the restroom outside of instructional time and not during the 1st or last 10 minutes of class. (request may be denied if work is not

completed)

- ◆◆ Students must ask permission to talk to the counselor, administration, resource officer, or office staff outside of instructional time AFTER ALL their work is completed.
- ◆◆ Late homework will not be accepted after the unit/chapter test over the material that was covered by the assigned homework.
- ◆◆ Students must place cell phones in their lockers, and not have them out during class time.

## **FREEDOM OF SPEECH**

Students are guaranteed freedom of speech as long as they do not disrupt the educational process, are compliant with rules and expectations (dress code/offensive language) of PRLHS and WBCSD #83, or **do not interfere with the property or the constitutional rights of others.** Freedom of speech at PRLHS should be for the enhancement of learning and not actions that are harmful or inciting, profane or offensive, prejudice or lack of tolerance.

## **STUDENT PARKING/PARKING LOT**

All student vehicles must have a school issued Parking Permit. These permits (\$2) are required for safety and security and may be purchased at the School Office. Student vehicles found to not have the proper school parking pass displayed while parking on school property will be issued a parking ticket which carries a \$5.00 fine. Lost permits can be replaced at the cost of \$5.00. Driving must be in a reasonable and safe manner. The speed limit on campus is 10 mph. Students who need to visit a vehicle during school hours must have permission from the front office before doing so.

Some students have been awarded a parking space for their academic efforts. As such, their parking spaces will be treated as their property. Parking in someone else's parking space will result in disciplinary action and a fine of \$5. If repeated violations occur the offending vehicle may be towed.

**For the safety and protection of all students and staff, students are prohibited from loitering in the parking lot during school hours from 7:45 am-4:00 pm daily. This includes, but is not limited to sitting in vehicles, standing around in the parking lot, and hanging out in the parking lot during the school day, including lunch. Students taking advantage of open**

12

**campus for lunch will need to remain off campus or enter the building immediately upon returning from lunch. Failure to comply may result in restriction of parking privileges and/or other disciplinary actions.**

**OPEN CAMPUS/CLOSED CAMPUS AT LUNCH** PRLHS allows for students meeting a certain criteria to leave campus at lunch (open campus). This privilege is limited to students who have shown they can act responsibly in the community by showing responsible behavior in the classroom and hallways while in school. Students must maintain a 2.5 cumulative GPA, not have major disciplinary issues, and be a Sophomore, Junior, or Senior. (7th through 9th grade students are not eligible for open campus). Each semester, students may appeal to the principal to receive a pass to leave campus at lunch. The off campus pass will be signed by a parent, returned to the principal, laminated, then given to the student. The pass is revocable at any time if the student fails to meet the above criteria or shows they are not responsible enough to leave campus at lunch. *The open campus pass does NOT allow students to loiter or sit in their vehicles in the parking lot during lunch.*

Students may utilize the outside eating areas during lunch without an open campus pass. Students must remain in the area on or between the sidewalk directly in front of the school to the building itself where they can be supervised by “line of sight” by staff on lunch duty.

## **VISITORS AND GUESTS**

Parents and patrons are welcome to visit the school. In order to maintain order and safety, all visitors **MUST** enter the school through the main entrance and register in the school office where they will be run through the Raptor Background Check System, and if passed will be issued a visitor badge. Student visitation is not allowed except with special permission of the principal.

We are committed to “DISTRACTION-FREE LEARNING” with the goal of preserving the integrity of our learning environments and to reduce unnecessary distractions in classrooms, and will enforce the following at Priest River Lamanna Junior/Senior High School:

- Use of personal electronic devices at school is not allowed (includes cell phones, smart watches, and other personal mobile or wearable technology).
- Personal electronic devices are not to be in any learning space during school hours and should be kept in students’ lockers.
- Cell phones must be in “Silent Mode,” (or turned off) including no haptics (vibrations) or other notifications when at school. Smart Watches must be in “Airplane Mode.” Earbuds and headphones are not allowed, except when used as an assistive technology, or used as part of a personal/individual plan.
- Personal electronic devices are allowed before and after school hours only. High school students leaving campus for lunch may take their devices with them, but they must remain “out of view” while exiting and entering the building.

### **Policy Violation Consequences:**

#### **1st Offense**

- The device will be turned into the Office\*
- Parent/guardian will be notified.
- Devices are held in the office until the end of the day.
- Student or parent/guardian will sign for the device when picking it up from the office.

#### **2nd Offense**

- The device will be turned into the Office\*
- Parent/guardian will be notified.
- Devices are held in the office until the end of the day.
- Parent/guardian will sign for the device when picking it up from the office.

#### **Subsequent Offenses**

- The device will be turned into the Office\* and delivered to the office.
- Parent/guardian will be notified.
- Devices are held in the office until the end of the day.
- Parent/guardian will sign for the device when picking it up from the office. ● Parent/guardian and student will conference with an administrator or designee. ● Student will serve in-school disciplinary consequences followed by progressive discipline for insubordination/defiance for any subsequent infractions.

\*Refusal to turn over the device is considered defiance and will result in the appropriate progressive disciplinary action.

Need to get hold of a student? Emergency? CALL THE SCHOOL OFFICE.

## DRESS CODE

Parents are ultimately responsible for ensuring their students are appropriately dressed for school.

Since schools are a somewhat formal setting, “*business casual*” should be the guiding principle when determining if clothing is appropriate to wear to school.

Styles or manner of dress that are extreme will be addressed individually and the student will be asked to change the article of clothing.

Any kind of dress or grooming that presents a distraction or disrupts the educational process will not be allowed during the school day or school activities.

PRLHS Dress Code allows for student expression without a disruption or counter to the educational mission of the school.

Failure to comply with a reasonable request by any staff member will result in disciplinary action.

### The following are PRLHS guidelines and expectations:

- ◆◆ School appropriate clothing shall not contain images, logos, symbols, words, etc., that are alcohol/drug related, sexually explicit or implicit, racially or religiously offensive, gang related, or deemed inappropriate by the administration.

- ◆◆ It is up to the individual teacher whether hats are allowed inside a classroom. ◆◆ Hoods of any kind will not be allowed in the hallways or classroom.

- ◆◆ Follow the guidelines of “business casual” regarding covering of the

#### body Lower Body

- ◆◆ tears in pants, jeans, or any type of leg covering must be below mid thigh, or have leggings or shorts under pants

- ◆◆ shorts, skirts, kilts, and dresses must not be more than 2 inches above the knee (this should be below the fingertips when standing at rest)

#### Upper Body

- ◆◆ neckline/back must not expose skin below the line of armpits

- ◆◆ all tops must have a minimum top of shoulder covering of at least 1 inch wide ◆◆ tops must meet waistline of pants when standing and arms are at rest

#### Undergarments

- ◆◆ should not be showing at any time

#### All Clothing

- ◆◆ must be of opaque material

- ◆◆ must not allow skin to be seen (sheer material) when stretched

\*Exception to the rules: At the discretion of the building principal for such days as dress up days, i.e. Homecoming, school spirit week and other days as agreed upon with student leadership. *The school administration reserves the right to interpret the dress code as they see fit at any time.*

## BEHAVIOR FOR SUBSTITUTE TEACHERS

Substitute teachers are guests in our building and must be treated with the utmost respect. Any student behavior that results in a referral to administration by a substitute teacher will automatically result in 1 day in-school suspension.

## LOCKERS

The school will issue a locker to each student at no initial charge. Coats, backpacks, cell phones, and other materials are to be *kept in lockers throughout the day*. Backpacks are used only for carrying schoolwork to and from school. Students will carry such items as notebooks, textbooks, and laptops to classes.

Valuables need to be left at home; the school is **not** responsible for items that are lost or stolen from students. Security is the responsibility of the student; **LOCK YOUR LOCKER!** The same locker policy applies to the athletic and PE lockers. Students should not put anything in their lockers or carry anything in their possession that they would not want the authorities to know about. Discovery of illegal items will result in discipline action and/or referral to appropriate authorities.

***1. LOCKERS ARE THE PROPERTY OF THE WBCSD AND NO EXPECTATION OF PRIVACY IS CONNECTED TO THEM. PRLHS LOCKERS MAY BE INSPECTED INSIDE AND OUT AT ANY TIME (ANNOUNCED OR UNANNOUNCED) BY SCHOOL PERSONNEL.***

2. If a student's lock is lost, or the locker is damaged in any way during the school year, or identified at the end of the year check out, the student should report the damage immediately to the office. If the student is at fault, reimbursement by the student of the cost of the lock along with time and materials associated with the repair of the locker is required. Replacement of a lock is \$5.00.

## STUDENT INTERACTIONS

As our school welcomes both junior high and high school students into the same building, it is important that we establish a respectful, inclusive, and positive environment. The interactions between junior high and high school students should reflect our school's values of kindness, respect, and mutual support. This section outlines expectations for how students from different grade levels should interact with one another to ensure a safe and welcoming atmosphere for everyone.

**Politeness and Courtesy:** Students are expected to communicate with one another in a polite and respectful manner at all times. This includes using appropriate language, listening when others are speaking, and being mindful of each other's feelings and perspectives.

**Inclusive Language:** Avoid using language that is hurtful, demeaning, or exclusive. All students should feel welcome and included in conversations, regardless of their grade level.

**Conflict Resolution:** If disagreements arise, students should seek to resolve them calmly and respectfully, using peaceful communication strategies. High school students are encouraged to model positive conflict resolution for junior high students.

**Positive Role Models:** High school students are in a unique position to be role models for younger students. By demonstrating leadership, responsibility, and maturity, high school students can positively influence the junior high students.

**Peer Support:** Junior high students should feel comfortable seeking advice and support from high school students. High school students are encouraged to offer help, whether it's related to academics, navigating school routines, or social situations.

**Mentorship Opportunities:** The school may offer formal mentorship programs where high school students can volunteer to guide junior high students, providing them with advice, encouragement, and support as they adjust to the new environment.

**Respect for Shared Areas:** As students will share common areas such as hallways, the cafeteria, and recreational spaces, it is important to be mindful of one another's presence. High school students should be aware of the younger students in these spaces and avoid behaviors that may intimidate or exclude them. Students should only enter the other section of the building when absolutely necessary.

**Positive Interactions:** Encourage interactions that foster a sense of community. This includes being friendly, offering help if someone seems lost or confused, and making an effort to include students from different grade levels in group activities when appropriate.

## **BATHROOMS**

Bathroom stalls are designed and should be used for single occupancy only. ***Loitering, sitting on the floor or counter, or hanging out in bathrooms is strictly prohibited.*** Students in violation will face disciplinary action.

Bathrooms at the south end of the building are for Junior High students only. High school students are restricted to the main hall bathrooms and cafeteria bathrooms only.

Bathroom use is a privilege, not a right. Vandalism will result in the closure of bathroom(s) and potentially require checking into the main office for keycard access.

Each teacher will have one keycard to allow student access to the bathrooms during class time.

17

## **HARASSMENT/BULLYING**

Per WBCSD Board Policy #3295 students attending schools in this district are prohibited from engaging in the following behaviors:

1. Physical abuse against a student, including but not limited to, hitting, pushing, tripping, kicking, or restraining another's movements; sexual misconduct; causing damage to another's clothing or possessions; and taking another's belongings.
2. Verbal comments or threats against a student, including but not limited to, name calling, threatening, sexual comments, taunting, and malicious teasing.
3. Psychological abuse against a student, including but not limited to, spreading harmful or inappropriate rumors regarding another, drawing inappropriate pictures, or writing inappropriate statements regarding another, and intentionally excluding another from groups, or similar activities.

Law Enforcement will be notified, as Harassment and Bullying are against the law per Idaho State Code 18-917A. Students may anonymously report Harassment and/or Bullying by submitting a form to the Principal, Counselor or Dean. Forms on which to report harassment are available in the main office.

## **PUBLIC DISPLAYS OF AFFECTION**

Public displays of affection should be limited to holding hands and a quick hug. School is a public and a professional workplace, not appropriate for displays of affection beyond what is listed above. Anything beyond this may result in disciplinary action.

## DANCES/DANCE GUIDELINES

School dances are for currently enrolled students of PRLHS, present for all class periods in which a student is enrolled the day of a dance.

- ◆◆ All school regulations and policies are in effect during school dances. ◆◆ Students are prohibited from dancing in a manner that is considered lewd or vulgar by the chaperones present. This includes “grinding” from the front or behind another student, sexually explicit movements, and inappropriate touching.
- ◆◆ Junior high will have separate dances from High school.
- ◆◆ Students below the 9th grade will not be allowed at high school dances. ◆◆ Students above 8th grade will not be allowed at junior high school dances (unless helping to run the event)
- ◆◆ Invited guests must be registered in the office and approved by the administration three days before the dance. No one 20 years old or older will be admitted.
- ◆◆ ***Invited guests must be currently enrolled in a high school and get their school’s administrator signature regarding them being a student in good standing.***
- ◆◆ ***No guests will be allowed to Junior high dances.***
- ◆◆ One hour after the dance begins, the doors will be closed. A student who leaves the dance will not be readmitted. Parents are not notified.
- ◆◆ Chaperones: A dance cannot begin until all chaperones are present.
- ◆◆ Four chaperones are required for all dances and may include a combination of faculty and/or parents, but must include school resource officer, administrator or his/her designee and four approved and validated adults. At least one Staff member of the Sponsoring Organization for the dance must be present for the entire time.

- ◆◆ An activity request to sponsor a dance will be considered for approval by school administration and PRLHS Student Council only when the request is made in writing at least two (2) weeks prior to the date proposed for the dance.
- ◆◆ Any and all students may be requested to take a breathalyzer test upon admittance into the dance or activity. Refusal may result in non-admission to the dance.

## **HOMEWORK POLICY/LATE WORK**

Homework is an essential part of student learning. Students should expect daily homework assignments that are due the next class meeting. Having a designated time and place at home to complete homework is an important step to ensuring student success.

Students with excused absences will be allowed to make up school work and use the following guidelines:

- ◆◆ Students with excused absences and/or suspensions may make up all homework, school work, tests, etc. using the following schedule:
  - β Upon returning to school, students will have one class day to make up work; β After that, work may not be accepted by a teacher or points may be reduced for assignments turned in late.

19

- ◆◆ *It is the student's responsibility to obtain the makeup work and to have it completed on time and turned in to the teacher.*
- ◆◆ Make up work that is not completed or turned in on time may not receive credit.
- ◆◆ Students may have to complete a make-up test immediately upon returning to school if they have not missed any significant review.
- ◆◆ Deadlines on projects or assignments set prior to a student's absence may still have the same due date.

## **TEXTBOOKS/LAPTOPS**

Textbooks, laptops and other materials that are furnished by the school district that are lost or damaged in excess of reasonable wear, the student is assessed a fee to cover the damages or loss.

Students and their families are required to review and sign the Acceptable Use Policy (AUP) prior to being issued a school device. By signing, they agree to use the device for school-related purposes only and to follow all district guidelines for appropriate use. Students and families also accept responsibility for the care of the assigned device and may be held financially responsible for any damage, loss, or misuse.

Upon receipt of a textbook, the student is responsible for writing his/her name, school year, room number, class period and teacher's name in ink on the inside of the front cover. This information will be used in returning lost books to the owner.

Fees for lost or damaged books, including library books should be paid at the end of each semester.

***Fees will be paid before any diploma is issued or students will be allowed to participate in graduation ceremonies.***

The office secretary maintains a list of student fines.

## **MEDICATIONS**

A student will only be given medication at school after the parents have properly filled out a district Student Medication Form. This form provides the school with all the information that is needed to properly dispense the medication. Students are not to have any medication at school until this form has been received in the office. All medication will be kept in the school main office. Tylenol and Ibuprofen products will only be administered by the school nurse or office personnel with a written permission slip from the parent/guardian. These procedures are required to protect the safety of all students at PRLHS.

## **WEAPONS/ILLEGAL SUBSTANCES**

Weapons, alcohol, tobacco, or other illegal substances are not allowed on campus or at school activities. Violation of this rule by individuals regardless of age is strictly prohibited. The School Resource officer will periodically schedule the use of drug dogs as a deterrent.

20

# **ENROLLMENT**

## **CHANGE OF ADDRESS**

Each student's correct mailing and physical address and telephone (parent/legal guardian) contact number(s) where parent/legal guardian can be reached at all times must be on file and corrected in the main office. Please inform the school office whenever there is a change of address and/or telephone number(s). PRLHS must have a contact and an emergency number for each student.

***Contact information can be updated at any time in Skyward.***

## **IDENTITY & BIRTH INFORMATION VERIFICATION**

Idaho legislation requires that we verify the identity and birth information of every student in our district. In order to do so, a certified copy of the student's birth certificate or other reliable proof of birth date is required to be presented upon enrollment. Documents that are acceptable as an alternative to a birth certificate are a passport, visa, or other governmental documentation of the child's identity. These documents must be accompanied by an affidavit explaining the inability to present a copy of the birth certificate.

## **IMMUNIZATIONS**

Per Idaho Code 33-4801, no child shall enter a private or public school in Idaho without documentation or immunization status.

Minimum requirements are available on the Idaho Department of Health & Welfare website.

## **INSURANCE – SCHOOL/ACTIVITY**

The school district does not carry health and accident insurance for students. At the beginning of the school year, insurance information is made available that offer plans ranging from school-time insurance to twenty-four-hour insurance. School time insurance also will cover your child in all sports but football. To be covered in football beyond the 9th grade, a student must take the football option.

21

## **RECORDS**

As a result of federal legislation guaranteeing an individual's right to privacy (FERPA), attention has been focused on school records and the content of those records. The following is a summary of the basic provisions contained in the laws and regulations which the school is obliged to follow:

- ❖❖ Parents of children under the age of 18 (including the non-custodial parent in the case of divorced parents) must be granted access to all official records maintained in any form by the school pertaining to their children.
- ❖❖ Students under the age of 18 (with parental consent) shall also have access to their records. If a student is eighteen (18) years of age or older, only that student has access to his/her records. Students and parents who wish to review records shall contact the registrar and make an appointment.
- ❖❖ The student's records, or information contained in those records, shall not be released to anyone other than school or educational officials without the informed written consent of the student's parents. If a student is eighteen (18) years of age or older, only that student may grant such a release.
- ❖❖ The parent or student shall be provided an opportunity to challenge or rebut information contained in the student's records.

◆◆ The school shall provide appropriately trained educational personnel to assist the parent or student in understanding school records.

## **REGISTRATION**

In the Spring of each year, all students will request courses for the following school year. A few weeks prior to the start of school, parents will need to register their student for the school year by verifying their information in Skyward. This can be done online once registration opens.

Once students register, class sizes are balanced, and the school has an accurate estimate of the number of students attending students and parents will be able to see schedules in Skyward.

## **STUDENT DIRECTORY INFORMATION**

Directory information may be released without parental consent if parents do not object in writing to the release of directory information within fifteen (15) days following the first day of school. Directory information means a student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance and degrees and awards received – including honor roll listings. PRLHS students have the right to request in writing that personal information be withheld from military recruitment and other solicitations.

22

## **TRANSCRIPTS**

All grades, activities, and special test results are kept on a permanent student record file in the office. Institutions of higher learning, potential employers, and military services may request student transcripts and/or records. Students and parents are free to examine all materials contained in the student record. However, student records are confidential and will not be released without prior consent from the student or the parent if the student has not reached the age of eighteen (18). Students requesting transcripts to be sent to colleges after graduation should put the request *IN WRITING prior to the last day of school*.

## **TRANSFER STUDENTS**

Students transferring from accredited public schools outside this district will receive credit toward high school graduation for those classes taken at the previous public school as provided by official school records.

Students transferring from nonpublic schools, including parochial and home study, will receive credit toward high school graduation for courses taken at the nonpublic school as follows: 1. If the nonpublic school is accredited by the Idaho State Board of Education or other regional

accreditation agency, the student will receive credit as awarded by the nonpublic school for all non-secular courses.

2. If the nonpublic school is not accredited, the student's official transcript and description of course content will be evaluated by the school district. The student may receive credit as follows:
  - a. Credit awarded by the nonpublic school for courses determined by the building principal as consistent in content with approved State Board of Education curriculum guides.
  - b. Credit for other courses as determined by the school district.
3. The school district may assess a student's knowledge of the subject matter by requiring he/she pass a comprehensive examination and/or other demonstration of competency.
4. A student transferring from a nonpublic school may receive credit by examination for no more than one-half (1/2) of the total credits required for graduation and for no more than one-half (1/2) of the core credits required for graduation by this district.
5. Students transferring from parochial schools will, in no case, receive more than one-half (1/2) credit per semester credit awarded by the parochial school for courses in Old Testament/Bible Literature and New Testament/Bible History.

23

## **STUDENT WITHDRAWAL OR TRANSFER**

Students who find it necessary to withdraw from PRLHS and transfer to another school or educational program must do the following:

1. Parents contact the school office to verify withdrawal and/or transfer.
2. Pick up a withdrawal form from the office.
3. Return all books and school materials to appropriate teachers and have teachers sign the withdrawal form and provide a grade in progress for that class.
4. Pay all outstanding fees and fines owed; all fees and fines must be paid before building principal signs withdrawal form.
5. Return form to the main office and school secretary to complete the process and withdraw from PRLHS.

## **ACADEMICS/GRADUATION REQUIREMENTS**

### **JUNIOR HIGH PROMOTION REQUIREMENTS**

IDAPA Code 08.02.03.107 states:

*“A school district or LEA must implement a credit system no later than grade seven (7) that includes components that address the credit requirements, credit recovery, alternate mechanisms and attendance. The LEA may establish credit requirements beyond the state minimum. 01. (3-15-22) Credit Requirements. Each LEA credit system shall require a student to attain a portion of the total credits attempted in each area in which credits are attempted except for areas in which instruction is less than a school year before the student will be eligible for promotion to the next grade level. 02. (3-15-22) Credit Recovery. A student who does not meet the minimum requirements of the credit system shall be given an opportunity to recover credits or complete an alternate mechanism in order to become eligible for*

*promotion to next grade level.”*

## PRJH PROMOTION REQUIREMENTS

**All students must have an overall GPA of 2.0 and recover any failed credits in the core courses at the end of the school year to be promoted to the next grade.**

**Students not meeting the above requirement must attend summer school for any failed core courses, or scored proficient or better on the math and ELA Spring ISAT.**

**Per IDAPA code 08.02.03.103:**

*“A student must have met the grade eight (8) mathematics standards before the student will be permitted to enter grade nine (9).”*

|                     |                                      |                  |                                    |
|---------------------|--------------------------------------|------------------|------------------------------------|
| <b>CORE COURSES</b> | <b>English</b>                       | <b>2 credits</b> | 2- English                         |
|                     | <b>Math</b>                          | <b>2 credits</b> | 2- Math                            |
|                     | <b>Science</b>                       | <b>2 credits</b> | 2-Science                          |
|                     | <b>Social Studies</b>                | <b>2 credits</b> | 2- Social Studies                  |
| <b>ELECTIVES</b>    | <b>Physical Education</b>            | <b>1 credits</b> | PE                                 |
|                     | <b>Health</b>                        | <b>1 credit</b>  | Health                             |
|                     | <b>Other Electives</b>               | <b>2 credits</b> | Courses outside those listed above |
|                     | <b>8th Grade Career Pathway Plan</b> | <b>Pass/Fail</b> | Completed with Counselor           |

◆◆ No later than the end of grade eight (8) each student shall develop a parent-approved student career pathway plan for their high school and post-high school options. The career pathway plan shall be developed by students with the assistance of parents or guardians, and with advice and recommendation from school personnel. It shall be reviewed annually. The plan should include at minimum, a list of courses and learning activities in which the student will engage while working toward graduation standards.

25

## **HIGH SCHOOL GRADUATION REQUIREMENTS** All

credit-bearing classes will be aligned with the state high school standards in the content areas for which standards exist. Students who desire to receive a PRLHS Diploma and participate in the graduation ceremony must earn a minimum number of credits as outlined in board policy. In addition, *any student who is suspended (whether in school or out of school during the time of graduation) will not be allowed to participate in the commencement ceremony.* Recommended classes for graduation are listed in the PRLHS Course Description Guide.

◆◆ All High School Students are required to have a 4-year learning plan when entering 9th grade. Reasonable attempts must be made to acquire parent signatures of the Learning Plan. The learning plan outlines a student’s program of study, which will include a rigorous academic core and a related sequence of electives in academic, professional-technical education (PTE), or

humanities aligned with the student’s post-graduation goals and aspirations.

- ◆◆ SAT test taking will be provided for all students by the State of Idaho.
- ◆◆ Students enrolled in year long classes will not be allowed to transfer out of these classes. Exceptions can be made with teacher and principal approval. Classes being transferred into must be of equal or greater rigor.
- ◆◆ PRLHS offers dual credit enrollment through IDLA. Other Dual Credit/AP courses are available on-site by PRLHS teachers who also serve as North Idaho College professors. Because of the potential impact of college credit bearing classes, ALL students must meet with their Counselor before registering in ANY Dual Credit/AP courses. Coursework must be approved by the Counselor.
- ◆◆ **Credit Recovery/Repeated Courses**--A course which has been passed with a grade of “D” or better cannot be repeated. Some classes may be repeated for credit recovery with prior approval by the Counselor and Administration. The grade received in a repeated class will be transcribed along with the prior “F” grade on the permanent record. The following restrictions may apply:
  1. These students will not be eligible for certain academic honors at graduation (i.e. valedictorian, salutatorian, honors recognition, top ten, etc.).
  2. Credit recovery classes completed in an approved credit recovery program may receive a Pass/Fail grade and/or a letter grade depending on the course and content.
  3. Students will be allowed to take two credit recovery classes during the same semester through either/or EdOptions, IDLA, or other district accepted courses. (Exceptions may be made by the PRLHS principal.)

|                                      |                  |                         |
|--------------------------------------|------------------|-------------------------|
| <b>PRLHS GRADUATION REQUIREMENTS</b> |                  |                         |
| <b>Class of 2025 and beyond</b>      |                  |                         |
| <b>48 Credits as follows:</b>        |                  |                         |
| <b>English</b>                       | <b>8 credits</b> | 2 each year for 4 years |
| <b>Communications</b>                | <b>1 credit</b>  |                         |
| <b>Math</b>                          | <b>6 credits</b> | 2 Algebra               |

|  |                   |  |
|--|-------------------|--|
|  |                   | 2 Geometry   |
|  |                   | 2 Elective Math (Algebra 2 recommended for college)  |
| <b>Science</b>                         | <b>6 credits</b>  | 2 Earth Science  |
|  |                   | 2 Biology  |
|  |                   | 2 Physical Science   |
| <b>Social Studies</b>                  | <b>6 credits</b>  | 2 US History   |
|  |                   | 2 US Government  |
|  |                   | 2 Elective Social Studies  |
| <b>Economics with Personal Finance</b> | <b>1 credit</b>   |  |
| <b>Physical Education</b>              | <b>2 credits</b>  | PE, Weights, or completion of athletic season  |
| <b>Health</b>                          | <b>1 credit</b>   |  |
| <b>Career Technical (CTE)</b>          | <b>3 credits</b>  | Shop, business, or computer courses  |
| <b>*Digital Literacy</b>               | <b>1 credit</b>   | Media Tech Fundamentals, or Fundamentals of Information Systems Technology or Business Computer Applications |
| <b>Humanities</b>                      | <b>2 credits</b>  | Art or music courses   |
| <b>Electives</b>                       | <b>12 credits</b> | Courses outside those listed above   |
| <b>Senior Project</b>                  | <b>Pass/Fail</b>  | Completed in Senior English class  |
| <b>College Entrance Exams</b>          | PSAT (10th grade) |  |
|  | SAT (11th grade)  |  |
| <b>Civics Test</b>                     | <b>Pass/Fail</b>  | Completed in Government class  |

27

**\*Digital Literacy Requirement-** IDAPA 08.02.03.105 The digital literacy requirement is a one-credit, stand-alone high school course based on selected Information & Communication Technology and Computer Science standards, required for all students graduating after January 1, 2028.

Dual Credit engineering and computer science courses aligned to the state standards for grades 9 through 12, including AP Computer Science and dual credit computer Science courses may be counted as a mathematics credit if the student has completed Algebra II (or equivalent integrated mathematics) standards.

\*\*\*\* Up to 2 credits in dual credit engineering and computer science courses aligned to the state

standards for grades 9 through 12, including AP Computer Science, Dual Credit Computer Science, may be used as science credits.

*Students who choose to take Computer Science and Dual Credit Engineering may not concurrently count such courses as both a mathematics and science credit.*

(Elective credit includes but is not limited to any additional courses in a particular subject area beyond the number of required credits)

**GRADUATION COMMENCEMENT CEREMONY PARTICIPATION** Participation in the graduation ceremony provided by the Trustees of WBCSD No. 83 is a privilege. Graduates' participation is conditional upon their display of good citizenship, responsible behavior, and proper attire to contribute to a dignified ceremony. As per School District Policy 2720A, in order to participate in the commencement ceremony at PRLHS all credits/graduation requirements must be completed before the date of the ceremony. PRLHS will interpret this to mean ***verification of completion of all credits, graduation requirements, correspondence and credit recovery courses must be completed by 3:00pm on the last day seniors are scheduled for classes.*** PRLHS will further interpret this to mean students who have not met the above listed graduation requirements will not participate in the graduation ceremony. Students must attend graduation practice to participate in the ceremony.

#### **FAILURE TO COMPLETE CREDITS**

Students and parents are ultimately responsible for keeping track of meeting State and School District graduation requirements, with the assistance of the Counselor. Students who fail to complete required credits by their planned graduation date should see the counselor and/or principal to make arrangements to earn their diploma. This may involve online courses or enrollment in a comprehensive credit recovery program. Each case will be dealt with on an individual basis. A resident student does not participate in graduation ceremonies unless all requirements have been met.

28

#### **VALEDICTORIAN/SALUTATORIAN**

The Valedictorian and Salutatorian will be determined by the Principal after the seventh semester of high school and on the basis of the grade point average (GPA). The GPA is calculated on a weighted scale and carried out to three (3) decimal places. There may be co-valedictorians if two or more students have identical GPAs. To be considered for selection as Valedictorian or Salutatorian, students must have enrolled at PRLHS by the end of the 1st quarter of their junior year, have all transfer credits earned from an accredited institution, and maintain "full-time" enrollment as defined by Idaho code through the completion of their 1st semester of their senior year.

#### **ACADEMIC RECOGNITION**

◆◆ A student may pursue an Honors Recognition by completing the following: maintain an unweighted cumulative GPA of 3.5, and have completed 10 Honors Course credits. ◆◆ A student may pursue a High Honors Recognition by completing the following: maintain an unweighted, cumulative GPA of 3.8 and completed 14 Honors Course credits. ◆◆ A student may pursue an Academic Recognition by completing the following: maintain an unweighted cumulative GPA of 3.0 and completed 10 Honors Course credits. ◆◆ Honors, High Honors, and Academic recognition will be determined and based on the completion of the 7<sup>th</sup> semester for all students.

◆◆ Approved honors courses for the graduating class of 2018 and beyond include: Honors English 9,10,11, Honors US History, Honors Government, Pre-Calculus, Calculus, Anatomy and Physiology, Physics, Chemistry, All Dual Credit and Advanced Placement Courses, and Foreign Language (3<sup>rd</sup> and 4<sup>th</sup> year).

◆◆ Industry Certification recognition can be obtained by obtaining an industry specific certification offered at PRLHS (examples include: welding, Adobe Suite, and Microsoft)

## GRADES

Report cards are mailed to the student's address listed in Skyward after 1<sup>st</sup> and 2<sup>nd</sup> semester only. Quarterly report cards will not be mailed home. Parents are asked to review grades through their student's Skyward page.

PRLHS uses weighted grades for determining Valedictorian and Salutatorian honors recognition requirements. Weighted grades will not be used on transcripts. Weighted grading systems of 5.0, 4.5 and 4.0 means that the point value for grades are based upon a "weighted scale" of difficulty when a student GPA is to be calculated. An academic course considered to be more challenging (AP or Honors courses for example) will be given "heavier" point value. The definition of advanced courses will include courses listed on the Idaho State Department of Education website. A student grade point average (GPA) of 4.0 means the student has earned A's in all

courses taken to date. A 3.0 GPA means a B average and a 2.0 GPA is equivalent to a C average. However, students taking academically challenging courses may have a GPA exceeding 4.0 due to the weighted value (difficulty) of their selected courses. A list of approved weighted courses will be published each year as part of the student forecasting process.

Students receiving an “I” representing an incomplete in place of a grade are required to complete the necessary work and submit it within a two week period. In exceptional situations and with approval based on the situation, this timeline may be modified. Grades of Pass/Fail require special consideration and permission.

### **GRADING SCALE:**

- A: 90-100
- B: 80-89
- C: 70-79
- D: 60-69
- F: 0-59

Credit is awarded only at the end of the semester when a semester grade is given. Courses where a D or better were earned will receive credit. Letter grades are used to designate academic grades at PRLHS.

## **HONOR ROLL**

At the end of each semester an Honor Roll list will be completed using the guidelines below for eligibility.

- 4.0 Principal’s Honor Roll
- 3.5 –3.99 (unweighted) High Honors
- 3.0 - 3.50 (unweighted) Honor Roll

Students named to the PRLHS Honor Roll must meet the following requirements each semester:

- ◆◆ Receive 7 full credits per semester
- ◆◆ Have earned a minimum 3.0 grade point average or grades consisting of A’s and B’s. 30

## **REGISTRATION/SCHEDULING**

In the Spring of each year, all students will request courses for the following school year. A few weeks prior to the start of school, students will need to register for the school year by verifying their information in Skyward. This can be done online once registration opens.

Once students register, class sizes are balanced, and the school has an accurate estimate of the number of students attending students and parents will be able to see schedules in Skyward.

## **FINALS**

Final summative exams will be administered in all classes the last few days of first and second semester. The type of exam will be determined by the teacher. ***There will be no early final exams allowed*** without administrative approval. Parents are advised to plan accordingly.

## **ADVANCED OPPORTUNITIES**

“Students attending public school in Idaho will be eligible for \$4,625.00 to use towards overload courses, dual credits, college credit-bearing examinations, workforce training courses and professional certification examinations.” (Idaho Code 33-4602)

Students are required to complete a Fast Forward Participation Form in order to participate in the Fast Forward program through the Idaho State Department of Education as authorized by Idaho Code 33, Chapter 46: Advanced Opportunities. By signing this form, the student and parent/guardian agree to the conditions and provisions of the program.

If a student fails to earn credit for a course paid for by Fast Forward, the student must subsequently pay for a “like” course on their own before he/she is eligible for further Fast Forward funding. If a student performs inadequately on an examination paid for by Fast Forward, the local school district will decide whether the student may continue utilizing Fast Forward funding, or if she/he must pay for the cost of a “like” examination before using further funds. Fast Forward funds may not be used for repeated or remedial course work.

Students simultaneously attending classes on campus at Priest River Lamanna High School (PRLHS), and North Idaho College (NIC), shall manage their schedules so there are no conflicts between scheduled classes at either location. Attendance for a class on campus at NIC shall not be an excuse for missing or being tardy to a scheduled class at PRLHS.

### Statewide Minimum Standards for Admission to Higher Education

Admission requirements vary with each higher education institution in Idaho. Consult the high school counselor or refer to the “Higher Education in Idaho” booklet for details. For the most detailed, updated admissions information students should refer directly to the website of the college they are considering. PRLHS and/or the high school counselor cannot be held responsible for knowing current admissions requirements for ALL colleges.

**Parents and students take note:** If a PRLHS student has a desire to participate in NCAA sports at a Division I or II college or university the student and parent/guardian should visit the NCAA

31

Eligibility Standards at <https://web1.ncaa.org/eligibilitycenter/common/>. Students should meet with their high school counselor in 9th grade to review necessary coursework that is NCAA approved.

**ATTENDANCE REQUIREMENTS AND  
PROCEDURES**

## ATTENDANCE EXPECTATIONS

It is the expectation of PRLHS and West Bonner County School District #83 that students' attendance at school be regular and punctual. All PRLHS students are expected to follow the attendance procedures and attendance will be taken in each class. Makeup work granted to a student after an absence, at the very best, is a poor replacement for the actual class experience. Learning and meeting the high academic expectations of the district and state are maximized when students are in attendance and actively engaged in the learning.

## ATTENDANCE POLICY

The district recognizes that daily student attendance and time on task are essential to student learning. Students are required to attend school at least ninety percent (90%) of the time that school is in session each school term. The board may deny a promotion to the next grade or deny credit to any student who is not in school at least ninety percent (90%) of the days that school is in session. Absence from class for any reason, including family convenience, will be counted when the percentage of attendance and consequent eligibility for promotion or credit is being considered. Absence due to school-approved activities will not be counted. ***Except in extraordinary cases, and as approved by the principal, students are expected to be present at school and in their assigned grade or subject.***

Students not meeting the attendance requirement will ***not receive credit even though they may have passing grades.*** Those students who have valid reason to believe that all, or part, of their absences are the result of extraordinary circumstances may request a review of their case by the building attendance committee. The building attendance committee will review the records and the circumstances and determine whether the student will receive credit. Attendance Committee decisions may be appealed to the Superintendent. The decision of the Superintendent is final. (Further detailed information is provided below under the 90% Policy section.)

Students simultaneously attending classes on campus at Priest River Lamanna High School (PRLHS), and North Idaho College (NIC), shall manage their schedules so there are no conflicts between scheduled classes at either location. Attendance for a class on campus at NIC shall not be an excuse for missing or being tardy to a scheduled class at PRLHS.

## ABSENCES

A telephone call, email, or a note from either parent or guardian is required to excuse any and all absences and when late for any reason. Notes must be given immediately to the attendance

secretary. When a student arrives late or returns after an absence, the student is required to report directly to the attendance office. All absences and each tardy will be recorded on the report card.

### **Activities or Preplanned Absences**

◆◆ It is the student's responsibility to notify the administration, Attendance Office, and all assigned teachers prior to being absent. Teachers may require the work to be completed and turned in prior to departure. If not requested by a teacher, students will have one (1) class day to make up work.

◆◆ In the event a student must be absent during scheduled finals, written notification by parent must be provided at least one (1) week in advance to administration for approval to take finals late. If notification is not received, students may receive a zero "0" on the final.

◆◆ Absences for school-sponsored activities are excused, but students are held responsible for the work missed and are expected to either complete class assignments prior to activity or before the next scheduled class period. Failure to stay in good standing with assignment completion may result in lunch detention.

### **Excused Absences**

An absence shall be excused upon written or verbal documentation from parent/guardian when the absence is due to the following (please note that absences may be excused but still count against the student under the 90% Policy).

◆◆ Illness

◆◆ Bereavement

◆◆ College Visits

◆◆ Other reasons prescribed by the policies of the Board, including medical or legal appointments or family emergencies. Verification should be available when requesting an admit slip. ***\*School work missed during an excused absence can be made up for full credit.***

◆◆ The Principal may grant an exception due to extenuating circumstances. 34

### **90% Policy**

Students can accumulate Nine (9) absences per class each semester. This includes excused and unexcused (truancy), but does not include extracurricular absences. The student has the responsibility within three (3) school days after the absence to provide supporting documentation that the absence was due to medical, legal, bereavement, school activities, or other acceptable reasons as approved by the building administrator. After each absence, parent/guardian should

call or provide appropriate documentation such as a doctor's note for the absences. When the attendance office receives the proper documentation, the absence will be changed to a waived absence.

Students may appeal a loss of credit to the Attendance Committee. The decision of the Attendance Committee may be appealed to the Superintendent. The appeal must be submitted to the superintendent within ten (10) working days after receiving the decision from the attendance/appeals committee. The decision of the Superintendent is final.

### **Extraordinary Reasons for Absences**

Extraordinary absences are missed class time or school days for reasons other than parent/guardian excused or school extra-curricular activities. If such extraordinary circumstances occur that result in excessive absences, written verification and notification to the building principal will be reviewed on a case-by-case basis. The primary consideration whether an absence is extraordinary and warrants being exempted shall include only those situations in which the student had no reasonable alternative to the absence.

Upon receiving written documentation from parent/guardian, state agency, healthcare provider, or agent of the court, the principal or designee have the authority to exempt the absence and request the assignments, grades and credit be awarded on the date of those absence(s). It is in the best interest of the student whenever possible for all absences to be pre-arranged. Example of Extraordinary Absences are but not limited to: Extended illness/accident and recovery time for student or immediate member of family; court appearances except for traffic fines and tobacco violations; bereavement for immediate family including grandparents, aunt, uncles, cousins with limited number of days in consideration of travel time necessary; and other presented for consideration by building principal and should be pre-arranged when possible.

## **TARDY POLICY**

Punctuality is important. When a student is late for a class, he/she misses important information and disrupts the class. Being on time, which is a personal responsibility of the student, is an important element in life and school and will be expected of ALL PRLHS students.

### **Tardy to school or from lunch**

Any student arriving late to school must report to the Main Office and sign in. A student who is tardy to 1st period or after lunch must have a pass from the main office when entering the classroom.

### **Classroom Tardies**

Attendance will be taken at the beginning of each class period. A student reporting late for any class will be considered tardy. Each teacher will document their classroom tardies and follow their classroom tardy policy.

35

Students who have amassed ***five (5) tardies in one class period per semester will receive one (1) absence for that class.*** Students will receive an additional absence for every five (5) tardies thereafter. The number of tardies related to a student's attendance is reset at the beginning of each semester. Students having received an absence due to tardiness will be notified by the school Administration. If necessary, absences due to tardiness will be considered by the attendance appeal committee.

## **SIGNING IN AND OUT OF SCHOOL**

All students who arrive at school late **MUST** sign in with Student Services in the Office, no exceptions. Parent contact via telephone or note is required to excuse ALL absences. Prior to a student leaving during the day, parents must telephone the office if a student is supposed to leave school during any period of the day on short-notice, stating the time the student is to leave and the reason for leaving. Students must sign-out at the front office before leaving the building.

**DRIVER'S LICENSE SUSPENSION/DROP-OUT RULE** When a student fails to meet the enrollment and attendance policy of PRLHS, the Administration is required to report the student's non-attendance to the Idaho Transportation Department (ITD) with a request that the student's driving license be suspended (whether or not the student is licensed.) When the ITD suspends driving privileges, it suspends the driver's license and/or privilege from applying for a license, instruction permit, or driver-training permit. For a complete copy of the Code and the procedures contact the high school office.

## **TRUANCY**

***ALL unexcused absences are considered truant and may result in disciplinary action.*** When the absence is unexcused, the student will not be given the opportunity to earn credit for the work missed (this includes tests and final exams).

### **Habitual Truancy – Idaho Code 33-206 and 207**

#### **Idaho Code 33-206 – Habitual Truant Defined**

(1) A habitual truant is:

- (a) Any public school pupil who, in the judgment of the board of trustees, repeatedly has violated the attendance regulations established by the board; or
- (b) Any child whose parents or guardians, or any of them, have failed or refused to cause such child to be instructed as provided in section 33-202 Idaho Code

(2) A child who is a habitual truant shall come under the purview of the juvenile corrections act if he or she is within the age of compulsory attendance.

#### **Idaho Code 33-207 - Proceedings against parents or guardians**

“Whenever the parents or guardians of any child between the ages of seven (7) years, as qualified in section 33-202, Idaho Code, and sixteen (16) years, have failed, neglected or refused to place the child in school as provided in this chapter or to have the child comparably instructed, or knowingly have allowed a pupil to become an habitual truant, proceedings shall be brought against such parent or guardian under the provisions of the juvenile corrections act or as otherwise provided in subsection (2) of this section.

36

(2) Whenever it is determined by the board of trustees of any school district that a child enrolled in public school is a habitual truant, as defined in section 33-206, Idaho Code, an authorized representative of the board shall notify in writing the prosecuting attorney in the county of the child's residence. Proceedings may be brought directly against any parent or guardian of a public school pupil who is found to have knowingly allowed such pupil to become a habitual truant, and such parent or guardian shall be guilty of a misdemeanor.

(3) Whenever it is determined by the board under provisions providing due process of law for the student and his or her parents that the parents or guardians of any child not enrolled in a public school are failing to meet the requirements of section 33-202, Idaho Code, an authorized representative of the board shall notify in writing the prosecuting attorney in the county of the pupil's residence and recommend that a petition shall be filed in the magistrates division of the district court of the county of the pupil's residence, in such form as the court may require under the provisions of section 20-510 Idaho Code."

## **DISCIPLINE GUIDELINES AND PROCEDURES**

### **BEHAVIORS AND CONSEQUENCES**

Every student at PRLHS is guaranteed the right to learn in a safe, supportive, and professional environment. No student has the right to infringe on the rights of others to that end. Students engaging in behaviors that in any way interfere with the rights of others to learn in a safe,

supportive, and professional environment are subject to disciplinary actions outlined below.

Due process rights will exist at every step of the disciplinary process.

**Priest River Lamanna Junior/Senior High School  
Behavior Management Plan**

|  |  |
|--|--|
| <p><b><u>General Classroom Disruption</u></b><br/><b>(Handled by the Classroom Teacher)</b></p> <p><b>Including, but not limited to:</b><br/>         Unacceptable Language<br/>         Excessive Talking<br/>         General Disruption/Disturbance<br/>         Inappropriate Assembly Behavior<br/>         Inappropriate Hall Behavior<br/>         Public Display of Affection</p> <p style="padding-left: 40px;"><b>1st Offense=</b> Warning<br/> <b>2nd Offense=</b>30 Minute Detention<br/> <b>3rd Offense=</b>60 Minute Detention<br/> <b>4th Offense=</b> Referral to Office (possible ISS)</p>  | <p><b><u>Dress Code Violation</u></b></p> <p><b>All staff members are expected to address students in violation of the PRLHS Dress Code.</b></p> <ol style="list-style-type: none"> <li>1. Student will be instructed to correct the violation or change clothes and may return to class.</li> <li>2. If violation cannot be corrected at school, the student will need to call home for a change of clothes to be brought to school. Once changed, the student will return to class.</li> <li>3. If no clothes can be brought from home, the student will spend the remainder of the day in ISS.</li> </ol> <p><b>Habitual dress code violations may be subject to further disciplinary action.</b></p> |
| <p><b><u>Mobile Device Violation</u></b></p> <p><b><u>1st and 2nd Offense</u></b></p> <ul style="list-style-type: none"> <li>● The device will be confiscated* and delivered to the office.</li> <li>● Parent/guardian will be notified.</li> <li>● Devices are held in the office until the end of the day.</li> <li>● Student or parent/guardian will sign for the device when picking it up from the office.</li> </ul> <p><b><u>Subsequent Offenses</u></b></p> <ul style="list-style-type: none"> <li>● The device will be confiscated* and delivered to the office.</li> <li>● Parent/guardian will be notified.</li> <li>● Devices are held in the office until the end of the day.</li> <li>● Student or parent/guardian will sign for the device when picking it up from the office.</li> </ul> | <p><b><u>Medium Offenses</u></b></p> <p><b>Staff will refer students to the office for disciplinary action for behaviors including, but not limited to:</b></p> <p>Vandalism/Theft under \$25<br/>         Field Trip/Activity Behavior<br/>         No Show for Detention<br/>         Disrespect to Staff<br/>         Insubordination<br/>         Truancy (Unexcused Absence)<br/>         Possession of a pocket knife or box cutter</p> <p style="text-align: center;"><b>PARENTS WILL BE NOTIFIED</b><br/> <b>1st Offense=</b> 1 day ISS<br/> <b>2nd Offense=</b>3 days ISS<br/> <b>3rd Offense=</b>High Offense (1 day OSS)</p>  |

|   |  |
|---|--|
| <ul style="list-style-type: none"> <li>● Parent/guardian and student will conference with an administrator or designee.</li> <li>● Student will serve in-school disciplinary consequences followed by progressive discipline for insubordination/defiance for any subsequent infractions.</li> </ul> <p>*Refusal to turn over the device is considered defiance and will result in the appropriate progressive disciplinary action.</p>   |  |
| <p><b><u>High Offenses</u></b><br/> <b>Staff will refer students to the office for disciplinary action for behaviors including, but not limited to:</b></p> <p>Out of control/Severe Bad Behavior<br/> Vandalism/Theft between \$25 and \$50<br/> Fighting<br/> Bullying/Harassment<br/> Intimidation/Menacing<br/> Extortion<br/> Possession or use Alcohol, Nicotine, or other Controlled Substance<br/> Possession of a Non-Gun weapon (knife with blade over 2 inches, etc)</p> <p style="text-align: center;"><b>PARENTS WILL BE NOTIFIED<br/> LAW ENFORCEMENT WILL BE NOTIFIED</b><br/> <b>1st Offense= 3 days OSS</b><br/> <b>2nd Offense=5 days OSS</b><br/> <b>3rd Offense=Extreme Offense</b></p> | <p><b><u>Extreme Offenses</u></b><br/> <b>Staff will refer students to the office for disciplinary action for behaviors including, but not limited to:</b></p> <p>Vandalism/Theft over \$50<br/> Fighting with medical attention required<br/> Physical Attack of Staff<br/> Threat of Force or Harm to Person or Property<br/> Distribution or Sale of Alcohol, Nicotine, or other Controlled Substance<br/> Possession of a Gun</p> <p style="text-align: center;"><b>PARENTS WILL BE NOTIFIED<br/> LAW ENFORCEMENT WILL BE NOTIFIED RECOMMENDATION FOR<br/> EXPULSION</b></p> |

**ADMINISTRATION, OR THEIR DESIGNEE, RESERVES THE RIGHT FOR ALTERATIONS OR ADDITIONS TO THE ABOVE CONSEQUENCES DEPENDENT UPON THE SPECIFICS OF A GIVEN SITUATION.**

## **DETENTION**

Staff may assign detention to be served with the teacher or with our behavioral interventionist. Detentions may be assigned during lunch, before school, or after school. Detention time CANNOT be served during regularly scheduled classes.

Detentions assigned before or after school should be arranged with a parent 24 hours in advance to ensure the student has a ride home.

Lunch detentions should be assigned at least 1 day in advance to ensure that students have arranged for lunch (if they are allowed to leave campus at lunch).

## **IN-SCHOOL SUSPENSION**

In-school suspension (ISS) is served all day with our behavioral interventionist. Students in ISS are not allowed to have access to their phones, will not be allowed in the halls during passing periods, and will not be allowed to attend lunch with other students. They will be required to work on any assigned work for that day from all of their classes, bring all necessary materials to complete their work, and behave appropriately.

The behavioral interventionist will work with administration to determine any deviations from the above mentioned expectations.

**Athletes in ISS are not allowed to participate in practices or games scheduled for that day.**

## **OUT OF SCHOOL SUSPENSION**

Students given out of school suspension (OSS) are not allowed on school property during their suspension. This includes, but is not limited to any school events, home or away.

Homework can be made up as if the absence were “excused”.

**Athletes given OSS are not allowed to participate in practices, games, or attend any school**

**sponsored events scheduled during their suspension.**

## **EXPULSION**

Expulsion is determined by the Board of Trustees. The school principal can recommend expulsion, but a hearing in front of The Board occurs before a decision is made.

Parents and students retain the right to due process through all expulsion proceedings. 40

## **ACADEMIC HONESTY**

Students are expected to adhere to the moral values of honesty and responsibility. Academic dishonesty or academic misconduct is any type of cheating for academic gain such as for grade improvement. Students are expected to do their own work with the highest standards of honesty. Academic dishonesty, cheating and plagiarizing of any form cannot be tolerated in the school environment.

Academic Dishonesty/cheating/plagiarism includes, but is not limited to the following: copying answers, sharing answers via electronic devices, use of non-authorized electronic devices, or passing assignment over to another student for them copy answers, working together without specific permission from teacher(s), using prohibited written and/or oral information during tests, quizzes, or examinations, buying or selling answers to or the test exam or quiz itself, stealing answers, stealing or buying essays or research papers, plagiarizing in any form by not giving appropriate credit to authors, including inappropriate use or misuse of the Internet programs and the school's computer network to obtain answers or written material.

### **Cheating**

Giving or receiving unauthorized help on an academic assignment/quiz/test such as sharing information on an assignment/quiz/test, looking at someone else's answers during a quiz/test, using some sort of "cheat sheet" or an electronic device to share or provide answers.

### **Plagiarism**

Copying and using in an assignment or report any word(s), phrase(s), statement(s), idea(s), thought(s) of someone else without citing the source and documenting properly according to APA or MLA form (i.e., taking material from Internet websites without proper acknowledgement and documentation). This includes copying artificial intelligence (AI).

### **Deception**

Giving a teacher/instructor false information about an academic assignment such as providing a false excuse for a missed deadline or being less than truthful about having turned in work.

If academic dishonesty is detected, the teacher(s) will confiscate the evidence, document the

circumstances, and submit a report to the building administrator. Depending upon the circumstances, the consequences for academic dishonesty/cheating may include, but are not limited to, the following:

- The student will receive a “0” for the assignment, test/exam.
- A notice of the offense will be placed in the file in the Administration Office. ● The student will not be allowed to make up that grade by extra credit or any other method.
- The parent/guardian will be notified, and, if necessary, a conference will be held with the student and administration.
- Second offense will result in no credit for the assignment and removal from the course with a failing grade.

41

## HEALTH & SAFETY

### STUDENT ILLNESS/INJURY

If a student is seriously injured at school, first aid will be administered and every effort will be made to notify parents immediately. When a student's parents cannot be reached, and in the judgment of the school staff a doctor's services are required, the child will be transported directly to the doctor. All minor injuries (minor cuts, scrapes, etc.) will be treated at school unless the school is directed by the parent(s) or guardian(s) to do otherwise. **It is extremely important that we have the current phone numbers for parents or guardians, and at least two other contacts, in case of emergency.**

The best precautions and the closest supervision do not guarantee accidents will not happen. Accidents are a fact of life and a part of the growing-up process our children go through. Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child(ren) be injured. **The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school.** This is the responsibility of the parents or legal guardians. The district only carries legal liability insurance. The district does provide information concerning private insurance available to families for their individual purchase. Brochures outlining the coverage and premiums are available at the school office.

### EMERGENCY CONTACTS

- It is imperative that we be able to reach you quickly in case your child is injured or becomes ill during the school day.
- We must have a daytime phone where you can be reached even if you do not work outside the home. **PLEASE PROVIDE UPDATED PHONE NUMBERS WITH THE OFFICE SECRETARY.**
- When parents cannot be reached, and in the judgment of the school staff a doctor's service is required, the child will be transported directly to the doctor.
- All minor injuries (minor cuts, scrapes, etc.) will be treated at school unless the school is directed by the parents/guardians to do otherwise.

### STUDENT MEDICATIONS

School District policy governs the dispensing of medications to students. **The school does not stock any medicines for student use.** Students are not to have any medication at school until a Student Medication form is on file in the office. If your student needs medication for recurring conditions, you should bring to school a small supply of the medicine **in its original container and clearly labeled with your child's name.** Include written directions for its use. The Student Medication form can be filled out at this time and signed by his or her doctor.

- ◆◆ **Parents must transport medications to and from school. Students may NOT bring medications to school.**
- ◆◆ Parents of students needing daily medication or who need an inhaler, bee sting medication, etc. will need to talk with the principal and the school district nurse to make a health care plan.
- ◆◆ All medicines for student use shall be kept in the office and dispensed per the instructions provided by the parents and/or physician. **Cough drops are medicine and if brought to school they must be turned into the office and accompanied by a note.**







42

## **OPIOID ANTAGONIST (Narcan)**

- ◆◆ Protocols for administering Opioid Antagonist to a suspected drug overdose can be found in District Policy #3518-2



# EMERGENCY QUICK REFERENCE GUIDE

|   |  |  |
|---|--|--|
|  <p>YOU'LL HEAR:<br/><b>All<br/>Call</b></p>     | <b>LOCKDOWN<br/>TEACHERS</b> <ul style="list-style-type: none"><li>• Check hall, if possible bring in students</li><li>• Lock and block doors</li><li>• Move Away from the line of sight</li><li>• Maintain silence, cell phones off</li></ul>                                   | <b>STUDENTS</b> <ul style="list-style-type: none"><li>• Move away from the line of sight</li><li>• Maintain silence</li><li>• Cell phones off</li><li>• Do not open doors</li><li>• If outside, leave area</li></ul>  |
|  <p>YOU'LL HEAR:<br/><b>All<br/>Call</b></p>     | <b>SAFETY HOLD<br/>TEACHERS</b> <ul style="list-style-type: none"><li>• Normal activity continues, all students and staff indoors</li><li>• Check messages for further instructions</li></ul>  | <b>STUDENTS</b> <ul style="list-style-type: none"><li>• Return inside</li><li>• Normal school day instruction</li></ul>    |
|  <p>YOU'LL HEAR:<br/><b>Fire<br/>Alarm</b></p> | <b>EVACUATE<br/>TEACHERS</b> <ul style="list-style-type: none"><li>• Grab your SERP binder</li><li>• Check hall, use situational awareness before evacuating the building</li><li>• Be prepared to take alternate route</li><li>• Lead students to evacuation location</li></ul> | <b>STUDENTS</b> <ul style="list-style-type: none"><li>• Bring your phone, leave rest</li><li>• Form a single-file line</li><li>• Be prepared to take alternate route</li></ul>                                      |

## EMERGENCY QUICK REFERENCE GUIDE - In An Emergency – When You Hear It...Do It!

### Lockdown

#### Teachers

- Move and lock/secure all doors and windows.
- While securing your door(s), and if safe to do so, direct students from the hallway into your classroom.
- Cover door window, Turn out lights, and Close window blinds, if safe to do so.
- Move away from any line of sight and Strategically position students based on room design.
- Maintain Silence and Turn cell phone off.
- Evaluate the need to Move, Secure, and/or Defend based on Situational Awareness and Presented Threat.
- If no immediate threat exists and you are safe, Do Not move from your safe area.

#### Students

- Move to assist, as directed/practiced, in locking/securing all doors and windows.
- Move away from any line of sight and Strategically position based on Teacher Direction / Room Design.
- Maintain Silence and Turn cell phones off.
- Evaluate the need to Move, Secure, and Defend based on Direction from Teacher and/or Threat.
- If outside, Move / Run to a safe place.

### Safety Hold

#### Teachers

- If students are outside, they should be directed to return inside the school and into their classroom.
- Move and lock/secure all doors and windows.
- While securing your door(s), direct students from the hallway to return to their classrooms.
- Take Attendance and notify office of missing or injured.
- Continue classroom instruction.
- Prohibit movement outside the classroom unless approved by office.
- Keep situationally aware and report suspicious activity to the office.
- Wait for additional instructions before allowing movement and / or opening the classroom door.

#### Students

- If outside, return inside the school and into your classroom.
- Move to assist, as directed in locking/securing all doors and windows.
- Normal classroom instruction continues.
- Movement outside the classroom is prohibited, unless approved by your Teacher.
- Keep situationally aware and report suspicious activity.
- Additional information / instructions will be provided when available.

### Evacuation

#### Teachers

- Grab your SERP Binder
- Check hallway and use situational awareness before evacuating the building. (Stop, Look, Listen, Smell).
- Lead students to a safe evacuation location.
- Be prepared to take an alternative route if a hazard or obstruction is found.
- Take attendance and report accounting to administrative staff, per protocol.

#### Students

- Upon direction / alarm, prepare to leave the building (coat, phone). Leave other stuff behind.
- Form a single-file and orderly line.
- Move to safe evacuation location.
- Be prepared to take an alternative route if a hazard or obstruction is found.
- Participate in the attendance reporting process.

45

## **BUILDING SECURITY**

- During school hours, ALL exterior doors will be locked to outside entry with the exception of the door by the office. The inside door of the office breezeway will remain locked. **ALL VISITORS, PARENTS & GUARDIANS MUST CHECK INTO THE OFFICE BEFORE ENTERING THE BUILDING. Visitors must present a valid picture ID to be scanned through the Raptor System. This includes parents picking up student(s).**
- All persons entering the building **MUST** check in and sign in.

## **STUDENT SECURITY**

- **◆◆** No student will be allowed to leave school with anyone other than the listed parent,

guardian, or authorized emergency contact persons without the express permission of the parent or guardian.

- ◆◆ Students are never to leave school grounds during the school day, except by permission of the parent and the school principal.

**DRUGS AND SUBSTANCE POSSESSION OR USE** Alcohol, tobacco, or other illegal substances are not allowed on campus or at school activities. Students found under the influence, using, or having in possession any such substances shall be subject to any or all of the following:

- ◆◆ Parent or legal guardian conference with administrator and/or advocate team representatives.
- ◆◆ Referral to a law enforcement agency.
- ◆◆ Immediate suspension from school not to exceed five days or until a follow-up assessment is completed by an outside agency if appropriate. Suspension from school related activities will be determined by school administration.

Immediate school suspension is not to exceed 5 days, followed by referral to the Board of Trustees for possible expulsion. Suspension from school related activities will occur at the time of suspension & continue until such time as the School Board approves readmission to school.

## **WEAPONS**

Absolutely NO WEAPONS of any sort are allowed on school property or at any school sponsored activity at any time under any circumstances. Any student who brings a firearm to school is in violation of the Federal Gun-Free School Act, Idaho Code 33-3302D, and West Bonner County School District Policy and shall be expelled for a period no less than one year from school.

Implements manufactured, used or intended for use as weapons may not be possessed or carried at school or on any school property, nor may such implements be possessed or maintained unlocked in motor vehicles. Students found in possession of weapons shall immediately be

46

referred to the appropriate law enforcement agency and suspended from school until a thorough investigation is made of the circumstances. Parents or legal guardians and the superintendent, or designee, shall be notified immediately.

The following items are specifically prohibited: B-B guns, snap-blade knives, enclosing knives, razors, razor blades, firearms, explosives, (including cap and firecrackers), first loads, brass knuckles, iron bars, and other objects capable of being used as weapons will be considered as such unless the circumstances indicate contrary. All weapons, whether or not listed herein, are similarly prohibited. Furthermore, possession of any item intended to be used as a weapon or looking like a weapon, on school property or at a school event will be considered as grounds for discipline.

## **HARASSMENT**

According to Board Policy 3290, Harassment is defined to include verbal, written, graphic, or physical conduct relating to an individual's sex, race, color, national origin, age, religious beliefs, ethnic background or disability that is sufficiently severe, pervasive, or persistent so as to interfere with or limit the ability of an individual to participate in or benefit from the district's programs that:

1. Has the purpose or effect of creating an intimidating or hostile environment.
2. Unreasonably interferes with an individual's educational performance.
3. Otherwise adversely affects an individual's educational opportunities.

Harassment includes, but is not limited to:

1. Physical acts of aggression or assault, damage to property, or intimidation and implied or overt threats of violence motivated by victim's sex, race, color, national origin, age, religious beliefs, ethnic background or disability;

2. Demeaning racial jokes, taunting, slurs and derogatory "nicknames," innuendos, or other negative remarks relating to the victim's sex, race, color, national origin, age, religious beliefs, ethnic background or disability;

3. Graffiti and/or slogans or visual displays such as cartoons or posters depicting slurs or derogatory sentiments related to the victim's sex, race, color, national origin, age, religious beliefs, ethnic background or disability; and

4. Criminal offenses directed at persons because of their sex, race, color, national origin, age religious beliefs, ethnic background or disability; Harassment also includes an act of retaliation taken against (1) any person bringing a complaint of harassment, (2) any person assisting another person in bringing a complaint of harassment, or (3) any person participating in an investigation of an act of harassment.

47

## **SEXUAL HARASSMENT**

According to Board Policy 3290-F Definition of Sexual Harassment Sexual harassment is a form of misconduct that undermines the student's relationship with educators and with other students. No student, male or female, should be subject to unasked for and unwelcome sexual overtures or conduct, either verbal or physical. Sexual harassment refers to sexual overtures or conduct that is unwelcome, personally offensive, and affecting morale, thereby interfering with a student's ability to study or participate in school activities.

Sexual harassment is a form of misconduct that includes unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct of a sexual nature when any of the following occur:

Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's participation in the educational process;

Submission to or rejection of such conduct by an individual is used as a factor for educational decisions affecting the individual; or

Such conduct has the purpose or effect of unreasonably interfering with an individual's education, or creating an intimidating, hostile or offensive educational environment.

## **BULLYING/CYBERBULLYING**

According to Board Policy 3295, Hazing, harassment, intimidation, bullying, cyber bullying, or menacing by students or third parties is strictly prohibited and shall not be tolerated in the district. This includes actions on school grounds, school property, school buses, at school bus stops, at school sponsored events and activities, and through the use of electronic technology or electronic communication equipment on school computers, networks, forums, or mailing lists and actions at locations outside of those listed above that can be reasonably expected to materially and substantially interfere with or disrupt the educational environment of the school or impinge on the rights of other students.

The Board expects all students to treat each other with civility and respect and not to engage in behavior that is harmful to another student or the property of another student. The Board expects students to conduct themselves in keeping with their age appropriateness, with a proper regard for the rights and welfare of other students, for school personnel, and for the educational purpose underlying all school activities.

Students attending schools in this District are prohibited from engaging in the following behaviors:

1. Physical abuse against a student, including but not limited to, hitting, pushing, tripping, kicking, or restraining another's movements; sexual misconduct; causing damage to another's clothing or possessions; and taking another's belongings.

2. Verbal comments or threats against a student, including but not limited to, name calling, threatening, sexual comments, taunting, and malicious teasing.

48

3. Psychological abuse against a student, including but not limited to, spreading harmful or inappropriate rumors regarding another, drawing inappropriate pictures, or writing inappropriate statements regarding another, and intentionally excluding another from groups, or similar activities.

Students whose behavior is found to be in violation of this Policy will be subject to discipline and graduated consequences, up to and including expulsion consistent with the Board's policy on

student discipline. Third parties whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the superintendent or Board. Students or third parties may also be referred to law enforcement officials.

## **STUDENT SERVICES**

### **COUNSELING CENTER**

The goal of the PRLHS Counseling Department and Advisory is to *support* students in having a successful educational experience, provide equal access to Counseling Services to ALL PRLHS students, and to assist students in the transition from high school to post-secondary pathways.

The Counseling office is open from 7:30 am to 4:00 pm daily. Parents desiring to meet with Counselors should call the Main Office or Counseling office for an appointment.

The following is a list of services provided by the counseling department: ❖❖

Assistance with proper course selection to meet graduation requirements

❖❖ Career guidance

❖❖ Guidance for preparation for entrance into four-year colleges and universities, vocational-technical programs, community colleges, workforce and military ❖❖ Advice and assistance with academic problems

❖❖ Credit check and monitor student progress towards graduation

❖❖ Schedule and registering for individual testing (PSAT, SAT, ACT,

ASVAB) ❖❖ Interpretation of test scores

❖❖ Information about credit recovery, remediation for State Testing, enrichment programs, and alternative schooling (i.e., correspondence courses, IDLA, homeschooling programs and vocational training)

❖❖ Confidential counseling and Referral to agencies to assist students with personal problems

***Counselor-student communications and records are privileged and confidential and shall not be disclosed except under the following circumstances: Threat of harm to self or others; reported or suspected child abuse/neglect; court order.***

50

## **FOOD SERVICE**

### **BREAKFAST AND LUNCH**

Breakfast and lunch are available each school day. We offer a variety of choices each day. Lunch is served in the cafeteria. All money for meal purchases should be given to the Cafeteria Staff in the cafeteria. Each student has a MealTime account which is used for breakfast, lunch or milk purchases. For your convenience, money can and should be deposited into the student account.

- ❖❖ In the meal line, students access their account using their Meal Time number. The cashier will inform the student when the meal account is running low on funds. Charging to the meal account is strongly discouraged and only allowed in special circumstances.
- ❖❖ Application forms for the Free and Reduced Meal Program are given to each student upon registration and are available at the school cafeteria, school office, district office and issued upon request throughout the school year. Free and reduced lunch may be applied for during the school year. This confidential federal program is based on household size and income.
- ❖❖ Lunch is an open campus for PRLHS sophomores, juniors, and seniors. These students may leave the campus during their lunch period but must be in class prior to the tardy bell for the next class. Open campus is a privilege that can be revoked at the discretion of the administration.
- ❖❖ All food/drinks purchased and brought in from the outside will be consumed in the cafeteria or in designated areas of the school building and school grounds.

## LUNCH AND CAFETERIA EXPECTATIONS

WEST BONNER COUNTY SD #83  
2025/26 MEAL PRICING

### BREAKFAST PRICING

ELEMENTARY- \$2.35  
Jr/Sr HIGH- \$2.85  
ADULT- \$3.75  
REDUCED PRICE- \$.30

### LUNCH PRICING

ELEMENTARY- \$3.90\*  
Jr/Sr HIGH- \$4.15\*  
ADULT- \$5.50  
REDUCED PRICE- \$.40  
MILK- \$.90\*\*

\*PLE TOOL AVERAGE WEIGHTED PRICE OF \$4.01

\*\* MAY CHANGE AFTER BID PROCUREMENT IS CONFIRMED. BID ENDS ON 8/5/2025

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER

Priest River Lamanna has an open campus for students in grades 10-12. Open Campus privileges can be revoked due to Academic or Behavior reasons. All 9th Graders will eat lunch and stay on campus. A cumulative grade point average of 2.5 must be met before 10<sup>th</sup> graders will be allowed to leave campus.

❖❖ Lunch line is based on a first come, first-served basis. No Cuts or Saving Places allowed. *Teachers step to the head of line so that they may get some work done during their lunch.*

❖❖ Students are expected to deposit all trash in proper receptacles provided.

❖❖ Students are to be in the designated areas during lunch time (cafeteria 600 hall, gymnasium or outside areas). Students can go to the classroom areas with permission from the office and teacher.

❖❖ Charges will be limited to 2.

❖❖ Checks are to be made out to PRLHS Cafeteria ONLY; no change or check cashing will be allowed.

51

## HEALTH SERVICES

The school district employs a Part-time nurse for the entire district. They are available to come to the school and check on a student's health.

## INSURANCE

Student insurance is available through a 3rd party provider for PRLHS students. Options are

available to cover students participating in athletics as well as football. The insurance is intended to cover the student during the school day and when participating in school events.

## **INTERNET/TECHNOLOGY**

We are pleased to offer students of the West Bonner County Public Schools access to the district computer network for electronic mail and the Internet. To gain access to e-mail and the Internet, all students under the age of 18 must obtain parental permission and must sign and return the form to the office. Students 18 and over may sign their own forms.

Access to e-mail and the Internet will enable students to explore thousands of libraries and databases while exchanging messages with Internet users throughout the world. Families should be warned that some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. WBCSD will consistently maintain a filtering system to limit inappropriate access and use of the District systems and computers.

We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. Ultimately a partnership between parents/guardians of minors, students, and the school to responsibly set, convey, and maintain the standards that their children should follow when using media and information sources is the goal. To that end, the West Bonner County District and Schools support and respect each family's right to decide whether to apply for access.

## **LIBRARY**

- ◆◆ Students should familiarize themselves with book/magazine check-out procedures early in the school year.
- ◆◆ Students coming to the library from class during the day without a teacher must have a student pass from their assigned teacher at that time.
- ◆◆ Students are expected to replace library materials that are lost or damaged. ◆◆ Unless prearranged by a teacher there will be a small fee for printing and making of copies in the library.

## **SKYWARD**

The West Bonner School District uses Skyward as a student information system to track grades, attendance, and other information about students and family contact information. Every student and parent is given access to Skyward to view grades and attendance. It is highly recommended that parents frequently check student grades to ensure accuracy.

Parents may update contact information at any time through Skyward.

## **BUSING**

Many students ride buses to school. It is important that proper discipline is maintained on buses for safety. All school rules and regulations apply to bus conduct. Misconduct may result in suspension of bus riding privileges. All school rules apply on the bus and at the bus stop. Any questions related to bus misconduct should be directed to the specific route bus driver, Operations Director and/or the building principal. Cameras installed and activated on district buses are used randomly to monitor behavior.

\*Please review and be familiar with the following Expectations and Guidelines: ❖❖

Students are under the authority of the bus driver and must follow his/her rules.

❖❖ Students shall remain seated while the bus is in motion.

❖❖ Students will not extend their arms, hands, head, feet, etc. through the bus windows. ❖❖ Students will converse in normal tones; loud or vulgar language is prohibited. ❖❖ Students will not open or close windows without permission of the bus driver. ❖❖ Students will help keep the bus clean.

❖❖ Each student must go directly to a seat upon entering the bus (drivers may assign seats).

❖❖ Students must not throw objects in the bus or out through the windows. ❖❖ Students will remain on their homeward side of the road until the bus stops and the driver signals them to cross in front of the bus.

❖❖ The driver is to dismiss the students only at the school buildings or at their homes (exception: permission of parent or guardian).

❖❖ Food or drink should not be carried onto buses unless drivers/sponsors have given permission.

❖❖ Student insubordination to district bus drivers will not be tolerated and will result in loss of bus privileges for a period of time.

## **COLLEGE VISITATIONS**

Students in grade twelve (12) who are on track to graduate and have a 2.0 grade point average in their CORE classes are allowed two (2) college visitation days during their senior year. Students in grade eleven (11) are allowed one (1) college visitation in the spring of their 11<sup>th</sup> grade school year if they are on track to graduate and have a 2.0 grade point average in CORE classes. It is

the student's responsibility to provide the attendance office with documentation from the respective college they are planning to visit. If a student requests a third (3) College visitation day for seniors may be waived if arrangements are made with the attendance officer and administration prior to the visit. If prior notification and permission is not given the absence will count as one of the student's allowable absences for the semester.

## **MILITARY RECRUITMENT**

Section 9528 of the Elementary and Secondary Education Act of 1965 as amended by the No Child Left Behind Act of 2001 requires school districts to provide the United States Military Recruiting Command with a list which includes the name, address, and telephone number of all high school students registered in the district. **Individual students and/or their parents may request that their names be withheld from this list. To facilitate such requests, we have prepared an "Opt-Out" form for your use. This form may be picked up at the High School office.**

## **ADVANCED OPPORTUNITIES**

"Students attending public school in Idaho will be eligible for \$4,625.00 to use towards overload courses, dual credits, college credit-bearing examinations, workforce training courses and professional certification examinations." (Idaho Code 33-4602)

Students are required to complete a Fast Forward Participation Form in order to participate in the Fast Forward program through the Idaho State Department of Education as authorized by Idaho Code 33, Chapter 46: Advanced Opportunities. By signing this form, the student and parent/guardian agree to the conditions and provisions of the program.

If a student fails to earn credit for a course paid for by Fast Forward, the student must subsequently pay for a "like" course on their own before he/she is eligible for further Fast Forward funding. If a student performs inadequately on an examination paid for by Fast Forward, the local school district will decide whether the student may continue utilizing Fast Forward funding, or if she/he must pay for the cost of a "like" examination before using further funds. Fast Forward funds may not be used for repeated or remedial course work.

Students simultaneously attending classes on campus at Priest River Lamanna High School (PRLHS), and North Idaho College (NIC), shall manage their schedules so there are no conflicts between scheduled classes at either location. Attendance for a class on campus at NIC shall not be an excuse for missing or being tardy to a scheduled class at PRLHS.

### Statewide Minimum Standards for Admission to Higher Education

Admission requirements vary with each higher education institution in Idaho. Consult the high school counselor or refer to the "Higher Education in Idaho" booklet for details. For the most

54

detailed, updated admissions information students should refer directly to the website of the college they are considering. PRLHS and/or the high school counselor cannot be held responsible for knowing current admissions requirements for ALL colleges.

**Parents and students take note:** If a PRLHS student has a desire to participate in NCAA sports

at a Division I or II college or university the student and parent/guardian should visit the NCAA Eligibility Standards at <https://www.ncaa.org/sports/2021/2/8/student-athletes-future.aspx>. Students should meet with their high school counselor in 9th grade to review necessary coursework that is NCAA approved.

### **Athletic Eligibility – Enrollment and Academic Requirements**

In accordance with **Idaho High School Activities Association (IHSAA) Rule 8**, students must meet minimum academic and enrollment standards to be eligible for participation in interscholastic athletics and activities.

To be considered a full-time student at Priest River Lamanna Jr/Sr High School, a student must be enrolled in **a minimum of five (5) credit-bearing classes** during the current semester. Only students meeting this full-time enrollment requirement will be eligible to participate in IHSAA-sanctioned sports and activities.

In addition, student-athletes must be **passing all enrolled classes** to maintain eligibility. Academic progress will be monitored on a regular basis. Any student who is failing one or more classes may be subject to probation or immediate ineligibility, in accordance with IHSAA rules and school policy, until grades are brought back to passing.

Failure to maintain both full-time enrollment and passing grades will result in loss of athletic eligibility.

## **ACTIVITIES**

### **MISSION**

The Board of Trustees believes that a dynamic program of student activities is vital to the development of all students. Activity programs should provide a variety of experiences to aid in

the development of favorable habits and attitudes in students that will prepare them for adult life in a democratic society. Activity programs should function as an integral part of the total curriculum. They should offer opportunities for the student to develop all-around growth, to learn the qualities of good citizenship, and to develop positive self-esteem.

## **PROVIDED ACTIVITIES**

| <b>Fall</b>  | <b>Winter</b>   | <b>Spring</b>  | <b>Year Round</b>  |
|--|---|--|--|
| Boys/Girls Soccer<br>Cheer<br>Boys/Girls Cross<br>Country Football<br>Volleyball | Boys/Girls<br>Basketball<br>Boys/Girls<br>Wrestling Cheer | Boys/Girls<br>Track<br>Boys/Girls<br>Golf Softball<br>Baseball | Band<br>Choir<br>Academic<br>Decathlon<br>Drama/Theater<br>Student Council<br>National Honor Society |

## **ATTENDANCE AT EVENTS**

All school rules and School Board Policies are in effect and apply to all students that participate or attend activities which involve PRLHS. This includes any and all activities & events, home or away, or any event such as, but not limited to, athletic contests or field trips.

## **ATHLETIC RULES/GUIDELINES**

**Please Refer to the WBCSD Athletic Handbook**

*The PRLHS and PRJH Student and Athletic Handbooks are approved policy and is identified under WBCSD #83 Policy & Idaho Code.*