

WICHITA FALLS ISD BOARD OF TRUSTEES
July 20, 2026

Agenda Item:	Award of Special Programs Supplemental Services (Diag, SLP)
Administrator Responsible:	Leah Horton, Chief Financial Officer
Attachments:	Diag and SLP Scoring
☒ Action Needed	☐ Future Action ☐ Presentation ☐ Information Only

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees award RFP 2627-02-S-27 for Special Programs Supplemental Staffing for Diagnosticians (Diag) and Speech Language Pathologists (SLP), to the ranked vendors on an as-needed basis, for the 2026-2027 School Year, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

In the 2025-2026 school year, SLP services were utilized in the amount of \$1,300,300.64, and Diag Service in the amount of \$67,012.50 This is the expense-only portion and does not take into consideration the Medicaid reimbursement portion received for eligible services provided to students. Historically, the positions sought have been hard to fill and the district operates with vacant positions. With a continued increase in Special Program student referrals and enrollment, having third party companies to fulfill staff/service shortages with contracted services assures the district complies with special education laws and legal requirements of providing the essential services required.

RFP 2627-02-S-27 was advertised twice in the Times Record News and issued on the District's electronic bidding platform. Seventy-eight (78) vendors viewed the bid and thirty-one (31) vendors submitted valid proposals for one or both service categories. The RFP Evaluation Committee consists of Alefia Paris-Toulon, Executive Director of Special Programs, and Amber Frost, Coordinator of Special Programs. The solicitation was facilitated by Lauren Zotz, Director of Purchasing.

Fiscal Note:

The expenditure(s) related to services provided will be paid with Local and/or Federal Funds (offset by Medicaid reimbursements). Expenditures exceeding \$100,000 require Board approval per Policy CH (Local).

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