



## HLWW Public Schools Employment Recommendation Form

Date: 7/6/2023

Name of Applicant: **MELISA SOBOTA**

Recommended By: Jen Olson

Title of Position: Paraprofessional

Location: Winsted Elementary (tentative)

Step/Lane: Step 1

Position Supervised By: Jen Olson

Position Term Description (part time, full time, year-round, school year, etc)

*5.5 hours/day, school year*

Is applicant replacing someone or is this a new hire?

*Replacement hire for open position due to retirement (L. Tassinari)*

Top Priorities for the Position:

- 1. Experience and desire to support students**
- 2. Strong communication skills**
- 3. Organized and detail oriented**
- 4. Flexibility and willingness to learn, collegiality and professionalism**

Number of Applicants: 3

Number of Candidates Interviewed: 3

Interview Team: *Jen Olson, Jim Schimelpfenig, Linda Wharram*

Educational Background of Candidate:

*Holds a 4 year degree.*

Employment Background of Candidate:

*Previous employment as a substitute for paraprofessional work within the district, also PCA support.*

Administrative Recommendation (include qualities that applicant brings to the position):

***Melisa has personal experiences that lend to the paraprofessional role. She is flexible, patient, and enjoys seeing success in students.***

Supervisor Signature           *Jennifer Olson*          

Date   7/6/2023