

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees LCSD Grants Department, Fiscal Officer, & Director of Operations- Up to 5 travelers (TBD)

SCHOOL District Office

NAME OF CONFERENCE: National Elementary and Secondary Education Act Conference
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Louisville, KY

DATE OF DEPARTURE: February 22, 2027

DATE OF RETURN: February 26, 2027

Training/Travel/Conference is (check all that apply): Mandated by the state ☒ Mandated by the district ☐
Needed for certification/licensing ☐ Related to the District Performance Plan ☐ Related to our School ☐
Performance Plan ☐ Related to a specific program/course ☒ Other ☒

Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate, culture, and student learning.

The National ESEA Conference brings together educators and administrators from across the nation every year to coordinate among federal education programs under the Elementary and Secondary Education Act (ESEA) and other federal programs. This Conference promises to empower you with the knowledge and resources you need to excel in our field. Together, we work towards achieving the shared vision of improving education for all Lyon County youth. Attending this conference will also help ensure compliance with state and federal regulations, but more importantly to see that all children, especially those living in economically disadvantaged conditions have the opportunity to receive a high-quality education.

TRAVEL APPROVED: Date

TRAVEL APPROVED: Date

7/21/26

Kayleen Hankin
Site administrator or supervisor signature

Shay L. Cooper, EdD
Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 7/21/26

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title I

BUDGET#	280.633.0000.000.2213.330.10000.00.000				<u>Total</u>		<i>District Office</i>	<i>Grant</i>	<i>School Site</i>	<i>Other</i>
Registration Fees:	Attendees	5	X	\$699.00	Reg. fee	\$		✓		
						\$ 3,495.00				
BUDGET#	280.633.0000.000.2213.587.10000.00.000									
Travel By:	Air fees reflect round trip *5 \$769.40					\$		✓		
	(Air, district car, private car for personal convenience, etc.)					\$ 3,847.00				
BUDGET#	280.633.0000.000.2213.587.10000.00.000									
Lodging:	Room rate	\$	313.25	X	4 rooms x 4 nights	\$		✓		
						\$ 5,012.00				
(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) <u>lodging receipts must be obtained and sent to District Office upon return.</u>										
Meals:	Breakfast	\$	20	X	5x5	days	\$		✓	
							\$ 500.00			
	Lunch	\$	22	X	5x5	days	\$		✓	
							\$ 550.00			
	Dinner	\$	33	X	5x5	days	\$		✓	
							\$ 825.00			
	Incidental	\$	5	X	5x5	days	\$		✓	
							\$ 125.00			
Substitutes:	# of Days		X	\$	/day					
Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)						\$	Uber only		✓	
						\$				
Other Miscellaneous expenses: (attach explanation)						\$	14,354.00			
	TOTAL EXPENSES					\$				

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times: February 23-26, 2027

Name of where conference/training is being held
(i.e. Hotel, School, College, Convention Center): Kentucky International Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART: February 22, 2027 @ 6:25 AM

Date & Time you wish to RETURN: February 26, 2027 @ 12:40 PM

List any special notes here:

Are you renting a car? ☐ Yes ☒ No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging
GSA (Per Diem Rate) : \$164.00

All travelers agree to share lodging as appropriate?

☒ Yes ☐ No

Register under what name(s)?

TBD

Name, Address, Phone number of
lodging establishment:

TBD

DEADLINE DATE : October 31, 2026 Early Bird Pricing **Code Information:**

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.

WHAT IS THE ESEA CONFERENCE?

The National ESEA Conference is an annual project of the National Association of ESEA State Program Administrators (NAESPA) and the only conference focused entirely on federal education programs for disadvantaged students.

The Elementary and Secondary Education Act (ESEA) was signed into law in 1965 by President Lyndon B. Johnson as a legislative priority of the "War on Poverty." Title I, Part A is the largest federally funded ESEA program designed to address the educational needs of underprivileged children. The adjacent Elementary and Secondary Education Act (ESEA) and related programs serve as the cornerstone for all sessions and programming of the National ESEA Conference:

- **TITLE I, PART A** - Education for the Disadvantaged
- **TITLE I, PART C** - Education of Migratory Children
- **TITLE I, PART D** - Neglected & Delinquent
- **TITLE II, PART A** - Supporting Effective Instruction
- **TITLE III, PART A** - English Learners & Immigrant Education
- **TITLE IV, PART A** - Student Support & Academic Enrichment
- **TITLE IV, PART B** - 21st Century Community Learning Centers
- **TITLE V, PART B** - Rural Education Initiative
- **TITLE VI, PART A** - Indian, Native Hawaiian, and Alaska Native Education
- **TITLE VII, PART B** - McKinney-Vento Homeless Assistance Act, Education for Homeless Children and Youth
- **IDEA** - Individuals with Disabilities Act (Special Education)

This year's theme: **Empowering VOICES, Building FUTURES**

"EDUCATION IS NOT PREPARATION FOR LIFE; EDUCATION IS LIFE ITSELF." - JOHN DEWEY

Teachers and other school leaders inspire students to learn wherever their life path may take them. At the National ESEA Conference, our shared goal is to maximize the benefits of federal programs and funding for student success. We believe that engaging in high-quality professional development contributes to growth in knowledge, leading to increased student success. We know that effective teachers and school leaders have lifelong impacts on students' lives. During my tenure as a state ESEA program administrator at the Wisconsin Department of Public Instruction, I have the opportunity and honor to work with and learn from teachers and school leaders from across the state. I have seen firsthand the value of empowering educators. When teachers and other school leaders apply their training, align learning to standards, and engage families in learning, outcomes for students improve. I am often reminded of my third-grade teacher, Mrs. Klar, who cultivated a classroom culture built on positive relationships where all students felt valued and important. She inspired me to be curious and partnered with my parents to help me find my voice. Together, they built my confidence to explore new and different interests throughout my K-12 and secondary education. The National ESEA Conference is a tool to empower educators from across the country to use their voices to influence their classrooms and communities. In turn, empowering students to find their voice to learn, grow, and build successful futures.

-Shelly Babler, NAESPA Conference Planning Committee Chair

New!

ESEA CONFERENCE TRACKS

To help you make the most of your conference experience, sessions are organized into four focused tracks. These tracks ensure that every participant engages in targeted, high-impact learning that advances compliance and ultimately improves outcomes for all students.

Track selection serves as a guide only and does not limit your session options.

THE 4 ESEA CONFERENCE SESSION TRACKS:

FEDERAL EDUCATION POLICY & PRACTICES

A

For federal program leaders working at the state, district, and school levels:

This track supports leaders in turning policy into practice through compliant, strategic program management. Sessions focus on implementation, monitoring, funding, and coordination of ESEA programs to drive improved student outcomes.

IMPROVEMENT IN TEACHING & LEARNING

B

For educators and instructional leaders across all content areas:

This track focuses on delivering high-quality, student-centered instruction through data-informed practices. Sessions highlight strategies that strengthen teaching, elevate learning, and drive academic achievement for all students.

TARGETED SUPPORTS FOR SPECIAL POPULATIONS

C

For professionals supporting students served under ESEA and IDEA programs:

This track emphasizes coordinated, compliant, and compassionate approaches to meeting the academic, social, and emotional needs of special populations. Sessions explore strategies that ensure equitable access to high-quality education.

FAMILY & COMMUNITY ENGAGEMENT FOR STUDENT SUCCESS

D

For engagement leaders, liaisons, and educators working with families:

This track centers on building strong, culturally responsive partnerships that empower families and support student success. Sessions highlight effective engagement strategies, compliance considerations, and community collaboration.

USE THE TRACKS TO:

- Easily navigate sessions aligned to your responsibilities
- Deepen your expertise in key focus areas
- Build a personalized learning experience that meets your goals

Register now and select your track closer to the conference date.

Attendees are free to attend all sessions.

CONFERENCE SCHEDULE

TRAVEL TIP:

**IN-PERSON ATTENDEES
SHOULD PLAN TO ARRIVE
IN LOUISVILLE ON
MONDAY, FEBRUARY 22
AND DEPART ANY TIME
ON FRIDAY, FEBRUARY 26.**

Monday, FEBRUARY 22

Early Badge Pick Up

Tuesday, FEBRUARY 23

Opening Keynote

All Day Sessions

Exhibit Hall Open

Wednesday, FEBRUARY 24

Keynote

All Day Sessions

Exhibit Hall Open

Thursday, FEBRUARY 25

Closing Keynote

All Day Sessions

Please note that meals, snacks, and beverages are not included in the registration fee. Lunch breaks are self-scheduled to provide flexibility for attendees to explore dining options at their convenience. Food vendors are available throughout the convention center and nearby area. To ensure you don't miss valuable content, all conference sessions will be recorded and available for later viewing.

SESSION FORMATS

We're pleased to offer four types of sessions, which allow both the in-person and virtual audience access to each and every session on the schedule.

Hybrid Lecture sessions are presented in-person in Louisville, while simultaneously live-streamed to the virtual audience. Lecture sessions are recorded for later viewing by all audiences. (60 minutes)

Sponsored sessions take place in-person in Louisville. Presented by our commercial partners, these sessions may include references to products and services of interest to the ESEA community. Sponsored sessions follow the same formats referenced above. (60 minutes)

In-Person Workshop sessions involve an interactive component, with the presenter(s) in-person in Louisville. In-person workshop sessions are recorded for later viewing by all audiences. (60 minutes)

Virtual Workshop sessions involve an interactive component and are presented in real-time to virtual attendees using Zoom. Virtual workshop sessions are recorded for later viewing for all audiences. (60 minutes)

NATIONAL ESEA CONFERENCE

[EXHIBIT](#) [SCHEDULE](#)
[PRESENT](#) [HOTELS & TRAVEL](#)
[ATTEND](#) [REGISTER NOW](#)

February 23-25, 2027
Louisville, KY & Online

Registration and Hotel Reservations Available Now!

ATTENDEE POLICIES

2027 National ESEA Conference



Join Us in Louisville, Kentucky or Online

The annual National ESEA Conference is coming to Louisville this February 23-25, 2027! This event serves as a vital platform for professional growth, learning, and the exchange of ideas in education. Whether you attend in person or virtually, this Conference promises to empower you with the knowledge and resources you need to excel in your field. Together, we work towards achieving the shared vision of improving education for all youth.

2027 National ESEA Conference

- **Location:** Kentucky International Convention Center in Louisville, Kentucky and Online
- **Dates:** February 23-25, 2027
- **Please Note:** Each day of the Conference has a full schedule of sessions! Please plan your travel dates accordingly so as not to miss valuable content.

NEW! Introducing ESEA Conference Tracks

Explore sessions by track to find the learning experiences that matter most to your role—from policy and compliance to classroom practice and family engagement. Register now and select your track closer to the conference date.

Federal Education Policy & Practices	<i>For federal program leaders working at the state, district, and school levels.</i> This track supports leaders in turning policy into practice through compliant, strategic program management. Sessions focus on implementation, monitoring, funding, and coordination of ESEA programs to drive improved student outcomes.
Improvement in Teaching and Learning	<i>For educators and instructional leaders across all content areas.</i> This track focuses on delivering high-quality, student-centered instruction through data-informed practices. Sessions highlight strategies that strengthen teaching, elevate learning, and drive academic achievement for all students.
Targeted Supports for Special Populations	<i>For professionals supporting students served under ESEA and IDEA programs.</i> This track emphasizes coordinated, compliant, and compassionate approaches to meeting the academic, social, and emotional needs of special populations. Sessions explore strategies that ensure equitable access to high-quality education.
Family & Community Engagement for Student Success	<i>For engagement leaders, liaisons, and educators working with families.</i> This track centers on building strong, culturally responsive partnerships that empower families and support student success. Sessions highlight effective engagement strategies, compliance considerations, and community collaboration.

REGISTER NOW

02.23

Check out this short video from the 2026 National ESEA Conference in Denver!



The Attendee Guide has all the information you'll need to attend the 2027 National ESEA Conference. [DOWNLOAD IT NOW!](#)

ATTENDEE POLICIES

Registration Types & Prices

INDIVIDUAL REGISTRATION In-Person & Virtual

\$699 – EARLY BIRD PRICE

Available June 1 - October 31, 2026

\$789 – STANDARD PRICE

November 1, 2026 - January 31, 2027

\$849 – LATE PRICE

Starting February 1, 2027

GROUP REGISTRATION 10 or more people

\$659/each

[Group Registration FAQs](#)

LEA AFFILIATE REGISTRATION

\$659/each

Bundle and save! [Learn more about the LEA Affiliate Program now](#)

Highlights

- **Renowned Speakers:** The Conference will feature presentations from esteemed educational experts, providing valuable insights and perspectives.
- **Engagement Opportunities:** Attendees will have numerous chances to interact with presenters, colleagues, and exhibitors, fostering networking and collaboration.
- **Latest Developments:** Participants will stay updated on the most recent developments in education, spanning local, district, state, and federal levels.
- **Accessibility:** With both in-person and virtual options, the Conference accommodates a broad audience, ensuring accessibility and inclusivity.
- View some of the [outstanding keynote speakers](#) from previous National ESEA Conferences.



[REGISTER NOW](#)

"The ESEA Conference was an incredible experience! The sessions were engaging, informative, and filled with practical strategies that can be immediately applied to support student success. It was inspiring to connect with passionate educators who are committed to making a difference, and the shared ideas around equity, literacy, and student support were especially impactful. This conference truly reinforced the importance of collaboration and continuous learning in education."

- 2026 National ESEA Conference Attendee

ESEA Network

The National Association of ESEA State Program Administrators is dedicated to building the capacity of education professionals to provide disadvantaged children with a high quality education. Their ESEA Network website provides a host of resources to educators at all levels.

Connect With Us



Contact Us

admin@eseanetwork.org | 800-256-6452
532 North Franklin Street | Fort Bragg, CA 95437

About

[About Us](#)
[About ESEA](#)
[Mission & Principles](#)
[Bylaws](#)
[Association Leadership](#)
[State ESEA Leaders](#)
[HELP/FAQ](#)

Conference

[Attendees](#)
[Presenters](#)
[Exhibitors](#)

Video

[Featured](#)
[Policy](#)
[Instruction](#)
[Leadership](#)
[Browse All](#)

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Trip & Price Details

Price Passengers Seats Payment Confirmation

Flight [Modify](#)

 **Mon 2/22**

3534 / 1571

RNO → **SDF**

6:25 AM 6:40 PM

9 hr 15 min

1 stop 

[Choice Extra](#)

Base fare 5 Passenger(s) **\$3,344.20**

Taxes and fees **\$502.80**

5 Passengers | Reserve your seats when booking

Flight total **\$3,847.00**

or from \$377/mo*
with  [flexpay](#) [Learn more](#)

 **Fri 2/26**

833 / 1659

SDF → **RNO**

12:40 PM 5:30 PM

7 hr 50 min

1 stop 

[Choice Extra](#)

5 Passengers | Reserve your seats when booking

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/rterms](#)

SUBTOTAL	\$3,344.20
TAXES & FEES	\$502.80
TRIP TOTAL	\$3,847.00

[Show price breakdown](#)

Not ready to buy yet? [Save this flight for later.](#)

Log in for faster checkout

Continue

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.



Not ready to buy yet? [Save this flight for later.](#)

Log in for faster checkout

Continue

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

No-show policy

If you do not plan to travel on your flight, you must cancel your reservation at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, your reservation will be canceled, and your funds and points may be forfeited. [Learn more.](#)

Fare Benefits

HOTELS



HOTEL PRICING

The National ESEA Conference contracts with several local hotels to ensure the best possible rates. Hotel prices are subject to change.

Hotel rooms are charged at a flat rate. All locally mandated taxes and fees have been paid in advance by the Conference and are itemized on invoices for transparency. Attendees are offered the same flat rates on hotel reservations, regardless of tax-exempt status.

- 1. THE GALT HOUSE HOTEL**
\$285*
140 N FOURTH ST
- 2. COURTYARD DOWNTOWN**
\$329*
100 S 2ND ST
- 3. HYATT REGENCY**
\$349*
320 W JEFFERSON ST
- 4. MARRIOTT DOWNTOWN**
\$349*
280 W JEFFERSON ST
- 5. FAIRFIELD INN**
\$275*
100 E JEFFERSON ST
- 6. SPRINGHILL SUITES**
\$275*
132 E JEFFERSON ST
- 7. OMNI HOTEL**
\$315*
400 S 2ND ST
- 8. EMBASSY SUITES**
\$329*
501 S 4TH ST

***ALL RATES INCLUDE TAXES AND FEES**

POLICIES

All reservations are made via the event section of your account Dashboard and require payment in full, in advance. In-person registration is required prior to securing a hotel reservation. Hotels will not sell rooms directly to attendees within the conference block nor at the conference rates. Refunds are available on cancelled hotel reservations in accordance with the same sliding-scale refund policy as registration items. A reduction in the number of nights of a hotel reservation is considered a cancellation, and the same refund scale is applied to the cost of each reduced night of the stay.

285.00 +
329.00 +
349.00 +
349.00 +
275.00 +
275.00 +
315.00 +
329.00 +
2,506.00 ÷
8 =
313.25 *
2,506.00 *

Hotel Average



U.S. General Services Administration

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Boone	Boone	\$68	\$16	\$19	\$28	\$5	\$51.00
Kenton	Kenton	\$86	\$22	\$23	\$36	\$5	\$64.50
Lexington	Fayette	\$80	\$20	\$22	\$33	\$5	\$60.00
Louisville	Jefferson	\$80	\$20	\$22	\$33	\$5	\$60.00



U.S. General Services Administration

FY 2026 per diem rates for Kentucky

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Boone	Boone	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$116	\$116
Kenton	Kenton	\$163	\$163	\$163	\$163	\$163	\$163	\$163	\$163	\$163	\$163	\$163	\$163
Lexington	Fayette	\$118	\$118	\$118	\$118	\$118	\$118	\$118	\$118	\$118	\$118	\$118	\$118
Louisville	Jefferson	\$164	\$120	\$120	\$120	\$155	\$155	\$155	\$155	\$134	\$134	\$134	\$164