



McDonough, Rebecca <rebeccamcdonough@waunakee.k12.wi.us>

DAPES Training Follow-Up

1 message

Tim Kachur <tkachur@cesa6.org>

Tue, Jun 30, 2026 at 3:24 PM

To: Rebecca McDonough <rebeccamcdonough@waunakee.k12.wi.us>, Monica Kelsey-Brown <monicakelsey-brown@waunakee.k12.wi.us>, jensign@waunakee.k12.wi.us

Team,

Thank you once again for having me last night to work with your board. I loved the energy and commitment that was so evident in the work of this team! Below are a few follow-up notes for you. If there are any further questions, please feel free to reach out at any time.

- Joan, we checked your Frontline account, and all appears to be in order. Your user name is "Joanensign" and you can use your district-assigned password. If you continue to encounter issues logging in, please let me know.
- **Suggested Evaluation Timeline:**
 - As soon as Fronline is rolled over by your Frontline Platform Manager, Dr. Brown will be able to access and complete the "District Administrator Goal Setting Plan". Once the self assessment and 2-3 goals are set,
 - Schedule a time in **late July to early August** to meet with Dr. Brown in closed session so she can share her goals and the board can seek clarity or provide input for the identified goals.
 - Schedule two closed-session meetings for Dr. Brown to provide progress updates on her goals and to highlight any artifacts that have been created or used to support progress towards her goals. Schedule the meetings **towards the end of quarters 2 and 3**.
 - Schedule one closed session summative meeting towards the **end of June**. Dr. Brown does not attend this meeting. Feedback and results of the evaluation period should be shared with Dr. Brown before Frontline is rolled-over to the 2027-28 school year, allowing her the opportunity to acknowledge her feedback and for Joan to share the collective outcomes from the board.
- **Potential CESA 6 Support:**
 - If the team would like me to facilitate the summative process, the cost for these services will come to \$2,737.50.
 - This service includes
 - The collection and summation of board feedback and summative ratings.
 - The facilitation of a 2-hour closed session board meeting to ensure consensus for feedback and summative ratings.
 - The preparation of Frontline to document agreed-upon feedback and summative ratings.

Thank you once again for all of your time and effort to make this experience positive and beneficial for all involved. Please let me know if you have any questions or if there are any resources that you may be looking for to support the Board or Dr. Brown. Have a great rest of your week!



Tim Kachur

Director Growth and Development

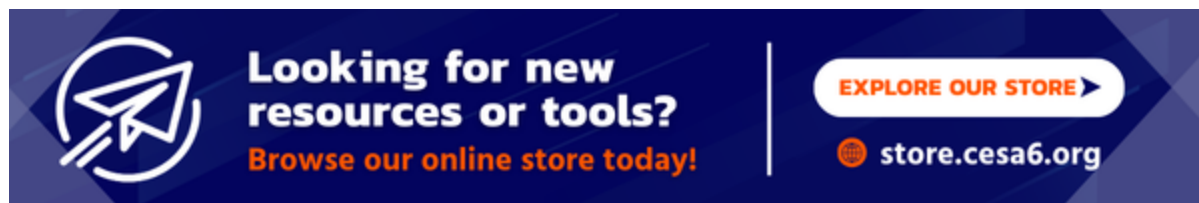
 (920) 718-7015

 tkachur@cesa6.org

 cesa6.org

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 **Book a meeting with me!**



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