

REGULAR MEETING

Monday, April 12, 2021
HLWW HS Media Center
8700 County Road 6 SW
Howard Lake, Minnesota 55349

The Monday, April 12, 2021 Regular Meeting of the Howard Lake-Waverly-Winsted ISD #2687 was called to order at 6:00 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Bravinder, Marketon, Scheuch and Puncocar; absent: Peterson. Also present were Superintendent Brad Sellner, Principals Jason Mix, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Scheuch recommended approval of the agenda; Koch seconded; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Scheuch recommended approval of the consent agenda which included the March 8, 2021 Regular Meeting Minutes, March 29, 2021 Regular Meeting Minutes, Bills, Enrollment, the employment recommendation of **Brittini Heinonen** as a 6th Grade Teacher effective the 2021-22 school year replacing Pat Weseloh; **Michelle Peterson** as a Paraprofessional at Humphrey Elementary effective April 9, 2021 this is a new position; and the following lane changes: **Janie Dalbec** from BA20 to BA30; **Stefanie Gunderson** from BA10 to BA20; **Kayla Myhre** from BA to BA10, the second reading and approval of the following policies: 701- Establishment and Adoption of School District Budget, 701.1-Modification of School District Budget, 702-Accounting, 703-Annual Audit, 705-Investments, 706-Acceptance of Gifts, 712- Video Surveillance other than on buses, 713-Student Activity Accounting, 720-Vending Machines, Communications: Elementary Laker News, Teaching Today MN-Spring 2021, Volume 1; Puncocar seconded; passed unanimously.

(Item VII, Subd. A) Scheuch recommended approval that the AIPAC in compliance with Minnesota Statutes; Bravinder seconded; Kelli Westling, District Assessment Coordinator, reviewed information about the American Indian Parent Advisory Committee; passed unanimously.

(Item VII, Subd. B) Scheuch recommended approval of the quarterly treasurer report; Puncocar seconded; Donna Wilson, SMS Financial Consultant reviewed the quarterly report; passed unanimously.

(Item VII, Subd. C) Superintendent Sellner and SMS Financial Consultant Donna Wilson reviewed information for the 2021-22 budget. Sellner indicated there may be some potential savings going into the next year because of retirements and leaves. The administration will come back to the board with some recommendations for the budget at the April work session or May regular meeting.

(Item VII, Subd. D) Heuer reviewed the vendors for estimates for milk, bread, fuel and waste removal. Superintendent Sellner reported the fees for recycling are going up, and the Budget Committee requested showing the prior year cost and proposed cost on the spreadsheet next time.

Scheuch recommended approval of Mid-County Coop, Mumford Sanitation, Pan O Gold and Kemps/St.Paul Beverage Solutions as our vendors for the 2021-2022 school year; Marketon seconded; passed unanimously.

(Item VII, Subd. E) Heuer indicated that the high school does not have any changes at this time, and the middle school discipline committee is reviewing the handbook and will bring information to the May meeting for review. Principal Olson reviewed the elementary handbook changes. Superintendent Sellner also reported there may also be some changes from the legislature that may be required.

(Item VII, Subd. F) Scheuch recommended approval of the superintendent evaluation; Koch seconded; Koch reviewed the summary of the Superintendent evaluation; passed unanimously.

(Item VII, Subd. G) Heuer read the donations for April.

Bravinder recommended approval of the resolution accepting donations; Scheuch seconded; those in favor: Bravinder, Koch, Marketon, Scheuch, Puncochar and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. H) The Policy Committee recommends the first reading of policy 104-District Mission Statement, we will update with our new mission statement; the following policies have no updates however we will update the date that they were reviewed by the district: 101-Legal Status of School District; 101.1-Name of School District; 102-Equal Educational Opportunity; 103-Complaints-Students, Employees, Parents, Other; 722-Public Data Requests; 750-Post Issuance Debt Compliance; and 907-Rewards.

(Item VII, Subd. I) Heuer asked if there were any items for the work session other than discussing the 2021-22 budget. Superintendent Sellner suggested the following items for the work session:

- Discuss the 2021-22 budget
- Possible recommendation of new hires
- Discuss the start and end times of the day for the 2021-22 school year
- Levy Discussion-timelines, etc.
- Discuss the Graduation ceremony-date, time, etc.

Scheuch recommended approval of the items for the work session; Puncochar seconded; passed unanimously.

(Item VIII, Subd. A) Superintendent Sellner reported:

- The Community Ed Director posting closes April 23, interviews will be scheduled for April 28. We have 19 applicants so far and 90% of them have their license. We plan to interview six candidates.
- We have several applicants for open positions, and the principals will be working on conducting interviews.

- We should review the start and end times for the 2021-22 school year which will help with balancing the number of hours required for students to attend school in any given year.
- We hopefully have eliminated any snow day issues with the implementation of E Learning days.
- We should also review the double transportation bus routes.

(Item VIII, Subd. B) Principal Olson reported:

- Kindergarten registration for the class of 2034 will start this week.
- MCA testing will be starting soon.
- The band students will be visiting the elementary schools to show students some of the instruments.
- We are thankful for the support of our PTA.

Superintendent Sellner asked what our kindergarten enrollment is looking like so far. Principal Olson said we have 58 students that have confirmed enrollments, with approximately 158 total for kindergarten enrollment district wide.

Principal Schimelpfenig reported:

- Principal Olson and I are planning the fourth-grade orientation which will be both virtual and in person.
- We are busy making plans for next year.
- We have a couple new students starting this week and next week.
- The discipline committee has been looking into the best practices for grading and moving toward a standards-based grading system.
- Plans are being finalized for MCA testing for April 19 and 20 for reading and April 26 and 27 for math. May 3 and 4 will be grades 5 and 8 science testing.

Principal Mix reported:

- Congratulations to the speech team. The team finished in sixth place, however we have a few individuals that will be advancing to the state meet.
- Spring sports have started.
- The State FFA Convention will be April 28 through April 30 and will be virtual.
- ACT and MCA testing will be held April 22 and 23.
- The FFA Plant sale will be mother's day weekend.
- Prom will be May 1st, Olive Garden will be catering the event, there will be no grand march, however there will be a dance. Information packets went out to the students today.
- Graduation will be June 6th. We would like to keep it traditional as much as possible.

(Item VIII, Subd. C) Heuer reported the School Board Committee reports are attached; and we have also received a request to start negotiations in June with the Teachers.

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(Item IX) Items for next meeting

Work Session:

- Discuss 2021-22 budget
- Possible recommendation of new hires
- Discuss/review the start and end times for 2021-22
- Discuss Potential Levy-timelines, etc.
- Discuss Graduation ceremony date, time, etc.

Regular Meeting:

- Bill Reader for May-Heuer
- Bill Reader for June-Koch
- Department Report-Preschool
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Present Handbook changes April-approve in May; June approval for Middle School
- Other

Heuer adjourned the meeting at 7:00 pm.

Respectfully submitted,

Kelsey Puncochar, Clerk