

Port Orford-Langlois School District 2CJ

Code: JECF-AR
Adopted: 1/8/07
Readopted: 4/12/10
Orig. Code(s): JECF-AR

Interdistrict Transfer of Resident Students

General Parent/Student Requests for Interdistrict Transfer (Requiring the consent of both districts)

The following procedure will govern consideration of a request by a student who resides within district boundaries and who is requesting district approval for a transfer to attend school in another district:

1. A parent will request the release of ~~their~~ **his/her** student by completing the appropriate district form;
- ~~2. A completed form must include the basis for the request and the signature of the Board chairman or superintendent or designee of the school district which the student seeks to attend;~~
- ~~3.2.~~ 3.2. The completed form must be submitted to the district office;
- ~~4.3.~~ 4.3. The superintendent will grant or deny the request for release according to established Board policy criteria and notify the parent in writing of ~~the~~ **his/her** decision within 15 calendar days;
- ~~5. If the release is granted by mutual consent, it will specify the length of the resident and nonresident districts, the resident~~ **release or the condition or event which would cause the release to be terminated;**
- ~~6.4. If the release is granted, the~~ district will **notify the nonresident district and** make necessary arrangements for the transfer of the student's education records;
- ~~7.5. If the request for release is denied, parents will be notified in writing of the reason for denial and of the right to appeal the decision to the Board by sending a written request to the superintendent or designee within 10 calendar days;~~ **The Board has final decision making authority;**
- ~~8.6.~~ 8.6. The Board **may** hear the appeal at its regularly scheduled ~~Board~~ **board** meeting;
- ~~9.7.~~ 9.7. A final decision will be made by the Board within 20 calendar days following the Board hearing. The Board's decision will be communicated to the parent in writing.
- ~~10. All releases granted by the district will be limited to the school year in which the transfer is approved. Annual application will be required no later than July 1 for the following school year.~~

Public School Choice Transfer Requests

~~In the event there is not another school in the district for the student to transfer because all schools at a grade level are in school improvement, the district will, to the extent practicable, establish a cooperative agreement that would allow interdistrict transfers. If such an agreement is established, transfers to meet the public school choice requirements of NCLBA will be provided in accordance with established Board policy and administrative regulation.~~

Safe Public School Choice Transfer Requests

In the event a district school is identified by the Oregon Department of Education (ODE) as persistently dangerous, or a student has been a victim of a violent criminal offense while in or on the grounds of a school the student attends, and there is not another school in the district for the student to transfer to, the district may develop an agreement with a neighboring district to accept transfer students. The development of such agreements is at the discretion of the district. ~~Transfer approval will be in accordance with established Board policy and administrative regulation.~~

Record Keeping

A file of all interdistrict transfer requests will be maintained at the district office.