

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Normal Community
Student Activity Fund Name Flag Football

To be completed by Accounting Department:

Account Number - Revenue _____
Account Number - Expenditure _____

1. The purpose of the proposed Student Activity Fund is Added new sport
FWS Need Activity Act for the Program
2. Income in support of this Student Activity Fund will be obtained from the following sources:
Fundraising, donations, Camps
3. Expenditures from this Student Activity Fund will be for these purposes: Camps,
Equipment, Apparel, Flag Football Activities

4. **Authorized Signatures:**

The following individuals are authorized to initiate expenditures from this fund:

Student Representative

Faculty Advisor

5. Other Comments: _____

Principal

This request was approved by the Board of Education on _____

Business Manager

Date

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Normal Community

Student Activity Fund Name Boys Volleyball

To be completed by Accounting Department:

Account Number - Revenue _____

Account Number - Expenditure _____

1. The purpose of the proposed Student Activity Fund is Added a new sport and need an Activity Act for the Program

2. Income in support of this Student Activity Fund will be obtained from the following sources: Fundraising, Camps, donations

3. Expenditures from this Student Activity Fund will be for these purposes: Camps Equipment, Meals, Apparel, Volleyball needs,

4. **Authorized Signatures:**

The following individuals are authorized to initiate expenditures from this fund:

Student Representative

[Signature]
Faculty Advisor

5. Other Comments: _____

[Signature]
Principal

This request was approved by the Board of Education on _____

Business Manager

Date

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Normal West High School

Student Activity Fund Name Girls Flag Football

To be completed by Accounting Department:

Account Number - Revenue _____

Account Number - Expenditure _____

1. The purpose of the proposed Student Activity Fund is create an account for the newly
established athletic team.

2. Income in support of this Student Activity Fund will be obtained from the following sources:
Camps, Tournaments, Fundraising, Donations

3. Expenditures from this Student Activity Fund will be for these purposes: _____
Program needs, Equipment

4. **Authorized Signatures:**

The following individuals are authorized to initiate expenditures from this fund:

N/A _____ [Signature]
Student Representative *Faculty Advisor*

5. Other Comments: _____

_____ [Signature]
Principal

This request was approved by the Board of Education on _____

_____ *Business Manager* _____ *Date*

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Normal West High School

Student Activity Fund Name Girls Wrestling

To be completed by Accounting Department:

Account Number - Revenue _____

Account Number - Expenditure _____

1. The purpose of the proposed Student Activity Fund is this is to separate our boys and girls wrestling programs into their own accounts. Currently one account.

2. Income in support of this Student Activity Fund will be obtained from the following sources:
Camps, Fundraising, Tournaments, Donations

3. Expenditures from this Student Activity Fund will be for these purposes: _____
Program needs, Equipment, Trips

4. **Authorized Signatures:**

The following individuals are authorized to initiate expenditures from this fund:

N/A _____ [Signature] _____
Student Representative Faculty Advisor

5. Other Comments: _____

_____ [Signature] _____
Principal

This request was approved by the Board of Education on _____

Business Manager

Date

Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Normal West High School

Student Activity Fund Name Boys Volleyball

To be completed by Accounting Department:

Account Number - Revenue _____

Account Number - Expenditure _____

1. The purpose of the proposed Student Activity Fund is use by the newly established
athletic team.

2. Income in support of this Student Activity Fund will be obtained from the following sources:
Camps, Tournaments, Donations, Fundraisers

3. Expenditures from this Student Activity Fund will be for these purposes: _____
Program Needs, Equipment

4. **Authorized Signatures:**

The following individuals are authorized to initiate expenditures from this fund:

N/A _____ Wes [Signature]
Student Representative *Faculty Advisor*

5. Other Comments: _____

_____ [Signature]
Principal

This request was approved by the Board of Education on _____

_____ *Business Manager* _____ *Date*