

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 5/26/28



-
- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide
-

Date: 5/8/26

To: Rebecca Rappold
Superintendent of Schools

From: Kellen Hall
Title: Athletic Director

Subject: In-State Travel: Divisional Track Meet 2025-2026

Description: Requesting approval for Kellen Hall to attend Divisional Track Meet in Frenchtown, MT 5/21/26-5/23/26.

Financial Impact: \$835.44

Funding Source (Budget/grant, etc.): 226.60.720.3500.582.00000

Attachment(s): Schedule

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Kellen Hall
Building Browning High School

Employee # _____
Substitute Name _____

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>5/21/26-5/23/26</u>	<u>16 Hrs</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ **Date** _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ **Date** _____

TYPE OF LEAVE

- | | | |
|--|------------------------------------|-------------------------------|
| AN Annual | PL Personal Leave | ALWO Approved Leave W/O Pay |
| SL Sick Leave | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard | SWP Suspended w/Pay |
| | FN Funeral _____ | SWOP Suspended w/o Pay |
- (Master Contract Relationship)*

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Agenda, Name, Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Divisional Track Tournament (Attach Brochure/Agenda)

Location Frenchtown, MT

Departure Date 5/21/26

Return Date 5/23/26

Departure Time 8:00 am

Return Time 10:00 pm

Transportation: Personal Vehicle

Mileage 406 @ \$0.70= \$284.20

District Vehicle

PerDiem 2D@\$51+1L\$17+1D\$20=\$139.00

Professional Development

Registration PO# _____ = \$

Hotel PO# _____ = \$412.24

Other PO# Airfare _____ = \$

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage Sub Total \$835.44

Check Total \$423.50

Budget 226.60.720.3500.582.0000(100%) \$835.44

_____ (%) \$

Employee Signature _____ **Date** _____

Principal/Supervisor _____ **Date** _____

Superintendent Signature _____ **Date** _____

Browning High School Track Schedule 2025-2026

First Day of Practice March 16, 2026					
Date	Day	Varsity	Opponent	Site	Departure
3/27/26	Fri		Cutbank Booster	Cutbank	
4/2/26	Thurs	9:00am	Frenchtown(VAR)	Frenchtown	Wed - 10:00am
4/10/26	Fri	4:00pm	MS Track Meet	Browning	
4/11/26	Sat	10:00am	BROWNING	Browning	
4/14/26	Tues		Flathead Time Trials	Kalispell	10:00am
4/18/26	Sat		PROM	NO MEET	
4/25/26	Sat	10:00am	Columbia Falls	Columbia Falls	7:00am
4/28/26	Tues	3:00pm	Missoula Top 8	Missoula	10:00am
4/28/26	Tues	3:00pm	Eureka Top 8	Eureka	11:00am
5/2/26	Sat	9:30am	BigFork	BigFork	6:00am
5/7/26	Thurs	3:00pm	<i>GreatFalls (Freshman)</i>	<i>GreatFalls</i>	<i>11:00am</i>
5/9/26	Sat	10:00am	<i>Archie Roe</i>	<i>Kalispell</i>	<i>7:00am</i>
5/14/26	Thur	1:00pm	Last Chance Quad(JV)	Kalispell	9:00am
5/16/26	Sat	9:30am	<i>ABC Polson (VAR)</i>	<i>Polson</i>	<i>6:00am</i>
5/22/26	Fri	TBA	Divisional	Frenchtown	
5/23/26	Sat	TBA	Divisional	Frenchtown	
5/28/26	Thurs	TBA	State	Laurel	
5/29/26	Fri	TBA	State	Laurel	
5/30/26	Sat	TBA	State	Laurel	