

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.

Board Policy Review Committee Meeting Minutes

June 12, 2026

The Gresham-Barlow Policy Review Committee held a meeting on Friday, June 12, 2026, in the Large Conference Room of the Gresham-Barlow School District, 1331 NW Eastman Parkway, Gresham, Oregon. The meeting was convened at 8:00 a.m. The opportunity for virtual attendance was provided for this meeting.

Policy Review Committee members in attendance were Board of Directors members Kris Howatt and Dr. Shawn Farrens. District administration in attendance included Deputy Superintendent John Koch, Assistant Superintendent Sara Deboy, and Director of Finance Pete Bejarano. Other district staff in attendance included Sarah Avery and Cindy Lopez-Flores.

The following policies were on the agenda to be reviewed at the meeting:

Policy	Title
DBEA	Budget Committee
DID	Fixed Asset Control
DN	Disposal of District Property
FF	Naming of Facilities
JOA	Directory Information

Director Howatt called the meeting to order and introduced the policies they will review.

Policy JOA – Directory Information

The board approved this policy but it was sent back by OSBA saying it doesn't meet Division 21 standards. Mr. Koch reviewed the information shared sent from OSBA. The district included grade level and most recent school attended, but these were not included in the definition for directory information. The committee/board need to remove the bullet points for grade level and school attended. Committee members asked how this affects things like recognitions at board meetings or announcements from schools. Mr. Koch noted that they will need to correct how those are presented. They discussed doing something similar to a photo release where parents would opt out of having that information shared. Mr. Koch will check with the technology department to see if this is possible. They will move this policy forward to the next board work session.

Policy DID – Fixed Asset Control

Mr. Bejarano introduced the policy and shared that it currently has a specific dollar amount of \$5,000. He, along with many auditors and federal guidance, is asking districts to change that amount to \$10,000. These thresholds are how they get presented in financial statements and show up in a line item. Chromebooks fall outside of this policy. It is for tracking vehicles and equipment that is well above \$5,000. Mr. Bejarano noted that it is less about insurance and more about how they define a

capital/fixed asset. Committee members asked if they should change the policy title from “fixed” to “capital” if that is the newer language. Mr. Bejarano clarified that because not all entities are aligned, he wouldn’t recommend changing that wording. They will move this policy forward to the next board work session.

Policy DBEA – Budget Committee

Mr. Koch shared that the changes in the policy are reflections of the law. It highlights that someone from the District Equity Committee (DEC) has to be on the budget committee. They have been following this requirement, but it hasn’t been updated in policy yet. There was discussion about how budget committee members are appointed. They would like to move away from asking the person already in the position to continue in the position. They discussed the timeline for when committee members are meant to be appointed. They will move this policy forward to the next board work session.

Policy DN – Disposal of District Property

Mr. Koch shared that there are two version of this policy. They chose to hold of on reviewing this policy while they were dealing with the Salquist property. Now that the sale is finished they are revisiting the policy. In the past this referred to things that weren’t real property. They wanted to look at ways to include a sentence that excludes real property since real estate is handled differently in statute. Mr. Bejarano suggested using the term non-depreciable assets. Depreciable assets are things like cars. Land never gets depreciated because it is always valuable.

Mr. Koch will reach out to legal counsel for guidance on how to incorporate non-depreciable assets and meld in language about materials and curriculum. They will use the current adopted policy which is version 1. The committee discussed having a public facing place where they can list the real properties of the district. This is included in the long-range facilities plan, but they want something that would be update on a more regular basis than every 10 years. They will bring this policy back to the committee in the fall after getting legal advice.

Policy FF – Naming of New Facilities

Mr. Koch shared that they have discussed this policy multiple times, but not everyone has been on the same page. Key topics of discussion around this policy have been the time limit for how long something stays named, whether they can name something after a person that is alive or deceased, and whether it is a space or building. They discussed having a renewal period after 10 years, noting that 5 years seemed too short of a timeline. They asked to strike the wording around people living or deceased less than three years not being considered. There was discussion about who would track the facility names during the timeline. Dr. Deboy shared that facilities would need to be involved to track it. For plaques, there are some that facilities would need to install, and others that can just be hung on the wall. There was discussion about some of the plaques and artwork at Gordon Russell Middle School. Mr. Koch shared that they engaged with local tribes who were on board with how those plaques and artwork were presented. Dr. Deboy noted that the superintendent could consult with the equity committee for cultural sensitivity.

They will add language that the superintendent will consult with the district equity committee on culturally relevant items, update the naming of spaces from 5 to 10 years, remove the line about living or deceased for at least 3 years, and note that plaques will be approved by the superintendent. This policy will move forward to the next board work session.

Music Policy

Dr. Farrrens shared that during their June Business Meeting, a board member requested a policy requiring music education for K-12. This was referred to the policy committee to follow the policy review process. The committee had materials provided to them for review. Mr. Koch shared that the materials included job descriptions and articles highlighting music. There are districts adjusting their music programs and doing things similar to Gresham-Barlow. There was not a policy forwarded that they could find for review. Committee members noted that it makes things more difficult starting from scratch. It is possible, but they wouldn't have something ready in the 2-week timeline requested by the board member.

There was conversation around how they would implement a policy that is dependent on the budget. There is potential liability for doing that. There is possibility to talk about this in a broader sense at their strategic planning retreat in August. It could be more of a board goal or value. They noted that every board member and district leader values music. Other districts near them, including Reynolds and Centennial, get the Portland Art tax because part of their district is within the Portland City limits. Dr. Deboy shared that David Douglas receives over \$1 million from the Portland Arts Tax and uses it for music teachers.

Committee members expressed concerns about having a policy focused on one specific aspect of schools because it becomes a budgetary restriction. Dr. Deboy added that they experienced this with PE as an unfunded mandate that was made a requirement. Mr. Koch recommended including a line in the policy stating that it would be budget dependent. The committee noted that they need to be clear on what policy is. It has a legal tone that they have to follow and there are legal requirements. This feels like more of a philosophy. They noted that they have had to cut other things over the years including world languages, French, and AVID. They will need to discuss this in a way that talks about policy implications. Dr. Deboy would also remind people that they have Division 22 standards from the state that goes with their funding and details what they need to include in educational programs. The committee likes the idea of discussing this in terms of goals and values, adding that they want a well-rounded education for all their students.

The meeting was adjourned at 9:12 a.m.

Submitted by: Sarah Avery