



WEST CHICAGO ELEMENTARY SCHOOLS

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312 East Forest Avenue
West Chicago, IL 60185
630.293.6000
www.wego33.org

Board of Education

TO: Board of Education
FROM: Executive Director of Business & Operations, Karen Apostoli
DATE: July 23, 2026
RE: Donation for St. Charles Community Unit School District 303

This memo is:

- ☐ Information only.
☒ Information with a recommendation and a request for Board approval by vote.

Date by which a Board decision is needed: 08/06/2026

Previous memos on this topic can be found:

- ☐ in previous Board packet(s) dated. _____
☐ or attached to this memo

Basic information:

This proposal seeks approval to donate \$1000 to St. Charles Community Unit School District 303 for their last- minute support of our 2026 8th Grade Graduation.

Background or historical information:

From the June 18, 2026 Board Salute:

“West Chicago Elementary School District 33 would like to extend our sincere gratitude to St. Charles East High School for their outstanding partnership and support of the Leman Middle School 8th Grade Graduation Ceremony.

When the arrival of the Union Pacific Big Boy train created significant traffic and parking challenges in West Chicago, we needed to quickly identify an alternative venue for one of the school year's most important events. St. Charles East High School stepped in without hesitation, providing not only a beautiful venue but also the organization, resources, and support needed to ensure our graduates and families experienced a ceremony worthy of this milestone.

From the moment we reached out, their team was welcoming, flexible, and committed to helping us succeed. Their professionalism, friendliness, and willingness to accommodate a last-minute change brought tremendous peace of mind during a stressful situation. Thanks to their efforts, our students were able to celebrate their accomplishments in a memorable and meaningful setting.

We are especially grateful to the following individuals for their assistance and hospitality:

- Dr. Paul Gordon, Superintendent, St. Charles Community Unit School District 303
- Tamara Marsan, Executive Assistant to the Superintendent
- Jim Richter, Principal, St. Charles East High School
- Nicole Osborne, Assistant Principal for Student Life

- Matt Cumpata, Facility Operations Manager
- Jesus “Chuy” Monroy, Head Custodian

This experience is a wonderful example of the strong relationships that exist between neighboring school districts and the power of collaboration in supporting students. We are deeply appreciative of St. Charles East High School's generosity and partnership, and we thank them for helping make this year's graduation celebration such a success.”

Previous decisions, actions or parameters that relate to this topic or issue:

Recommendations:

The administration recommends the approval of a donation of \$1000 to St. Charles Community Unit School District 303.

Other questions? What else does the Board wish to know?: