



HLWW Public Schools
Employment Recommendation Form

Date: 5/21/21

Name of Applicant: Stacy Thomas

Recommended By: Michelle Johnson

Title of Position: Part time cashier

Location: High School/Middle School

Step/Lane: A-1-3 Step 3

Position Supervised By: Michelle Johnson

Pay Rate (hourly employees): \$14.00

Position Term Description (part time, full time, year-round, school year, etc)

Part time, student contact days

Is applicant replacing someone or is this a new hire?

Replacing Kathy Chase

Top Priorities for the Position:

1. **Cashier at breakfast and lunch**
2. **Stock a la carte items**
3. **Help in kitchen as needed as time allows**
- 4.
- 5.

Number of Applicants: **1- Stacy has been subbing in this position for a few months now**

Number of Candidates Interviewed:

Interview Team:

Educational Background of Candidate:

Employment Background of Candidate:

Administrative Recommendation (include qualities that applicant brings to the position):

Stacy is very thorough and has done a great job subbing in this position

Previous Tenure (teaching positions ONLY) Yes _____ No _____

Supervisor Signature Michelle Johnson Date 5-21-21

<i>Office Use ONLY</i>	
Copy to HR (prior to board meeting) _____	
Copy to Employee _____	Date of HR Meeting _____
Union Steward Contacted (where applicable) _____	