



NORTH PENN SCHOOL DISTRICT

Lansdale, PA 19446

Moving and Climate Controlled Storage of Library Books

Bid Summary

The North Penn School District is hereby soliciting vendors to submit bids for:

Moving and Climate Controlled Storage of Library Books

North Penn School District Facilities and Maintenance Department, is seeking bid proposals from qualified vendors for the Packing, Moving and Climate Controlled Storage of Library Books.

All bids shall be submitted on the enclosed district forms. The sealed bid proposal package should also include:

- **Completed and Notarized Non-Collusion Affidavit AND Vendor's Qualification Statement.**
- 2 Signed copies (1 original and 1 photocopy)
- 1 USB Flash Drive with copies of all completed Bid Documents.

The North Penn School District is exempt from Pennsylvania state sales tax.

Sealed bids will be accepted for "Moving and Climate Controlled Storage of Library Books" until Thursday June 18, 2026 @ 2:00P.M. Sealed bids should be clearly labeled "Moving and Climate Controlled Storage of Library Books" and delivered to Rebecca Livsey at the Educational Service Center, 401 E. Hancock St., Lansdale, PA.

The bids will be publicly opened via a Google meeting/In person at 2:00 P.M. on the same day.

Directions to the Google meeting will be posted thirty (30) minutes prior to the opening at www.npenn.org/bidspec.

Questions regarding this bid should be directed to:

Rebecca Livsey
Procurement Supervisor
401 E. Hancock St.
Lansdale, PA 19446
npprocure@npenn.org
215-853-1024

General Conditions for Bid

2. The North Penn School District Board of School Directors invites bidders to submit sealed bids for the furnishing and delivery of the "Moving and Climate Controlled Storage of Library Books". Itemized equipment specifications are included in the attachments starting on page 13.
3. Bids will be accepted until 2:00 pm on Thursday June 18, 2026. The bids will be opened at 2:00 P.M. the same date., via Google Meet. Please see NPSD website, www.npenn.org/bidspec, for Google Meet meeting details thirty (30) minutes prior to the bid opening
4. The bid should be submitted in a sealed envelope and clearly marked on the outside, "Moving and Climate Controlled Storage of Library Books".
5. Bids shall be submitted on the enclosed Bid Proposal Form. Bids must be typewritten or written with ink and signed by the individual, partners, or corporate officer.
6. The successful bidder shall bid in strict accordance with the specifications as set forth in the attachments starting **ON** page 13.
7. NO BID BOND IS REQUIRED, ONLY A BOND FOR THE AWARDED BIDDER FOR THE WAREHOUSE STORAGE

Only the bid bonds or certified checks of the successful bidders will be held until all terms of the contract are completed. The certified checks of the unsuccessful bidders will be returned at the time of the awarding of the contract.
8. The North Penn School District reserves the right to reject or accept any or all bids or any portion thereof and to waive any informalities permitted by law. Bids must remain firm for a period of sixty (60) days from the date of bid opening.
9. Bid items should be the model as specified in the bid proposal or an equivalent substitution as set forth.
10. Bidder shall insert the price per stated unit and the total cost extension against each item in the schedule hereto annexed, which the bidder has proposed to furnish and deliver. The unit price inserted must be net and must include all delivery charges – No Exceptions. In the event of a discrepancy between the unit prices and the total cost extension, the unit price will govern. The total bid is to be the sum of the quantity times the unit price for each item (see page 13).
11. Bids may be awarded on an item-by-item basis.

No additional charge will be allowed for cases, boxes, carboys, bottles, etc., nor for freight expenses, expressage, or cartage. No empty packages, cases, boxes, carboys, bottles, etc., will be returned to the bidder or contractor and none will be paid for the School District. Such empty cases, boxes, etc., may be removed by the bidder or contractor at his own expense.
12. A purchase order issued by the School District covering any or all items included in this bid shall constitute a contract binding upon the bidder and the School District.
13. No charge will be allowed for federal, state, or municipal sales or excise taxes, for which the school district is exempt by law. The bid price shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the bidder.
14. The bidder agrees, if awarded an order, to furnish and deliver the said articles at such time, to such place, and in such quantities as specified, and that all of the articles shall be subject to the inspection and approval of the School District. All items must be shipped in original packaging. Acceptance of delivery of materials or equipment to the site shall not constitute final acceptance by the School District. In the event that any articles are rejected as damaged, or not in conformance with these specifications, such articles shall be removed immediately and other articles of proper quality as set forth in these specifications shall be furnished in place thereof, all at the expense of the successful bidder.
15. In the event that the successful bidder should neglect or refuse to furnish or deliver any articles or any part thereof, or to replace any articles which are rejected as stated in the preceding paragraph, then the School District is authorized and empowered to purchase articles in conformity with this order from such party or parties, and in such manner as it shall select, at the expense of the successful bidder, or to cancel the contract reserving to itself, nevertheless, all rights for damages which may be incurred by the School District.
16. Items shipped DIRECT FROM THE FACTORY must show North Penn School District purchase order numbers on the cartons.
17. **INVOICING:** Invoices must be completely itemized and cover each shipment. Invoices should be broken down per building. No photocopy of a Bid or Purchase Order will be accepted in lieu of an itemized invoice. Invoices shall be verified and signed by an authorized District Facilities & Operations employee at each site at the time of delivery. The Contractor shall

leave 1 copy of the invoice with the Team Leader at the delivery location, and shall send 1 copy of the invoice to the Facilities & Operations Department, ATTN: Accounts Payable, 401 East Hancock St., Lansdale, PA.

18. **HUMAN RELATIONS ACT:** The provisions of the Pennsylvania Human Relations Act, Act 222 of October 27, 1955 (P.L. 744) (43 P.S. Section 951 et. seq.) of the Commonwealth of Pennsylvania prohibit discrimination because of race, color, religious creed, ancestry, age, sex, national origin, handicap or disability, by employers, employment agencies, labor organizations, contractors and others. The contractor shall agree to comply with the provisions of this Act as amended that are made part of this specification. Your attention is directed to the language of the Commonwealth's non-discrimination clause in 16 PA Code 349.101.
19. **COMPETENT WORKERS:** According to Section 752 of the Public School Code of 1949, no person shall be employed to do work under such contract except competent and first class workmen and mechanics. No workmen shall be regarded as competent and first class, within the meaning of this Act, except those who are duly skilled in their respective branches of labor, and who shall be paid not less than such hours by employers of organized labor in doing of similar work in the district where the work is being done.
20. On bid proposals for services involving the furnishing of labor, materials, and/or equipment, while said services are being performed the successful bidder must maintain in full effect the following minimum insurance coverage:
 - 20.1. Workers' Compensation.
 - 20.2. Comprehensive public liability in the sum of \$100,000 for each person and \$300,000 for each accident, including contract liability. Such shall be endorsed with a hold harmless clause in favor of the North Penn School District, its officers, members, and employees.
 - 20.3. Property damage in the amount of \$50,000.
 - 20.4. Automobile and truck insurance in an amount not less than \$300,000 on account of any one accident, and property damage in an amount not less than \$50,000.
 - 20.5. If special hazards, such as might result from blasting, represent a possibility, these shall be covered by a rider to the policy or policies in an amount of not less than \$50,000.

Before the beginning of the Preventative Maintenance of Passenger Elevators service to be performed, a certificate of insurance shall be furnished to the School District showing the insurance coverage required above. The Vendor/Contractor shall assume full responsibility for loss of life and property, and injuries to persons, including all employees of the Vendor/Contractor or Subcontractors.
21. **STANDARD OF QUALITY:** The various materials and products specified in the specifications by name or description are given to establish a standard of quality and of cost for bid purposes. It is not the intent to limit the acceptance to any one material or product of lesser quality would not be acceptable. Where proprietary names are used, whether or not followed by the words "or as approved equal," they shall be subject to equals only as approved by the architect, engineer and/or School District.
22. **COMPLIANCE WITH POLICY/LAW:** Contractor shall comply with all policies, procedures and regulations of the District as established and amended from time to time as well as all applicable state and federal laws and regulations, including but not limited to the provisions of the Pennsylvania Right to Know Law, 65 P.S. 67.101 et seq., regarding possession of public records by agency contractors. In the event the District receives a request for access to a public record that is in the possession of Contractor, the District shall notify Contractor of the request and Contractor shall provide the District with the requested record in a timely manner so as to enable District compliance with the Pennsylvania Right to Know Law.
23. **PREFERENCE FOR AMERICAN MADE:** The bidder should, as appropriate and to the extent consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States, when possible, in connection with any services provided to the School District. Further, construction contracts in Pennsylvania must comply with the Steel Products Procurement Act (24 P.S. § 7-751(c)).
24. **DAVIS-BACON ACT:** When required by Federal program legislation, the Contractor agrees that, for all School District prime construction contracts/purchases in excess of \$2,000, the Contractor shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, the Contractor is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determinate made by the Secretary of Labor. In addition, the Contractor shall pay wages not less than once a week. Current prevailing wage determinations issued by the Department of Labor are available at www.wdol.gov. The Contractor agrees that, for any purchase to which this requirement applies, the award of the purchase to the Contractor is conditioned upon the Contractor's acceptance of the wage determination.
25. **ANTI-KICK BACK:** The Contractor further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each Contractor or sub-recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

Continued: General Conditions for Bid

Bid Title: Moving & Climate Controlled Storage of Library Books Due Date: Thursday June 18, 2026

26. **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT:** Where applicable, for all School District contracts or purchases in excess of \$100,000 that involve the employment of mechanics or laborers, the Contractor agrees to comply with 40 USC 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, the Contractor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
27. **CONFIDENTIALITY:** All documents submitted as part of the Vendor's bid proposal package will be deemed confidential. There shall be no disclosure of any Vendor's documents to a competing Vendor prior to the award of the bid. All applicable information will be subject to public disclosure in accordance with the Pennsylvania Right-to-Know Law, at the award of the bid, cancellation of this bid, or within 90 days, whichever shall occur first.

FEDERAL FUNDS REQUIREMENTS

North Penn School District may elect the use of federal funds to fund this bid contract. **The following requirements must be met by qualified vendors where indicated.**

(A) General Compliance and Cooperation

Vendor shall make a good faith effort to provide District such information and to satisfy District requirements in addition to the foregoing specific requirements. The Awarded Vendor agrees, in accepting any Purchase Order or contract from the Eligible Entity, it shall make a good-faith effort to work with the Eligible Entity to provide such information and to satisfy such requirements applicable to the Contract under applicable Federal Regulations, and as may apply to the Eligible Entity's purchase/s including, but not limited to, applicable recordkeeping and record retention requirements and contract cost and price analyses required under the Uniform Grant Guidance. For example, the Eligible Entity must perform a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. Such a cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price without looking at the individual cost elements. Thus, the Awarded Vendor agrees to make a good-faith effort to work with the Eligible Entity to complete such a cost or price analysis in order to comply with applicable law.

Does the Vendor agree to term? YES RA Initials of Authorized Representative of Vendor

(B) Vendor Violation or Breach of Contract Terms

Under 2 CFR Part 200, and specifically § 200.327 and Appendix II, contracts for more than the simplified acquisition threshold (currently set at \$250,000), which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council as authorized by 41 U.S.C. 1908, must address administrative, contractual, and legal remedies if contractors violate or breach contract terms, and must provide for appropriate sanctions and penalties. Provisions regarding Awarded Vendor default are included in the Contract Documents. Any Contract award will be subject to such Contract Documents. The remedies under the Contract are in addition to any other remedies that may be available under law or in equity.

In addition to other terms stated in the Contract, Vendor at no cost to the District shall promptly correct any errors, omissions or defects in any product, services, or other item Vendor is required to deliver. The District reserves the right to reject any item reasonably determined by the District as containing errors, omissions or defects or otherwise failing to conform to the Contract. If Vendor fails to make corrections within a reasonable time, in addition to any other remedies available at law or in equity, District may at its option: (1) Make corrections and offset the cost of correction against any balance remaining owed to Vendor, and Vendor shall reimburse the District for any cost in excess of the balance. (2) Terminate the Contract, in which case Vendor at no cost to District shall remove any tangible items provided to date. (3) Accept delivery not in accordance of the Contract, instead of requiring removal or correction, in which case the contract sum will be reduced as appropriate and equitable. Such adjustment shall be affected whether or not final payment has been made.

This term shall apply without regard to the Contract amount.

Does Vendor agree? YES RA Initials of Authorized Representative of Vendor

(C) District Termination for Cause and for Convenience

Under 2 CFR Part 200, and specifically § 200.327 and Appendix II, contracts for more than \$10,000 must address Termination for Cause or for Convenience by the District, including the manner by which it will be affected and the basis for settlement.

In addition to other terms stated in the Contract, District reserves the right by written notice to terminate the Contract effective on a future date specified in the notice, with or without cause. Cause means violation or breach of any Contract terms. The Awarded Vendor agrees that the following term and condition shall apply: The Eligible Entity may terminate or cancel any Purchase Order under the Contract at any time, without cause, by providing seven business days advance written notice to the Awarded Vendor. If this Agreement is terminated for convenience in accordance with this paragraph, the Eligible Entity shall only be required to pay Awarded Vendor for goods or services delivered to the Eligible Entity prior to the termination and not otherwise returned in accordance with Awarded Vendor's return policy. If the Eligible Entity has paid the Awarded Vendor for goods or services not yet provided as of the date of termination, the Awarded Vendor shall immediately refund such payment(s). The Eligible Entity may terminate or cancel any Purchase Order under the Contract with cause pursuant to Section XIII.6.

This term shall apply without regard to the Contract amount.

Does the Vendor agree to terms? YES RSH Initials of Authorized Representative of Vendor

(D) Contract with Historically Under-Utilized Businesses:

Under 2 CFR Part 200, and specifically § 200.321, the District and Vendor are required to take all necessary affirmative steps to assure that:

minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
6. Requiring any subcontractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (a) through (e) of this section.

Does the Vendor agree to terms? YES RSH Initials of Authorized Representative of Vendor

(E) Equal Employment Opportunity

Under 2 CFR Part 200, and specifically § 200.327 and Appendix II, except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375 "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

41 CFR Part 60-1.3, states that "federally assisted construction contract" means any agreement for construction work which is paid for in whole or in part with funds obtained from the Government or borrowed on the credit of the Government pursuant to any federal program involving a grant, contract, loan, insurance, or guarantee under which the applicant itself participates in the construction work.

The District has determined that the Bid Contract IS NOT a federally assisted construction contract and these requirements ARE NOT applicable to the Bid Contract.

(F) Prevailing Wage Requirement for Construction Contracts

Under 2 CFR Part 200, and specifically § 200.327 and Appendix II, prime construction contracts for more than \$2,000 must require compliance with the prevailing wage requirements of the Davis-Bacon Act, 40 USC 31-3148, as supplemented by Department of Labor regulations. Such contracts must also include a provision for compliance with the Copeland "Anti-Kickback Act," 40 USC 3145, as supplemented by Department of Labor regulations.

The District has determined that these requirements are applicable to the Bid Contract.

(G) Rights to Inventions Made Under Agreement

Under 2 CFR Part 200, and specifically § 200.327 and Appendix II, certain research contracts funded by federal grants are required to include provisions relating to inventions made by non-profit organizations and small business firms. *The District has determined that these requirements ARE NOT applicable to the Bid Contract.*

(H) Profit as a Separate Element of Price

For purchases using federal funds in excess of \$250,000, the Eligible Entity may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.323(b). When the Eligible Entity makes a reasonable determination that such information is required by applicable law, the Awarded Vendor agrees to provide information and negotiate with the Eligible Entity regarding profit as a separate element of the price for a particular purchase. However, the Awarded Vendor agrees that the total price, including profit, charged by the Awarded Vendor to the Eligible Entity shall not exceed the awarded pricing.

The District has determined that these requirements ARE NOT applicable to the Bid Contract.

If the District has determined that these requirements are applicable, does the Vendor agree to the requirements? YES RJA Initials of Authorized Representative of Vendor

(I) Clean Air Act and Federal Water Pollution Control Act

Under 2 CFR Part 200, and specifically § 200.327 and Appendix II, contracts for more than \$250,000 must require the Vendor to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, 42 U.S.C. 7401-7671q, and the Federal Water Pollution Control Act, 33 U.S.C. 1251- 1387), as amended—Contracts and sub-grants of amounts in excess of \$150,000 must contain a provision that requires the non-federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). When required, the Awarded Vendor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.

The District has determined that these requirements ARE NOT applicable to the Bid Contract.

(J) Byrd Anti-Lobbying Amendment

Under CFR Part 200, and specifically § 200.327 and Appendix II, contractors that bid for an award exceeding \$100,000 must file certifications under 31 U.S.C. 1352. that the Contractor has not paid any person or organization for influencing or attempting to influence an officer or employee of any agency, a member, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. As applicable, Bidders agree to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti Lobbying Amendment (31 USC 1352). The Contractor must also disclose any lobbying with non-federal funds in connection with obtaining any federal award.

If applicable, Vendor certifies that it is in compliance with all provisions of the Byrd Anti-Lobbying Amendment, 31 U.S.C. 1352. *The District has determined that these requirements MAY BE applicable to the Bid Contract.*

If the District has determined that these requirements may be applicable, does the Vendor agree to the requirements? YES RJA Initials of Authorized Representative of Vendor

(K) Debarment and Suspension

Under 2 CFR Part 200, and specifically § 200.327 and Appendix II, a contract award (see 2 CFR 180.220) may not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM exclusions contain the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Vendor certifies that it is not listed on the governmentwide exclusions in SAM, and is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. The Awarded Vendor further agrees to immediately notify the Eligible Entity with pending purchases or seeking to purchase from the Awarded Vendor if the Awarded Vendor is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Does Vendor agree? YES RJA Initials of Authorized Representative of Vendor

(L) Domestic Preferences

Under 2 CFR Part 200, and specifically § 200.322, the District expresses a preference, to the greatest extent practicable, for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited iron, aluminum, steel, cement, and other manufactured products), and this requirement must be included in any subcontract.

Does the Vendor agree to term? YES RJH Initials of Authorized Representative of Vendor

(M) Procurement of Recovered Materials

Under 2 CFR Part 200, and specifically § 200.323, contracts involving purchases for more than \$10,000 (or if the value of the quantity acquired by District during the preceding fiscal year exceeded \$10,000), must require contractor compliance with § 6002 of the Solid Waste Disposal Act, which includes procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable.

For Eligible Entity's purchases utilizing federal funds, the Awarded Vendor agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as the district may require to confirm estimates and otherwise comply. The requirements of Section 6002 include procuring only items designated in guidelines of the EPA at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

The District has determined that these requirements ARE applicable to the Bid Contract.

(N) Bonding Requirements

Under 2 CFR Part 200, and specifically § 200.326, for construction contracts or subcontracts exceeding the simplified acquisition threshold (currently set at \$250,000), minimum requirements for bonding are as follows:

- a) A bid guarantee for 0% of the bid price. The bid guarantee must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute contract documents required within the time specified.
- b) A performance bond for 100% of the contract price. A performance bond secures contractor's fulfillment of all requirements under the contract.
- c) A payment bond for 100% of the contract price. A payment bond assures payment of all persons supplying labor and material under the contract.

The District has determined that these requirements ARE applicable to the Bid Contract.

(O) Anti-Kick Back

The Contractor further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each Contractor or sub-recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

Does Vendor agree? YES RJH Initials of Authorized Representative of Vendor

(P) ADDENDUMS

If the need arises for an addendum to the specifications the District will post the clarification to www.npenn.org/bidspec, no later than June 15, 2026. It is the responsibility of vendors submitting bids or bid proposals to ensure all addendums have been reviewed prior to submission of the proposal.

NORTH PENN SCHOOL DISTRICT

Lansdale, PA 19446



NON-COLLUSION AFFIDAVIT INSTRUCTIONS & FORM

Instructions:

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Antibid-Rigging Act, 73 P.S. 1611 et sec., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false SWORN statement in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the associated approval or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term "Complementary Bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or non-competitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions may result in disqualification of the bid.



NORTH PENN SCHOOL DISTRICT
Lansdale, PA 19446



NON-COLLUSION AFFIDAVIT FORM

Moving and Climate Controlled Storage of Library Books

State of Pennsylvania County of Montgomery

I state that I am Vice President of Hughes Relocation Services, Inc.
(Title) (Name of my Firm)

and that I am authorized to make this affidavit on behalf of my firm, and its Owners, Directors, and Officers. I am the person responsible in my firm for price(s) and the amount of this bid.

I state that:

1. The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
2. Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or non-competitive bid or other form of competitive bid.
4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other non-competitive bid.
5. Hughes Relocation Services Inc, its affiliates, subsidiaries, officers, directors, and employees
(name of my firm)
are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal Law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that Hughes Relocation Services Inc understands and acknowledges that the above
(name of my firm)
representations are material and important, and will be relied on by North Penn School District in awarding the contract for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the North Penn School District of the true facts relating to the submission of bids for this contract.

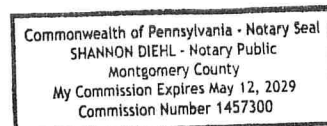
Bobby Hughes
(Name)
and
Vice President
(Company Position)

SWORN TO AND SUBSCRIBED

BEFORE ME THIS 18th DAY
OF June, 20 20.

Shannon Diehl
SIGNATURE OF NOTARY

Shannon Diehl
Printed Name Notary Public



May 12, 2029
My Commission Expires



NORTH PENN SCHOOL DISTRICT

Lansdale, PA 19446

Vendor's/Contractor's Qualification Statement

The Undersigned certified under oath the truth and correctness of all statements and of all answers to questions made hereinafter.

Submitted by: Bobby Hughes

Corporation

Name: Bobby Hughes

Partnership

Address: 1180 Church Road; Suite 500; Lansdale PA 19446

Individual

Principal Office: 1180 Church Road; Suite 500 Lansdale PA 19446

Joint Venture

Phone: 267-898-4500

Other

1. How many years has your organization been in business as a vendor/contractor? 45
2. How many years has your organization been in business under its present business name? 45
3. If a corporation, answer the following:
 - a. Date of Incorporation: 1982
 - b. State of Incorporation: Pennsylvania
 - c. President's name: Robert M Hughes
 - d. Vice President's name(s): Robert J Hughes
 - e. Secretary's or Clerk's name: n/a
 - f. Treasurer's name: n/a
 - g. List names and address of all parties holding greater than 10% interest in the corporation. n/a

4. Trade References: see attached

5. Bank References: see attached

6. Name of bonding company and name and address of agent: USI Insurance Services LLC
1787 Sentry Pkwy W Veva 16
Suite 300
Blue Bell PA 19433

7. Dated at

this 18th day of June, 2026.

Name of Organization: Hughes Relocation Services Inc

By: Bobby Hughes

Title: Vice President

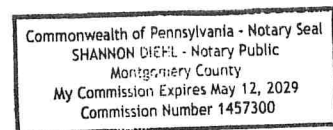
8. Robert Hughes being duly sworn deposes and says that he/she is the
Vice president of Vendor/Contractor and that answers to the foregoing
questions and all statements therein contained are true and correct.

SWORN TO AND SUBSCRIBED

BEFORE ME THIS 18th DAY
OF June, 20 26.

Shannon Diehl
SIGNATURE OF NOTARY

Shannon Diehl
Printed Name Notary Public



May 12, 2029
My Commission Expires

- END OF QUALIFICATION STATEMENT -



NORTH PENN SCHOOL DISTRICT
Lansdale, PA 19446

Bid Proposal Form

Moving and Climate Controlled Storage of Library Books

We, the undersigned, have reviewed the specifications herein for the supply of the above-listed item(s). We propose to furnish and deliver all materials and accessories to complete the work, in accordance with the attached Bid Specifications and General Conditions. We understand that the North Penn School District reserves the right to reject or accept any or all bids or any portion thereof and to waive any informalities permitted by law.

Company Name Hughes Relocation Services Inc.		Date 6/17/2026
Company Address 1180 Church Road Suite 500; Lansdale PA 19446		
Authorized Signature 	Printed Name Robert J Hughes	Title Vice President
Phone Number 215-669-6873	Fax Number n/a	Email Address jklauder@hughesrelocom rjhughes@hughesrelo.com

North Penn School District seeks bid proposals for Equipment Bid as specified on the following pages.

For questions please contact:

Rebecca Livsey
Procurement Supervisor
NPprocure@npenn.org
(215) 853-1024

Required Actions**FULL DETAILED SPECIFICATION REQUIREMENTS**

Action	Specifications	Qty.		Total Cost
Date: 6/2026 - Supply boxes and pack all books (approximately 6,000 books) NP High School	Books will need to be boxed and labeled according to Dewey decimal number or position on shelves	6,000		\$3,050.00
Move books to climate-controlled storage for keeping until 4/2029	Store books as required to avoid deterioration and molding using climate-controlled storage			\$14,135.00
Date: 6/2028 -Supply boxes and pack all books (approximately 10,000 books) North Penn High School	Books will need to be boxed and labeled according to Dewey decimal number or position on shelves	10,000		\$7,050.50
Move books to climate-controlled storage for keeping until 4/2029	Store books as required to avoid deterioration and molding using climate-controlled storage			\$15,575.00
Provide a unit cost add or deduct for each 10 boxes of books added or withdrawn from the counts listed above.	As the number of books is evaluated, this may raise or lower the numbers listed above. Both dates apply 6/2026 and 6/2028	Per 10 boxes		\$10.00
Provide unit cost for additional climate storage for each 10 boxes, added or withdrawn from the counts listed above for the 6/2026	As the number of books is evaluated, this may raise or lower the numbers listed above. Provide a unit cost for additional or deleted storage for the 6/2026 date until 4/2029	Per 10 boxes		Type text here \$10.00
Provide unit cost for additional climate storage for each 10 boxes, added or withdrawn from the counts listed above for the 6/2028 date.	As the number of books is evaluated, this may raise or lower the numbers listed above. Provide a unit cost for additional or deleted storage for the 6/2028 date until 4/2029	Per 10 boxes		Type text here \$12.00
Total Bid for All Moving and Storage, not unit costs:				

PLEASE BID AS SPECIFIED.**NO SUBSTITUTIONS WILL BE ACCEPTED WHERE INDICATED.**



BANK REFERENCE:

Truist Bank
139 South Broad Street
Lansdale, PA 19446
Contact: Roberta Herald
215-393-5200
Account #1390017103233

TRADE REFERENCES:

Movers Specialty Service
211 Commerce Drive
Montgomeryville, PA 18936
Contact: Sue Torpey
215-393-1900

Perkins Truck Center
P. O. Box 306
Bridgeport, PA 19405
Contact: Larry Perkins
610-337-7910

Penske
P. O. Box 827380
Philadelphia, PA 19182
610-992-1110
Account #66501900-0393

Address:

1180 Church Rd St. 500
Lansdale, PA 19446

Phone:

215.345.0234

Website:

www.hughesrelo.com