

*Existing policy, number 3560 adopted 2/24/14, appropriate as written.*

## **Business/Non-Instructional Operations**

### **Capital Outlay**

Except for emergencies or reasons of economy, the purchase of major routine pieces of equipment such as school buses shall be scheduled so that annual budgetary appropriations for capital outlay will be of similar size or will show a continuous trend.

A long range and short range plan for capital outlay shall be developed by the Superintendent to provide an orderly process for acquisition of needed equipment and facilities within budgetary constraints.

Development of the capital outlay will be carried out in coordination with the Town's Capital Improvement Projects (CIP).

**Policy adopted: ~~February 24, 2014~~**

WOODBIDGE PUBLIC SCHOOLS  
Woodbridge, Connecticut