

FACILITIES, CAPITAL & STRATEGIC PLANNING COMMITTEE  
MEETING MINUTES

Wednesday, November 20, 2024 – 9:00 a.m.  
Howard Male Conference Room/Zoom Room

Commissioners Present: Travis Konarzewski, Chair  
Brenda Fournier  
Bill LaHaie

Others Present: Jesse Osmer, County Administrator  
Kim MacArthur, Board Assistant  
Wes Wilder, Maintenance Superintendent  
John Kozlowski (zoom)

CALL TO ORDER

Chair Travis Konarzewski called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

PUBLIC COMMENT

None.

ADOPT AGENDA

Motion by Commissioner LaHaie and supported by Commissioner Fournier to adopt the agenda with the removal of the Real Estate Covenant for County Fair discussion as presented. Motion carried.

INFORMATION ITEM: Maintenance Superintendent Wes Wilder updated the Committee on the following projects:

1. Repair Racetrack Fence: The project is complete. This will be an ongoing issue and will need to be addressed whether to keep repairing the fence or possibly take half down as the boards are continuing to rot. Discussion was made on the need for a fence and Wes recommends keeping some sort of barrier up to keep vehicles out.
2. HVAC at MDOT Building: An engineer was working with Control Solutions to develop a plan to make the necessary repairs. They may be looking for a new engineer by end of the week if no contact is made.
3. Heat Exchanger for Pool Boiler: The project is complete.
4. Health Department Trees: Three large trees need to be removed at the Health Department and one out of three quotes was received. Discussion was made to accept the one bid received and not rent a lift as it could be a difficult task for Maintenance to perform.

Motion was made by Commissioner Fournier and supported by Commissioner LaHaie to approve the quote received to take down the trees at the Health Department as presented.

Roll call vote was taken: AYES: Commissioners LaHaie, Fournier, and Konarzewski.  
NAYS: None. Motion carried.

**ACTION ITEM #1: The Committee recommends approval to accept the bid from Tony's Tree & Yard in the amount of \$600 to take down the necessary trees at the Health Department as presented.**

5. Winterizing Barns & Sprinkler Systems: The project is complete.
6. Concrete Repairs to Annex and 703: One quote was received, and Wes was unable to get a second. He will check with the contractor of the quote received to see if the work can still happen this year due to the weather.
7. Cleaning & Sealing Terrazzo Floors at the Courthouse: The project is complete.
8. Fall Leaves: Fall leaf clean-up is complete.
9. Snow Removal Equipment: Snow removal equipment has been checked over and is ready for winter.
10. Roof Clean-Up: All buildings with flat roofs have had debris cleaned off roofs and roof drains have been cleaned.

Commissioner Fournier inquired about the large hole in the parking lot of the Courthouse. Maintenance will patch the hole to get through the winter.

INFORMATION ITEM: Administrator Osmer presented a draft lease agreement with NEMCSA for review and approval. There are also agreements with the Health Department and Dental Clinics North in that same building which are in effect until the end of November 2027. This lease was written to bring all three leases expiring at the same time for renegotiation of rates.

Motion was made by Commissioner LaHaie and supported by Commissioner Fournier to approve the NEMCSA lease agreement as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Fournier, and Konarzewski. NAYS: None. Motion carried.

**ACTION ITEM #2: The Committee recommends approval of the lease agreement with NEMCSA effective December 1, 2024, through November 30, 2027, as presented.**

INFORMATION ITEM: Administrator Osmer reported the fairgrounds is not associated with the Parks & Recreation Commission and is seeking approval to tie any rate increases for the other three campgrounds to be the same for the fairground rates to make sure all campgrounds owned by Alpena County are the same.

Motion was made by Commissioner Fournier and supported by Commissioner LaHaie to approve the rates for camping at the fairgrounds align with the Parks & Recreation Commission recommendations as presented. Motion carried.

**ACTION ITEM #3: The Committee recommends approval for the Alpena County Fairground camping rates to mimic the camping rates as recommended by the Parks & Recreation Commission for the other three parks (Beaver Lake Park, Long Lake Park, and Sunken Lake Park) so all county owned campgrounds have the same rates as presented.**

INFORMATION ITEM: Chair Konarzewski presented the Recycling Monthly Reports to receive and file. Motion was made by Commissioner LaHaie and supported by Commissioner Fournier to receive and file the Recycling Reports as presented. Motion carried.

INFORMATION ITEM: Chair Konarzewski presented the Fairground Manager Monthly Reports. Discussion was made on the road conditions at the fairgrounds and the condition of the front gate boat launch. Both items will be revisited in the spring.

INFORMATION ITEM: Superintendent Wilder is looking to retire at the end of April 2025 and things are going well working with his replacement.

INFORMATION ITEM: Administrator Osmer reported there will be a ribbon cutting for the runway on Monday, November 25<sup>th</sup> at 1:30 p.m. in Building 490.

**\*Next Meeting: Wednesday, December 18, 2024, at 9:00 a.m. in the Howard Male Conference Room/Zoom Room**

#### ADJOURNMENT

Motion to adjourn the meeting was made by Commissioner LaHaie and supported by Commissioner Fournier. The meeting adjourned at 9:27 a.m.

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Travis Konarzewski, Chair

kvm