

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 4/10/2026



-
- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide
-

Date: 2/3/2026

To: Board of Trustees
Browning Public Schools

From: Rebecca Rappold
Title: Superintendent of Schools

Subject: Travel Out: Federal Relations Fly in Meeting

Description: Requesting approval for Brian Gallup to attend the Federal Relations Fly In meeting in Washington, DC 5/10/26-5/13/26 to meet with appropriation.

Financial Impact: \$3,520.71

Funding Source (Budget/grant, etc.): 126/226.90.160.2310.582.84

Attachment(s): Agenda, Hotel, Flight

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Brian Gallup
 Building Browning Public Schools

Employee # _____
 Substitute Name _____

LEAVE REPORT

| <u>Date of Leave</u> | <u>Hours</u> | <u>Type of Leave</u> |
|----------------------|--------------|----------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

- | | | |
|--|------------------------------------|-------------------------------|
| AN Annual | PL Personal Leave | ALWO Approved Leave W/O Pay |
| SL Sick Leave | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard | SWP Suspended w/Pay |
| | FN Funeral _____ | SWOP Suspended w/o Pay |
- (Master Contract Relationship)*

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Agenda, Name, Location TRAVEL REQUEST. (If receiving payment for EX/SR leave please fill out entire form completely) Conference/Workshop Federal Relations Fly In Meeting (Attach Brochure/Agenda)**

Location Washington, DC

Departure Date 5/10/26

Departure Time 4:00 a.m.

Return Date 5/13/26

Return Time 1:00 p.m.

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 198 x \$0.70 = \$138.60

Per Diem 3D\$105+OSB\$23+ISL\$17 = \$355.00

Registration PO# _____ = \$
 Hotel PO# _____ = \$2,338.71
 Other PO# Airfare _____ = \$688.40

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage Sub Total \$3,520.71

Budget 126.90.160.2310.582.84 (\$2,464.50)

Check Total \$493.60

226.90.160.2310.582.84 (\$1,056.21)

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____

Monday, May 11

NAFIS Office Program

- Updates from NAFIS staff
- Briefing from the Impact Aid Office
- Insights from coalition partners on federal education policy

Evening Networking

- Happy hour near the NAFIS office

Tuesday, May 12

Capitol Hill Advocacy Day

- Meetings with congressional staff
- Appointments scheduled by NAFIS
- Opportunity to share district perspectives and advocate for Impact Aid

| Outbound flight | | | |
|--------------------------------|--|--|---------------------------|
| Flight Number DL2201 | From: Glacier Park Intl, Kalispell, MT | Leaving: Sun 10 May 05:13AM | Flying Time: 1h42m |
| | | | Stops: 0 |
| Class: U- Economy | Destination: Salt Lake City, UT | Arriving: Sun 10 May 06:55AM | |
| AIR | | | |
| Flight Number DL0820 | From: Salt Lake City, UT | Leaving: Sun 10 May 10:32AM | Flying Time: 4h17m |
| | | | Stops: 0 |
| Class: U- Economy | Destination: Washington Ronald Reagan National, Washington, VA - Terminal 2 | Arriving: Sun 10 May 04:49PM | |
| Return flight | | | |
| Flight Number DL0820 | From: Washington Ronald Reagan National, Washington, VA - Terminal 2 | Leaving: Wed 13 May 05:59PM | Flying Time: 4h51m |
| | | | Stops: 0 |
| Class: Q- Economy | Destination: Salt Lake City, UT | Arriving: Wed 13 May 08:50PM | |
| AIR | | | |
| Flight Number DL1464 | From: Salt Lake City, UT | Leaving: Wed 13 May 09:30PM | Flying Time: 1h44m |
| | | | Stops: 0 |
| Class: Q- Economy | Destination: Glacier Park Intl, Kalispell, MT | Arriving: Wed 13 May 11:14PM | |
| Fare | 638.40 | | |
| Taxes | 0 | | |
| Service Fee | 50.00 | | |
| Total | 688.40 | | |

Reservation Details

Confirmation #

33996735

Guest Name

Brian Gallup

Membership #

Check-in

Sunday, 10-May-2026
04:00 PM

Check-Out

Wednesday, 13-May-2026
11:00 AM

Adults

1

Children

0

Room(s) booked

1

Room type

1 King Corner

Room description

King Bed:x-tra space:65inTV:free wifi:pool

Nightly rate per room

May 10 - 469.00 US DOLLARS

May 11 - 749.00 US DOLLARS

May 12 - 799.00 US DOLLARS

Type of rate

STANDARD RATE

Rate information

Regularly published room rates. Rate is eligible to earn points and tier credit.

Additional tax, fees and service charges

CITY TAX

15.950%

DESTINATION FEE

20.00

DEST FEE TAX

3.19

Contact