

## 2026-2027 SWISD Employee Handbook

1. Background:

The Employee Handbook provides information that will help with questions and pave the way for a successful year. It is a guide to and a brief explanation of district policies and procedures related to employment. The Board of Trustees does not approve the Employee Handbook, but the priority revisions are presented annually at a board meeting for transparency and to ensure open communication with our community.

2. Process:

The SWISD Employee Handbook is developed using the Texas Association of School Boards (TASB) framework as a model. Then, departments and committees review sections for alignment with district board policies and administrative regulations.

3. Fiscal Impact:

NA.

4. Recommendation:

Item of Information.

5. Required:

NA.