



**AMENDMENT NO 2 TO TASK ORDER NO 240578  
 CRETE 2024 STREET AND ALLEY IMPROVEMENTS  
 CITY OF CRETE, NEBRASKA  
 JEO PROJECT NO R24078.00  
 FEBRUARY 9, 2026**

**REFERENCE:** Task Order Number 240578 between Owner and Engineer for professional services dated July 22, 2024, and Amendment No 1 to Task Order 240578 between Owner and Engineer for additional profession services dated March 7, 2025. Except as noted below, all other terms and conditions remain unchanged.

**ARTICLE 1 – BACKGROUND DATA**

Effective Date of Owner-Engineer Agreement: **July 22, 2024**  
 Owner: **City of Crete**  
 Engineer: **JEO Consulting Group, Inc.**  
 Project: **2024 Street and Alley Improvements, 240578.00**

**ARTICLE 2 – NATURE OF AMENDMENT**

- Additional Services to be performed by Engineer
- Modifications to services of Engineer
- Modifications of payment to Engineer

**ARTICLE 3 – DESCRIPTION OF MODIFICATIONS**

Perform Community Outreach and Coordination related to the Street and Alley Improvements for the City of Crete. See Exhibit A, attached.

**ARTICLE 4 – AGREEMENT SUMMARY**

Original agreement amount:	\$ <u>158,770.00</u>
Net change for prior amendments:	\$ <u>23,120.00</u>
This amendment amount:	\$ <u>11,830.00</u>
Adjusted Agreement amount:	\$ <u>193,720.00</u>

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:  
 By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date Signed: \_\_\_\_\_

ENGINEER: **JEO Consulting Group, Inc.**  
 By: *Evan B. Wickersham*  
 Name: Evan Wickersham  
 Title: Project Manager  
 Date Signed: 02/06/2026

**Community Outreach and Coordination**  
City of Crete  
2024 Street and Alley Improvements  
R240578.00

### Overview

The City of Crete (City) has requested JEO Consulting Group (JEO) provide Community Outreach and Coordination services for the Street and Alley Improvements project. These services are anticipated to begin prior to the start of construction and continue through substantial completion of the project.

### Scope of Services

JEO is proposing the following Scope of Services:

#### **1. Task 1: Initial Outreach and Project Notification**

Develop a contact list of all project stakeholders, including City Department Managers, the Contractor, Subcontractors, Businesses, Property Owners, Residents, Public Services (trash service, post office), and Utility Companies. The contact list will include addresses, phone numbers and email addresses.

JEO will provide all project stakeholders with the following contact information.

Primary Contact: Gavyn Clause, Resident Project Representative

Secondary Contact: Scott Griepenstroh, Project Manager

The primary and secondary contacts above will be available at all times during the project construction phase, including after hours and weekends.

The initial outreach will include providing the following relevant project information to impacted residents, property owners and businesses:

- Impacts to Property Access (driveways, deliveries, customer access, parking)
- Planned Construction Schedule
- Removal/Relocation of Private Property, if applicable (small buildings, landscaping, sewer cleanout, etc.)
- Public Service Accommodations (mail service, trash pickup)
- Potential damage to Property Pins
- Project contact information
- Any other pertinent project information, as needed

The locations where the initial outreach will occur are as listed below.

- Oak Street from 20<sup>th</sup> Street to 22<sup>nd</sup> Street
- 21<sup>st</sup> Street from Oak Avenue to Norman Avenue
- All properties adjacent to the Alley from Oak Avenue to Norman Avenue, between 12<sup>th</sup> Street and 13<sup>th</sup> Street
- All properties adjacent to the Alley from 12<sup>th</sup> Street to Linden Avenue, between 12<sup>th</sup> Street and 13<sup>th</sup> Street

*Task 1 Deliverables*

- JEO to coordinate and develop the stakeholder contact list with the City.

*Task 1 Assumptions*

- City to provide assistance for outreach with non-English speaking stakeholders.
- City to provide contact information if initial outreach effort is unsuccessful.

**2. Task 2: Coordination**

JEO will continue outreach and communication with stakeholders based on the Contractor's schedule and any updates provided by the Contractor's Superintendent. Ongoing communication will include the following.

- Construction Schedule Notifications by flyers distributed in person or through door hangers (pavement removal, water main construction, driveway construction, etc.). Assume up to four notifications for each impacted property or business.
- Removal/Relocation of Private Property
- Parking Access Disruption
- Public Service Accommodations (trash service, mail deliveries, etc.)
- Notifications to Emergency Services and Law Enforcement
- Special Requests for Access

Other communication methods include phone calls, emails, and in-person meetings, as required. In-person meetings will be coordinated to occur when the Resident Project Representative is performing site visits to observe construction activities for compliance with the plans, specifications and other contract documents.

When beneficial and practical, JEO will require the Contractor's Superintendent to attend in-person meetings.

Special Coordination with the Developer on the west side of Oak Street will be provided to ensure construction of concrete pavement, sidewalk and new utilities (gas, water, sanitary, etc.) is completed to accommodate the planned improvements to the property.

*Task 2 Deliverables*

- JEO to coordinate outreach efforts with the Contractor.
- JEO to ensure stakeholders are sufficiently notified when property access is affected or public services are disrupted.
- JEO to document discussions with stakeholders for future reference.

*Task 2 Assumptions*

- The Contractor is to provide accurate and up-to-date construction schedules.
- The Contractor is to attend in-person meetings with stakeholders if special coordination is required (example: phased work for continuous access for parking)

### Project Fee

The Consultant proposes to perform the described services for a fixed fee outlined in the fee schedule below:

<b>Project Tasks</b>		<b>Rates</b>	<b>Total Fee</b>
1	Initial Outreach and Project Notification	RPR: 20 Hours	\$2,200.00
2	Coordination	RPR: 4 Hours x 17 Weeks	\$7,480.00
3	Project Management	PM: 10 Hours	\$2,150.00
		<b>Total</b>	\$11,830.00

### Project Schedule

Anticipated notice to proceed: February 9, 2026

Anticipated completion of project activities: September 28, 2026