

MINUTES
Capitan Board of Education
Regular Board Meeting
May 18, 2026

The Board of Education of the Capitan Municipal School met in Regular Session in Room 101 of the Administration Building and virtually at 6:00 pm.

I. Introduction

A. Call to Order/ Roll Call – Mr. Greer, Board President, called the session to order at 6:00pm. Roll Call was taken.

1) **Ascertain a Quorum** – Mr. Greer ascertained that there was a quorum with the following members present:

Zeke Greer	President
Dennis Rich	Vice President
Brett McInnes	Member
Cynthia Black	Member
	Absent
Wes Hacker	Secretary

Staff attending the meeting in person included *J Vance Lee – Superintendent, Jamie Shepperd – Chief Financial Officer, Caitlin Whitley - Administrative Assistant, Angela Corliss - Business Support Specialist, Becky Huey – MS/HS Principal, Briana Gibson—Elementary Principal, Vicki Beets – Student Support Services Director, Wesley Harkey—Maintenance Supervisor, DuWayne Shaver – Teacher, Kimberly King—Teacher/Coach, Kylie Pruett—Teacher/Coach, Angela Bradford – Teacher, Karrie Wren—Teacher, Breanna Uller—Elementary Secretary.*

Guests attending in person included –Minerva Davalos, Janis Shaver, Gabriela Marquez Andrea Padilla, Track team, Softball team, Band/Choir and the Culinary Disney Team.

Guests and Staff are given the option to view all meetings virtually on the District Facebook and YouTube channel.

B. Pledge of Allegiance – Mr. Greer led the pledge to the United States Flag and the official salute to the New Mexico Flag.

C. Prayer – Ms. Black offered a prayer over the meeting.

D. Approval of Agenda – Ability to float items within the agenda (Action)

Mr. Lee recommended the approval to float items within the agenda, as presented. A motion to approve the agenda with the ability to float items within, was offered by Mr. Rich, seconded by Ms. Black. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. McInnes – Yes Ms. Black – Yes

E. Approval of Minutes from the April 20,2026 Regular Board Meeting (Action)

Mr. Lee recommended the minutes from the April 20, 2026, Special Board Meeting be approved, as presented. A motion to approve was offered by Ms. Black, seconded by Mr. McInnes. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. McInnes – Yes Ms. Black – Yes

F. Approval of Minutes from the April 20, 2026, Special Board Meeting (Action)

Mr. Lee recommended the minutes from the April 20, 2026, Regular Board Meeting be approved, as presented. A motion to approve was offered by Mr. Hacker, seconded by Ms. Black. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. McInnes – Yes Ms. Black – Yes

II. Presentations/Recognitions

A. Tiger Excellence Student Recognition – NMSBA Scholarship Recipient

The board wanted to congratulate the recipient of the scholarship.

B. Tiger Excellence Student Recognition – CHS Softball

Coach Pruettt thanked individual staff members and the board for the support of the Softball girls and gave an update on the State Finals.

C. Tiger Excellence Student Recognition – CHS Girl’s Track

The girl’s track team took third place at the state meet.

D. Tiger Excellence Student Recognition – CHS Culinary Arts

The Culinary team went to Disney to compete in the Cook Around the World competition they placed twelfth overall and sixth in their division.

E. Food Service Presentation – SFE, Petra Allen

Postponed to June’s Regular Board Meeting.

III. Finance

A. Discussion and Possible Action on the following items:

- 1) *Cash Balance Report
- 2) *MTD Expenditures in Check Voucher Report
- 3) *Payroll Fund Totals
- 4) *Budget Adjustment Requests
- 5) *Utility Comparison
- 6) * Large Donations
- 7) * Approval of Consent Agenda Items (Action)

Mrs. Shepperd presented the items from the consent agenda. Mr. Lee recommended the consent agenda be approved, as presented. A motion to approve the agenda was offered by Ms. Black, seconded by Mr. McInnes. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. McInnes – Yes Ms. Black – Yes

IV. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items)

None

V. Board Items

A. Old Business

1) Discussion and Action regarding CMS Board Policy I-650_IJOA Field Trips – Third Reading (Action)

A motion to approve the agenda was offered by Mr. Rich, seconded by Ms. Black. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. McInnes – Yes Ms. Black – Yes

2) Discussion and action to ratify the contract of the Superintendent for the 2026-27 and 2027-28 school year (Action).

A motion to approve the ratified contract of the Superintendent for the 2026-27 and 2027-28 school year, as presented was offered by Mr. Rich, seconded by Mr. McInnes, and passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. McInnes – Yes Ms. Black – Yes

B. New Business

1) Discussion and possible approval of proposal to replace staff use laptops (Discussion/Action)

It was discussed and noted that 20 staff laptops are in need of replacement. A motion to approve the proposal to replace staff use laptops was offered by Ms. Black, seconded by Mr. McInnes, and passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. McInnes – Yes Ms. Black – Yes

2) Discussion and possible approval of the 2024-24 Fixed Asset Inventory. (Discussion/Action).

A motion to approve the 2024-25 Fixed Asset Inventory, as presented was offered by Mr. Rich, seconded by Ms. Black, and passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. McInnes – Yes Ms. Black – Yes

3) Discussion and possible approval of proposed floor covering replacement at Capitan Elementary School (Discussion/Action)

This item was postponed until the June Regular meeting. The board would like more bids and information. A motion to postpone the approval of the proposed floor covering replacement at Capitan Elementary School was offered by Mr. Rich and seconded by Ms. Black, and passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. McInnes – Yes Ms. Black – Yes

4) Discussion and possible approval of the 2026-27 Handbook of Special Education Procedures (Discussion/Action)

A motion to approve the 2026-27 Handbook of Special Education Procedures, as presented was offered by Ms. Black, seconded by Mr. Rich, and passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. McInnes - Yes Ms. Black – Yes

5) Discussion and possible approval of the 2026-27 Food Services Contract with SFE – Final Year (Discussion/Action)

A motion to approve the 2026-27 Food Services Contract with SFE – Final Year was offered by Ms. Black, seconded by Mr. McInnes, and passed with 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. McInnes – Yes Ms. Black – Yes

VI. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items)

None

VII. Superintendents Report – Mr. Lee

A. School Security Systems Update

- 1) Surveillance Cameras - All cameras are working and the software is being installed for the principals.
- 2) Security Fences and Gate s- Will start after school is out for the summer.

B. Personnel Update –

- 1) Vacancies (2026-27)
- 2) MS/HS Secretary (1)
- 3) MS/HS Math Teacher (1)
- 4) MS/HS Ag. Mechanics Teacher (1)
- 5) Special Education Teacher (1)
- 6) Elementary Teacher (1)
- 7) Educational Assistant (2)

C. Enrollment Update – 457

- 1) CES – 206
- 2) CMS – 101
- 3) CHS - 150

D. Upcoming Events

- 1) 5/21 Last Day of School
- 2) 5/22 CHS Graduation @ Tiger Stadium 7:00 PM

VIII. New Agenda Items for Next Meeting – Board Members

IX. Adjournment – President Greer

A motion to adjourn at 6:52 pm was made by Mr. Rich, and seconded by Ms. Black. The motion passed with a 4-0 voice vote as follows:

Mr. Greer - Yes Mr. Rich – Yes Mr. McInnes – Yes Ms. Black – Yes

APPROVED:

President, Zeke Greer

Secretary, Wes Hacker