

Northwest Education Services

Open Enrollment Information for Families

[District Name]

The sixteen constituent districts within Northwest Education Services have entered into a reciprocal open enrollment agreement to provide families with educational options. To participate in open enrollment, each family must follow the established enrollment procedures and rules:

1. The application window is: [LIST WINDOW]. Applications submitted outside the window may not be considered.
2. Applications must be completed using the published Cooperative Schools of Choice Program Application form. Forms that are not filled out completely or that are missing information may not be considered.
3. If the District receives more applications than seats available, the District will select students pursuant to a random draw lottery. Students who were previously enrolled or who have a sibling in attendance in the District *may* be given priority. The District may utilize a wait list for students not selected.
4. The District will notify families as to whether their application is granted, denied, or waitlisted within 15 days from the close of the window established above.
5. No students will be enrolled later than 5 days after the start of the term.
6. All MHSAA rules, including rules about transfer students, apply to student athletes.
7. The District does not provide transportation to and from school for students who enroll pursuant to the reciprocal open enrollment agreement.
8. Students who enroll in the District pursuant to the reciprocal open enrollment agreement are subject to the District's determinations regarding the awarding of transfer credit, grade and course placement and assignment, and building or program placement.
9. The District may deny enrollment to any student who has previously been suspended or expelled, who withdrew from a school district in lieu of

disciplinary consequences, who has been convicted of or pled guilty or no contest to a misdemeanor or felony, who has a documented history of chronic nonattendance, or whose enrollment application contains materially false information.

10. A student who is accepted under the reciprocal open enrollment agreement may continue to enroll in this District unless the student withdraws, is expelled, or is no longer a resident of any participating constituent district, or has been chronically absent in the preceding school year and the District determines that continued enrollment is not in the student's best interests.
11. The District strongly discourages school year transfers, except at semester or trimester breaks.
12. The District does not discriminate against applicants for enrollment based on race, color, national origin, sex, height, weight, marital status, religion, disability, athletic ability, genetic information and any other characteristic for which discrimination is prohibited by law in admission or access to programs, activities or policies.

By signing and submitting a Cooperative Schools of Choice Program Application, the parent agrees that he or she has read and agrees to the procedures and rules outlined in this document.