



HOWARD LAKE
WAVERLY · WINSTED
Public Schools

Over-Night Field Trip Request Form

Date(s) of Trip: January 14, 15, 16 2026

School: Humphrey Elementary Winsted Elementary
 Middle School High School

Destination: Deep Portage Hackensack MN

Telephone Number: 218-682-2325

Address: 2197 Nature Center Dr NW Hackensack MN 56452

Departure Time From School: 8:15 Am Jan 14

Return Time to School: 4:00 pm Jan 16

Class, Club, Sport/Activity or Grade Level: 6th grade

Teacher/Advisor in Charge: Erin Bobrowske

Purpose/Related to Which Essential Standards: 6th grade MN History & Science

Approximate Expenses: District Student/Activity Account

Event/Ticket Cost: \$160.00

Bus Cost: 0 paid from Deep Portage Scholarship

Other: 10.00

Approvals –

Supervisor/Coach Signature Erin Bobrowske Date 12/10/25

Principal/Director Signature [Signature] Date 12/10/25

Superintendent Signature [Signature] Date 12/10/25

School Board Signature _____ Date _____

Requests must be submitted to building principal **30 days** prior to the trip.
Trip must be approved by the School Board prior to trip date.
A separate request form must be filled out for each trip.