

Gateway School District New Course Procedure

Schools, departments, and individual teachers are encouraged to explore and initiate new courses which support the District's goals, align with the Academic Standards prescribed by Chapter 4 of the Pennsylvania School Code, and coincide with teacher and student interest or need. The forms associated with the proposal of a given course follow this document. The first form, *Approval in Concept*, must be submitted and approved by the building principal and Assistant Superintendent, prior to completion/submission of the formal *Course Proposal* form.

Approval in Concept

1. This form must be completed and submitted for review to the building principal and Assistant Superintendent no later than September 15 of the year prior to implementation.
2. Subsequent to submission, the building principal and/or Assistant Superintendent may approve the course, in concept, and direct the initiator(s) to proceed to step two (completion of the *Course Proposal* form); or Ask for clarification or further development of the concept prior to approval; or Involve additional staff in the review process as needed.
3. Required modifications that result from the *Approval in Concept* review must be made prior to course submission for final approval.

Course Proposal

1. This form must be completed and submitted for review to the building principal and Assistant Superintendent on or before October 15 of the year prior to implementation. A copy of the *Approval in Concept* form should be attached and referenced.
2. Prior to determining whether the proposed course will be presented to the School Board, an administrative review of the newly proposed course will be examined to determine whether the documentation ensures that proponents of the course have demonstrated that a sound rationale has been established, which must support the District's goals, connects to the Academic Standards, and supports content area program outcomes adopted by the Board. Pending the outcome of the administrative review, the proposal will be forwarded to the Superintendent for review and approval.
3. Once the proposed course has been approved by the Superintendent, the initiator(s) of the course will be required to assist the administration in presenting the course to the School Board.
4. The School Board will make the final determination based on provided documentation and the presentation as to whether the course will be approved for the following school year. It is anticipated that the presentation to the school board will take place in November.
5. The building principal will receive written notification of course approval no later than February 1 of the year prior to implementation.

GATEWAY SCHOOL DISTRICT

Course Proposal Form

Course Title: Honors Comprehensive Music **Department:** Music

Course Rationale:

We currently offer comprehensive music, which is first semester and the prerequisite course to AP Music Theory.

AP Music Theory is offered as College in High School credit through CCAC.

It is my hope that by making Comprehensive Music an Honors course, we will eventually be able to offer College in High School credit for this course as well.

PLEASE SELECT: New Course **Revised Course**

If this course is replacing an existing course in the curriculum, please indicate below:

Course Name: Comprehensive Music

Course Number: _____

Course Offering Information

Please Select: Full Year Course **Semester Course**

If semester course, when will it be offered **FALL**

Projected Number of Sections to be Offered: 1

COURSE DESIGN (Please Complete All Fields for Each Unit of Study)

UNIT OBJECTIVES (Essential Learning/ Understanding) What will students understand and/or be able to do as a result of the unit? <i>Indicate any and all applicable State Standards/Anchors.</i>	KNOWLEDGE and SKILL What is the key knowledge and skill needed to develop the desired unit objectives?	PREREQUISITE REQUIREMENTS If there are no prerequisite requirements indicate "NA". If another course is a necessary prerequisite, be sure to list the course name/level.	ASSESSMENT EVIDENCE What evidence will be collected to determine whether or not the understandings have been developed, the knowledge and skill attained, and the State Standards met? (Example: Performance Task, Project, etc.)	LEARNING ACTIVITIES Briefly describe the sequence of learning activities and teaching for each unit.
SW read pitches in bass in treble clef. SW read rhythms in simple and compound meter.	Note names, ledger lines, time signatures, macro and micro beats	N/A	Test, 9.1	Text exercises musictheory.net
SW ID and write scales. SW ID and write key signatures.	whole/half step pattern (ID by sound) Order of sharps, order of flats Placement of accidentals on staff	N/A	Test, 9.1	Text exercises musictheory.net
SW ID and write intervals.	Diatonic and chromatic intervals	N/A	Test, 9.1	Text exercises, musictheory.net
SW ID and write triads.	Major, Minor, Augmented, diminished	N/A	Test, 9.1	Text exercises, musictheory.net
SW ID Roman numerals. SW ID Root position as well as inverted triads.	X, X6, X6/4, capital and lower case	N/A	Test, 9.1	Text exercises, musictheory.net

Is this course able to be facilitated/implemented with existing staff? **Yes** No

If no, explicitly indicate staffing needs below:

Would this course require additional resources (staff, textbooks, supplies, equipment, technology, etc.)? Yes **No**

If “Yes” please complete the cost projection template below.

COST PROJECTION TEMPLATE

TYPE OF RESOURCE REQUESTED <i>Example: Staff, supplies, textbooks, equipment, technology, etc.</i> <i>*If this course requires additional staff, please indicate full-time or half-time status.</i>	RATIONALE FOR REQUESTED RESOURCE	PROJECTED COST ASSOCIATED WITH RESOURCE
NONE		0.00
		N
GRAND TOTAL		0.00

Please indicate any members from the existing staff that could possibly facilitate the teaching of this course:

STAFF MEMBER	DEPARTMENT
Erich Lascek	Music

COURSE EVALUATION

METHOD OF EVALUATION	PERSON(S) COMPLETING EVALUATION	METHOD OF COMMUNICATION <i>How will the evaluation results be communicated with the School Board?</i>
Teacher/Administration discussion and observation	Teacher/Administrator	Report given to central admin to share with school board.

Please include any other pertinent information that may impact the adoption of this course/ course revision:

Please see rationale on page 1 for reasoning on changing from regular credit to honors credit.

It will cost nothing to make this change.