

KENYON-WANAMINGO SCHOOLS

Activity Fundraiser Request Form

- As described in School Board Policy 511, the district intends to meet the basic needs of all programs through its annual budgeting process. Fundraising may be approved by the board to enhance a program. The school board recognizes a desire and a need by some school sponsored student organizations for fundraising. The school board also recognizes the need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.
- All school sponsored fundraising activities must be approved in advance by the superintendent or his/her designee. Participation in non-approved activities shall be considered a violation of school district policy and will be addressed through progressive disciplinary action.
- The board will review fundraiser requests at regular meetings in May, October, and March only.
- All requests must also align with guidelines of district policies 533-Wellness, 610-Field Trips, and 902-Facilities Use.

Name of School Sponsored Activity/Group: Robotics

Advisor in Charge: Maxson Blaver

Start Date of Activity: 7/2026 End Date of Activity: 5/2026

Type of Activity/Fundraiser: Solicitation Letters / Emails

Identify the vendor/company involved: n/a

Is signing a contract/agreement involved? Yes ☒ No Is contract/agreement attached? Yes ☒ No
(The superintendent is the only district employee with the authority to contract with another entity.)

Price of Admission/Fundraiser Item: n/a (donations)

Proceeds to be used for: Supplies, parts, registrations, lodging, etc.

Time-Does it involve school time? Yes ☒ NO If "YES" How much? _____

Comments: Sponsorship letter/email sent to potential donors or sponsors.

Advisor Name (Printed) Maxson Blaver Student Officer Name:(Printed) _____

Advisor Signature: [Signature] Date: 5/21/26

Student Officer Signature: _____ Date: _____

Supervisor initial next to title.

☒ Approved	☐ Denied	<u>M.R.</u> Principal/Administrator	Date <u>6-8-26</u>
☒ Accounting Procedures in Place		<u>[Signature]</u> Business Manager	Date <u>6/22/26</u>
☒ Approved	☐ Denied	<u>[Signature]</u> Superintendent	Date <u>6/22/26</u>
☐ Approved	☐ Denied	_____ School Board	Date _____