

MAINTENANCE & FACILITIES *Department*



Minidoka County School District

Monthly Report

- July 2026

Our teams have been **BUSY** this month with district wide projects!



Dashboard of Maintenance Projects

- *LVP flooring replacement- **Minico High School**
- *Intrusion alarm system upgrades- **All buildings**
- *LED lighting upgrade. **Minico High School**
- *Lawn sprinkler system automation- **East and West Minico Middle Schools**
- *Security film added to multiple entry doors and hallway windows- **Minico High School, East Minico, West Minico Rupert Elementary**
- *Fire System upgrade- **Paul Elementary**
- *Energy, efficiency and security upgrades- **Mt. Harrison, Rupert Elementary**
- *Safety modifications to playgrounds- **District wide**
- *Fencing upgrades and additions- **Minico High School & West Minico Middle School**

Maintenance Department Statistics

June 2026

New work orders this month- **51**

Completed Work Orders - **139**

Our team has accomplished moving multiple classrooms throughout the district and removed ovens at all school locations to prepare for replacement oven installations.

Items on the drawing board



Plan

*Develop strategies to increase the efficiency of our team.



In the coming month we will be researching and beginning the process of selecting a Preventative Maintenance and Work Order Tracking program to help increase our efficiency as a team. We have selected our top two choices and are awaiting pricing.



We will explore the possibility of moving to a provided work uniform program. This will help increase awareness of our presence in buildings throughout the district. It will help identify us as authorized, and recognizable employees of the district. It will also establish a dress and appearance standard. In process

News from our Custodial Team

Summertime deep cleaning of **661,369 sq. ft.** (*the equivalent of 12 football fields*) of INTERIOR space, including building furnishings is no small task!

Gymnasiums at West Minico Middle School, East Minico Middle School, and Minico High School have been sanded and refinished. **They look amazing!**



We currently have multiple positions that we are *urgently* looking to fill before school starts!

Custodial Foreman (F.T) - Minico High School

Custodian(F.T) - Minico High School

Substitute Custodian/Grounds (As needed)- District Wide

SCHOOL CUSTODIAN

(n) the quiet hero of the school.
The first to arrive each day,
cleans up messes no one dares to touch
and befriends everyone who passes by.

See also: superhuman.

HELP WANTED

Standardization and streamlining for efficiency and cost savings



We are currently initiating cleaning chemical standardization in all buildings. **This will reduce cost, and help ensure our buildings are using the proper cleaning chemical for the task at hand.** *Chemical dispensers have been delivered and will be installed prior to the new school year. We will hold training sessions with staff prior to roll out.*



Our commercial washers in both middle schools are worn out and have quit working and require replacement. **Currently we wash our own mops and towels in each location.** We are researching laundry service contracts to provide clean mops and cleaning rags. *We are awaiting finalization of pricing structure. We anticipate a net savings in labor and materials district wide compared to our current model.*

How will automating the landscape irrigation systems at East & West Minico benefit the district?

Scheduled project start date- July 27th

Utility Bill Reductions:

Automated controllers dynamically reduce water waste saving thousands of gallons of water annually.

Automating these two systems will pay for themselves in projected labor, water and energy savings in just a few short years.



Labor & Time Savings: For large commercial properties like our campuses at East and West Minico, we anticipate automated irrigation will eliminate 25 to 55 hours per week typically spent operating ,and adjusting manual sprinkler systems. We will also model responsible stewardship of public dollars by avoiding waste and conserving valuable natural resources.

Reduce overspray- which will protect asphalt and exterior building finishes from damage.

Flooring replacement at MHS



52 x 62 Logo to be imbedded in new epoxy flooring in the Main Hall at MHS



Construction at Mt. Harrison July 2026



Architectural rendering of completed Mt. Harrison



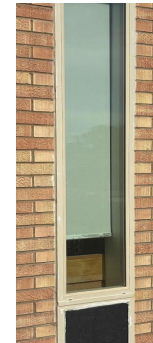
Graphic option for U shaped hallway windows at MHS

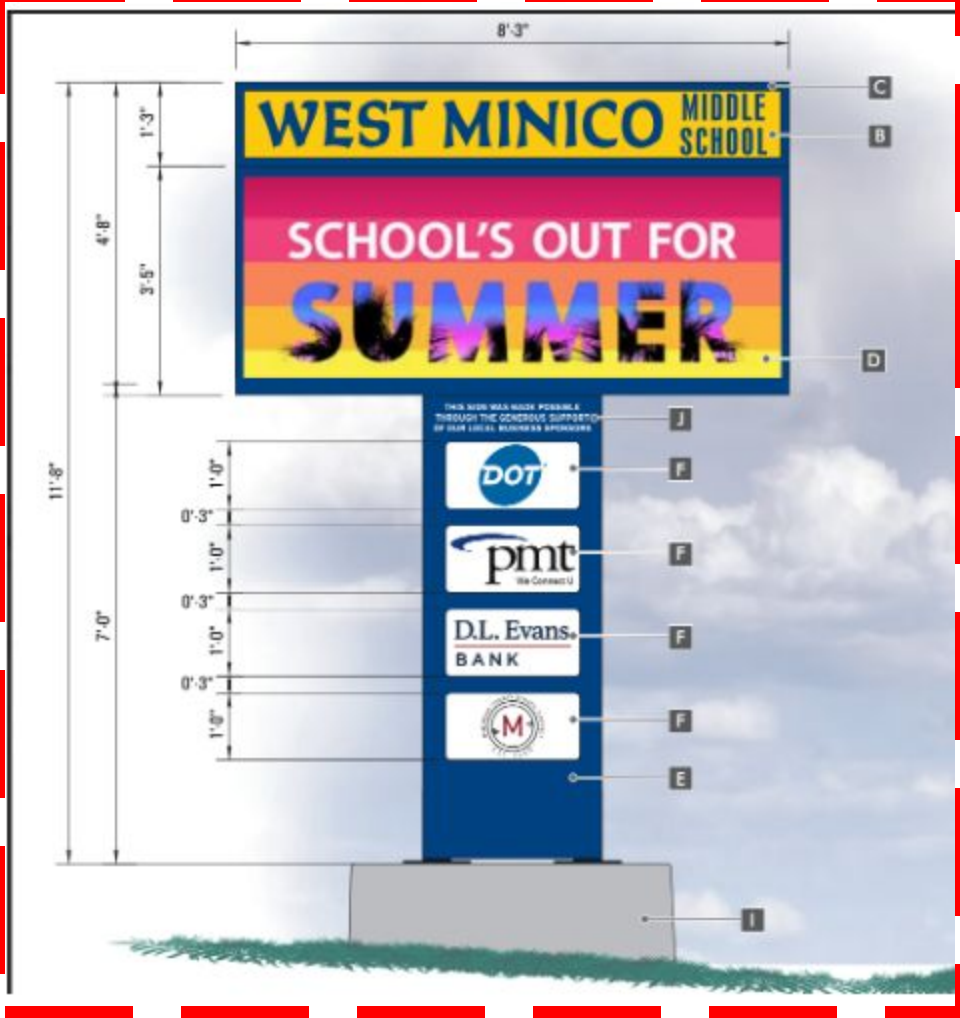


Graphic that will be applied to doors and windows on Athletic Entrance at MHS to add security and efficiency.



Before and after photos of window glazing at West Minico Middle School





Sign replacement West Minico Middle School

Our sign vendor has given us an estimated installation start date of August 14th. The current is non functional and in need of replacement.

West Minico Middle School is an important educational hub for families throughout the western Minidoka County area. The school is located directly adjacent to Idaho State Highway 25, a major east-west transportation route connecting Jerome, Paul, Rupert, and surrounding communities. *According to Idaho Transportation Department traffic data, Highway 25 carries thousands of vehicles daily through the Paul area.* **We need this valuable resource to showcase all the good things happening within our district, and West Minico Middle School!**

Our goals with replacing the old non functional sign include-

- Improving communications with students, parents, and community members.
- Highlighting academic and athletic accomplishments.
- Promoting School, District and Community Events.
- Increasing district visibility.
- Providing positive recognition for local businesses that support education and our school district.
- Promoting safety with targeted messaging. *ie: Slow down school zone, Watch for students, Stop for busses when lights are flashing etc.*

Three community organizations partnered with us to make the sign replacement happen, **DOT Foods**, **PMT**, and **D.L. Evans Bank**. *An additional sponsorship from Minidoka Memorial Hospital is pending.* Each partner, as well as the school district, will have their logo permanently affixed to both sides of the sign. **We are grateful for the support of our community partners! We are excited to have a functioning sign in place in time for the start of the new school year!**

Click on the links below to view the inspection checklists that were created to increase safety throughout the district. Custodial and Maintenance staff were assigned to complete an inspection at each school using the two documents.



[Annual Walking Surface Inspection Checklist](#)



[Annual School Playground Inspection Checklist](#)



Our Commitment:

Our teams are committed to fostering academic excellence by ensuring our learning environments are clean, safe, welcoming and comfortable.

We will remain focused on mutual respect, our shared responsibility for lifelong learning, and we will strive to model behaviors that promote professional and positive learning environments.

Thank you for the countless hours of service each of you provide while serving on our Board of Trustees!



Respectfully submitted by: Kevin Simmons, Director of Maintenance
Please submit any questions or comments to

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