

Official Grant Award Notification

Grantee Information

Organization Name: Roseville Area Schools 0623

Address: 1251 County Road B2 West

City/State/ZIP+4: Roseville, MN 55113-3205

Identified Official with Authority (IOWA) Name and Title: Shari Thompson, Dir. of Business Services

IOWA Phone: 651-635-1615

IOWA Email: shari.thompson@isd623.org

Grant Program Contact Name: Taylor Anderson, Asst. Dir. of Student Services

Grant Program Contact Phone: 651-635-1636

Grant Program Contact Email: taylor.anderson@isd623.org

Grant Business Manager or Accountant Name: Shari Thompson, Dir. of Business Services

Grant Business Manager Phone: 651-635-1615

Grant Business Manager Email: shari.thompson@isd623.org

Grant Project Title: Cardiac Emergency Response Plan Assistance Grant

Single Source

Competitive

Other

Funding Information

GMS NUMBER *(if applicable)*: 11508

SWIFT Contract Number: 284870

SWIFT Vendor Number: 0000193983

Purchase Order Number: 3000038928

State Source Code Number: O1S370

Funding Source/Legislative Authority: Laws of Minnesota 2025, Chapter 10, Article 8, Section 18, Subd. 2

Subrecipient Indirect Cost Rate: n/a

(mark N/A if no indirect costs are included)

Research and Development? Yes or No

Unique Entity Identifier (UEI): D4A4JMM918K1

Award Period

Start Date: March 2, 2026

End Date: June 30, 2027

Continuation grant awards:

are an option

are not an option

Award Amount: \$44,986.50 (FY26 - \$44,986.50)

MDE Authorized Representative

Name: Leah Bancroft, MSN RN LSN NCSN

Division: Equity, Diversity & Inclusion Center

Phone: 651-582-8735

Email: leah.bancroft@state.mn.us

MDE Grant Specialist

Name: Norrita Rech

Division: Agency Finance

Phone: 651-582-8222

Email: norrita.rech@state.mn.us

Terms of Acceptance

This award is made with respect to the terms and conditions of the application materials for the identified grant project under which the grantee has an approved application and has agreed to the assurances, which are incorporated by reference herein. These materials are referred to as the "Application" throughout this Official Grant Award Notification (OGAN). By accepting this award the grantee agrees to comply with all provisions of the award including all assurances and certifications made in the Application and all applicable state or federal statutes, regulations and guidelines. The grantee agrees to administer the program in accordance with the approved Application, budget, timelines, and other supplemental information submitted in support of the approved Application. All terms not defined below are as set forth in the Application.

1. PURPOSE OF FUNDING/GRANT

Funding is made possible for grants to assist in the development and implementation of a written and practiced cardiac emergency response plan (CERP) consistent with the model plan developed by the commissioner under Minnesota Statutes 2024, section 121A.035, subdivision 1.

- b) In the event a **monitoring visit(s)** is required by MDE, the grantee shall cooperate with MDE and shall comply with MDE's request for documentation and other information, before, during and/or after the visit(s).
- c) Financial documentation to support expenditures incurred under this award must be maintained by the grantee and provided to MDE upon request.

5. FINAL FINANCIAL REPORTING

Final Financial Reporting Form is due by **July 15, 2027**. Final reporting may include, but is not limited to, the following items:

- a) Final Financial Reporting Form (FRF) with a budget narrative describing expenditures.
- b) Expenditure detail report, such as general ledger from an accounting system.

6. EVIDENCE-BASED EDUCATION GRANT REPORT

[Minnesota statute 127A.20](#) requires that, within 180 days of the end of the grant period, each grant recipient must compile a report that describes the data that was collected and evaluate the effectiveness of the strategies. The evidence-based report may identify or propose alternative strategies based on the results of the data. The report must be submitted to the commissioner of education and to the chairs and ranking minority members of the legislative committees with jurisdiction over prekindergarten through grade 12 education. The report must be filed with the Legislative Reference Library according to section [3.195](#).

7. BUDGET AND/OR WORK PLAN REVISIONS

The grantee must receive prior written approval from MDE for any budgetary changes of approved line item amounts greater than 10 percent of the total grant award available for expenditure during the grant period. Total budget line item deviations exceeding 10 percent of the total award must be approved in writing by MDE prior to incurring the expenditure. In their request for approval the grantee must include supporting information to justify why the change is necessary. MDE is not legally obligated to approve expenditures incurred on budget line item changes that exceed 10 percent of the total award for which prior approval has not been granted. Grantee may not incur expenditures within a budget line item that is not included in the approved budget without the written approval of MDE.

8. CANCELLATION

- a) **Cancellation With or Without Cause.** An award contract may be cancelled by the state at any time, with or without cause, upon thirty (30) days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed and for approvable expenditures.
- b) **Cancellation Due to Discontinued or Insufficient Funding.** It is expressly understood and agreed that in the event the funding to the state from Federal sources or appropriations by the Minnesota Legislature are not obtained and/or continued at an aggregate level sufficient to allow for the grantee's program to continue operating, the grant shall immediately be terminated upon written notice by the state to the

grantee. The state is not obligated to pay for any services that are provided after notice and effective date of termination. However, the grantee will be entitled to payment, determined on a pro-rata basis, for services satisfactorily performed and approvable expenditures incurred prior to termination to the extent that funds are available. The state will not be assessed any penalty if the grant is terminated because of a decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The state must provide the grantee notice within a reasonable time of the state receiving notice.

- c) **Cancellation Due to Failure to Comply.** The state may cancel an award contract immediately if the state finds that there has been a failure to comply with the provisions of an award, that reasonable progress has not been made or that the purposes for which the funds were awarded/granted have not been or will not be fulfilled. The state may take action to protect the interests of the state of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

9. AMENDMENTS

Any amendments to this award shall be in writing and shall be executed by the same parties who executed the original award, or their successors. An amendment must be requested 45 days prior to the end date of the award period and is valid and effective upon written approval from the MDE authorized representative or their delegate. *No amendments will be considered on expired grant awards.*

MDE Signatures

I, the Authorized Representative, acknowledge by signing below that I have reviewed all documentation and documents related to this award to ensure that adequate oversight and appropriate internal controls to properly administer grant funds have been measured.

Leah Bancroft  02/23/2026

Authorized Representative Name and Signature **Date**

I, the division director, by signing above verify that agency policies and procedures were followed in the awarding of this grant and do hereby approve this award and attest to the Authorized Representative's review of said documentation and documents related to this award.

Kortney Hill  02/23/2026

Division Director Name and Signature **Date**

I hereby certify that funds have been encumbered as required by Minnesota Statutes, section 16A.15 and 16C.05. (Signature is for current fiscal year only.)

Norrita Rech  02/24/2026

Encumbrance Agent Name and Signature **Date**

As representative of the Minnesota Department of Education, I hereby certify that this award notification and release of funds are therefore approved, legal, binding and valid.

Mathias Banner  02/25/2026

Authorized Representative Name and Signature **Date**