

Browning Public Schools
Board Agenda Request
Meeting to Be Held: July 28, 2026



Recognition:	☐ Students	☐ Staff	☐ Parents
Information:	☐ Building Report	☐ Old Business	☐ Superintendent's Report
Action:	☐ Resignation	☐ Hiring	☒ Contract Service Agreements
	☐ Travel Out-of-State	☐ Travel In State	☐ Approvals
	☐ Termination	☐ Legal Matters	☐ Other:
This action request pertains to		☐ Elementary (only)	☒ High School/District Wide

Date: 07/20/26

To: Rebecca Rappold
Superintendent

From: Kellen Hall
Athletic Director

Subject: CSA: Kelly Gardner Kozera-Girls Softball Pitching Camp

Description: Requesting approval for a Contract Service Agreement with Kelly Gardner Kozera to provide a Girls Softball Pitching camp. The camp will provide the following services:

- Provide elite level individual training and skill development focusing on pitching aspects of softball.
- Include wellness teachings such as strength and conditioning
- Keep up to date on new training techniques and equipment to assist our athletic goals as well as utilizing the facilities available overall.

Financial Impact: \$1,565.00

Funding Source (Budget/grant, etc.): 115-60-150-3589-610-687

Attachment(s): CSA/Invoice

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 7/20/26

Board Approval: 7/28/2026

Contractor: Kelly Gardner Kozera

Phone: _____

Address: 102 N2nd Street Suite 4 Livingston Montana 59047
P.O. Box or Street Address City State Zip

Type of Project/Service: Contractor will provide the following services for softball girls:

- Provide elite level individual training and skill development focusing on pitching aspects of softball.
- Include wellness teachings such as strength and conditioning
- Keep up to date on new training techniques and equipment to assist our athletic goals as well as utilizing the facilities available overall.

Contracted Dates: 8/3/26-8/4/26

Rate per day: \$615 x not to exceed 2 days = \$1,230.00

Per Diem/per day: _____ x _____ # of Days = \$

Mileage: _____ miles @ _____ per mile = \$

Other costs (explain): Travel Expenses = \$335.00

Total Project Cost = **\$1,565.00**

Contract to be paid from:

115-60-150-3589-610-687

Independent Contractor:

☒ Submit invoice on completion

☐ Other _____

Employee:

☐ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Kellen Hall
Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.