



**NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM**

TO: Esther Evikana, President
Members of the Board

THROUGH: David Vadiveloo, Superintendent *DSVadiveloo*

THROUGH: Megan Williams, Director of Finance *MW*

FROM: Michael Hautala, Director of Student Services *MH*
MH

DATE: June 29, 2026

SUBJECT: Contract \$50K and Over –
Huddle Up, Inc.

Memo No. SB26-161
(Action Item)

NSBSD Policy Manual:

BP 3311, Bids: All bids under federal awards must be made in accordance with the standards set forth in 2 CFR 200.320.

Board Policy 3312, Contracts: The Superintendent of designee may enter into contracts and memoranda of agreement (MOA's) on behalf of the District. All contracts and MOA's with a dollar value of \$50,000 or greater must be approved by the School Board.

NSBSD Strategic Plan Summary:

Student Social & Emotional Wellbeing

Goal 5: Facilitate & maintain culturally, emotionally, & physically safe learning environments

Staff Support & Professional Development

Goal 6: Build and sustain a thriving workforce aligned with the mission of this District

Issue Summary:

Huddle Up, Inc. is a telehealth provider to expand access to essential mental and behavioral health services for all students across the district. Due to barriers related to geographic isolation and critical staffing shortages, this contract is a strategic necessity to ensure consistent access to licensed mental health professionals and provide early intervention and ongoing clinical support.

Contract Terms and Financial Breakdown

The recommended contract with Huddle Up, Inc. is structured as follows:

Component	Detail
Contract Duration	10 months (August 13, 2026 – May 20, 2027)
Clinical Hours	129.0 Hours Monthly
Hourly Rate	\$96.57 per hour
Clinical Cost	1290 hours X \$96.57 hour = \$124,575.30
Excess Clinical Hours	21 hours per month, 210 hours
Hourly rate for excess hours	\$106.23 per hour





Component	Detail
Excess Clinical Cost	210 hours X \$106.23 = \$22,308.30 + 3% Fee = \$22,977.55
Clinical Maintenance Fee	3% of the Clinical Cost (Estimated: \$3,737.30) 1290 Hrs.
Total Contract Cost	\$124,575.30 + \$3,737.30 = \$128,312.60
Excess Hours-If Needed Up to 21 hrs/month, 210 max.	\$128,312.60 + \$22,977.55 (210 excess hours) Not to exceed \$151,290.15

Funding Source and Contract Amount:

This contract is funded through the General Fund account code 100.200.200.000.410 in the amount of \$128,312.60 with a not to exceed amount of \$151,290.15.

Compliance with BP 3311.

In compliance with BP 3311, administration conducted a competitive Request for Proposal (RFP) process in FY26. Following a comprehensive evaluation, Huddle Up, Inc. was selected and administration is recommending the Board approve a second-year contract renewal as Huddle Up, Inc. continues to meet the District’s performance expectations and contractual requirements.

Recommendation:

The administration recommends the Board of Education approve the contract award for Huddle Up, Inc to continue to provide telehealth clinical counseling services in the amount of 128,312.60 with a not to exceed amount of \$151,290.15.

Proposed Motion:

“I move that the NSBSD Board of Education approve the above \$50,000 and greater proposal and related contract for **Huddle Up, Inc.** in an amount not to exceed \$151,290.15 as described in this memo and related attachments.”

Moved by _____ Seconded by _____

Vote _____

Signature: *DS Vadiveloo*

Email: david.vadiveloo@nsbsd.org

Signature: *Meyced*

Email: megan.williams@nsbsd.org

Signature: *Michael Hautala*
Michael Hautala (Jun 26, 2026 21:50:45 CDT)

Email: michael.hautala@nsbsd.org

