



**Bloomington
School District 13**

**164 Euclid Avenue
Bloomington,
Illinois
60108-2604**

Phone:
630-893-9590
Fax:
630-893-1818

Dr. Vicki King
Superintendent
vickiking@sd13.org

Mrs. Nicole Gabany
Director of
Teaching and Learning
ngabany@sd13.org

Ms. Maureen Kidd
Director of Student Services
maureenkidd@sd13.org

Mr. Richard McCall
Director of Technology
rmccall@sd13.org

Mr. Jim Sammons
Director of
Buildings and Grounds
jimsammons@sd13.org

Ms. Valerie Varhalla
Director of Finance
vvarhalla@sd13.org

BLOOMINGDALE SCHOOL DISTRICT 13
Board Memorandum- District Committees

To: Board of Education
From: Dr. Vicki King, Superintendent
Date: July 16, 2026
Re: District Committee Structure for 2026-2027

To prepare for our discussion at the July 27, 2026 Regular Board meeting, this memo provides an overview of the District Committees we will be launching this year. Below, you will find details on each committee's purpose, potential areas of focus, and how Board members can get involved.

Why District Committees Matter

District Committees offer Board members a meaningful way to engage more deeply in the work of the district outside of regular Board meetings. Rather than operating on a fixed schedule, the cadence of committee meetings will be determined by the district based on the specific needs and goals each committee is working toward- and those goals will likely sharpen and shift as the district moves through the strategic planning process.

It's important to note that these are not Board-directed meetings; they are Superintendent-managed. The intent is to give Board members the chance to become partners in the work of reaching our District's Vision of providing "*An exceptional, individualized education for each and every child.*" Furthermore, it ensures they're better equipped to help answer questions that fellow Board members or community constituents may raise at regular Board meetings. Participating in a committee also gives that Board member a closer look at how policy and governance decisions play out in practice, through periodic review rather than day-to-day involvement in operations.

Committee membership will be composed of key district leaders who have a direct connection to the work of that committee, along with the Superintendent. If and when a particular meeting's goals require additional expertise or perspective, the Superintendent will extend an invitation to the appropriate individual.

District Committees

Buildings, Grounds, & Safety Committee

Activities may include: Reviews the physical condition, maintenance needs, capital improvement projects, and long-term planning of district facilities, along with emergency preparedness, safety drills, and security protocols such as building access, transportation safety, and threat assessment. Helps the Board prioritize and budget for repairs, new construction, security measures, and health/safety compliance (e.g., HVAC, roofing, ADA accessibility) before bringing cohesive recommendations to the full Board.

Policy/Legal/Human Resources Committee

Activities may include: reviewing and updating Board policies to ensure compliance with state and federal law, and reviewing legal matters such as contracts, litigation risk, and labor negotiations. It also reviews collective bargaining agreements and personnel policy before bringing recommendations to the full Board.

Finance Committee

Activities may include: reviewing the district's budget development, financial planning, and monitoring of revenues and expenditures throughout the year. It also reviews audits, tax

levies, investments, and major financial decisions- such as bonding or capital spending- before bringing recommendations to the full Board.

Educational Review Committee

Activities may include: monitoring curriculum, instructional programs, and student achievement data to ensure academic goals and state standards are being met. Reviews the integration of instructional technology into classroom practice, as well as programming related to social-emotional learning. It also reviews instructional strategies for enrichment and intervention, new program proposals, assessment results, and educational initiatives before bringing recommendations to the full Board.

Community Engagement & Communications Committee

Activities may include: reviewing strategies for engaging families, staff, and the broader community in the work of the district, including outreach events, stakeholder feedback opportunities, and partnerships with community organizations. Reviews communication practices and channels- such as the district website, social media, and family/community messaging- and helps ensure communications reflect the district's vision and priorities before bringing recommendations to the full Board.

Operational Technology & Cybersecurity Committee

Activities may include: reviewing the physical and digital infrastructure required to run and secure the school district, including network reliability (Wi-Fi, servers, fiber), administrative enterprise software, and physical security integrations (cameras and door access systems). Also reviews cybersecurity resilience, student/staff data privacy compliance, cyber incident response planning, and disaster recovery protocols, before bringing recommendations to the full Board.

Strategic Planning Committee

Given the scope of this work, the Strategic Planning Committee's structure and membership will differ from other District Committees, and it will sunset once the strategic planning process concludes. Activities may include: guiding the development and monitoring of the district's long-term vision, goals, and priorities, ensuring alignment between the Board's strategic plan and day-to-day district operations. It also reviews progress toward strategic goals, gathers community and stakeholder input, and helps set benchmarks for measuring success before bringing recommendations to the full Board.

District Committees – Next Steps

To ensure balanced and active representation, I aim to have one or two Board members to each of our District Committees. At the upcoming Board meeting, I will be asking you to email me with your top three committee preferences for the 2026-2027 school year by **Friday, July 31st**.