

Buffalo-Hanover-Montrose Schools
School Board Meeting
Monday, June 22, 2026
Regular Meeting
Board Room
214 - 1st Ave NE
Buffalo, MN 55313
7:00 PM

MINUTES

1. CALL TO ORDER by Chair Bob Sansevere at 7:00 PM AND ROLL CALL
Present: Bob Sansevere, Amanda Lawrence, Matt Hoffman, Angie Greig, Mike Honsey
Absent: Sheila Smude, Adam Bjorklund
2. PRELIMINARY ACTIONS
 - A. Pledge of Allegiance
 - B. Approval of Agenda

Lawrence/Honsey to approve
Motion carried 5-0
3. COMMUNICATIONS
 - A. Proud Of
 - BCMS students Elsie Johanson, Dorothy Karson, and Henry Winger finished 8th in the Junior Group Performance Division at the National History Day contest.
 - Bison Girls Lacrosse Team, runner-up at State for 2026 MN GLAX A.
 - Senior Russell Ylitalo finished in a tie for 11th place at the State golf meet.
 - Senior Rose Lamberts is the State Champion in the 300 hurdles.
 - Senior Tristan Lenton is the State Champion in the 1600-meter run.
 - Girls 4x400m relay team finished 7th at State: Alyssa Simonson, Rose Lamberts, Kennedy Herrboldt, and Abigail Lamberts.
 - Junior Cooper Schultz qualified for State in shot put. He placed 2nd at the Section 6AAA finals.
 - Junior Will Schmidt qualified for State in tennis. He was the Section 8AA individual singles champion.
 - Senior Aurora Meyer is the State Goalie of the Year in girls lacrosse.
 - Girls Lacrosse Coach Krista Crandall was named MN State Coach of the Year.
 - BHS AVID Teacher Lacy Schramm received the BestPrep Educator of Excellence Award.
 - B. Board Calendar Dates
 - Monday, July 13, 2026, Public Comment *if needed* 4:00 PM DC Board Room
 - Monday, July 13, 2026, Board Meeting 4:30 PM DC Board Room
4. CONSENT AGENDA
 - A. Personnel

APPOINTMENT – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Brennah Bergh, ECFE Preschool Teacher, effective August 17, 2026. This is a replacement for Margaret Russek.
2. Madelynn Drasher, Math Teacher at Buffalo Community Middle School, effective August 17, 2026. This is a replacement for Angela Weber.
3. Aubrey Henrickson, SpEd Teacher at Buffalo High School, effective August 24, 2026. This is a replacement for Nicholas Stoterau, contingent upon receipt of appropriate licensure.
4. Brian Johnston, Science Teacher at Buffalo High School and Phoenix Learning Center, effective August 17, 2026. This is a replacement for Tracy Johnson.
5. Julie Kirkpatrick, SpEd Teacher at Hanover Elementary School, effective August 17, 2026. This is a new position, contingent upon receipt of appropriate licensure.
6. Eric Maas, 4th Grade Teacher at Tatanka Elementary STEM School, effective August 17, 2026. This is a replacement for Brittany Pepin.
7. Davis Moseng, Physical Education Teacher at Tatanka Elementary STEM School, effective August 17, 2026. This is a replacement for Jordan Zrust.
8. Ilse Motzko, Psychologist Districtwide, effective August 17, 2026. This is a replacement for Anna Bartels.
9. Rebekah Rockford, ECFE Preschool Teacher, effective August 17, 2026. This is a replacement for Emily Pearson, contingent upon receipt of appropriate licensure.
10. Steven Schroeder, Social Studies Teacher at Buffalo High School, effective August 17, 2026. This is a replacement for Daniel Kloeppner.
11. Jaden Strand, Art Teacher at Tatanka Elementary STEM School and Parkside Elementary School, effective August 17, 2026. This is a replacement for John Gunderson.
12. Becky Niskanen, ESP at Buffalo Community Middle School, effective August 31, 2026.
13. Michelle Painschab, ESP at PRIDE Transitions, effective August 31, 2026. This is a new position.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignations/retirements/terminations:

1. Anna Bartels, Psychologist Districtwide, resignation effective June 5, 2026.
2. Kirsten Carr, Nutrition Services Assistant at Buffalo Community Middle School, termination effective June 4, 2026.
3. Barbara Clifton, KidKare Supervisor, resignation effective June 5, 2026.
4. Allison Crawford, ESP at Buffalo High School, resignation effective June 4, 2026.
5. Daniel Kloeppner, Social Studies Teacher at Buffalo High School, resignation effective June 5, 2026.
6. Karen Lengyel, Nutrition Services Assistant at Parkside Elementary School, retirement effective September 30, 2026.
7. Jenna LePage, ESP at Parkside Elementary School, termination effective June 4, 2026.
8. Karen Moline, KidKare Supervisor, resignation effective June 5, 2026.
9. Madison Murray, KidKare Assistant, resignation effective June 5, 2026.
10. Brittany Pepin, 1st Grade Teacher at Tatanka Elementary STEM School, resignation effective June 5, 2026.
11. Rebekah Rockford, ECSE ESP, resignation effective June 4, 2026. She is transferring to another position in the district.
12. Nicholas Stoterau, SpEd Teacher at Buffalo High School, resignation effective June 5, 2026.
13. Rachel Vannett, Music Teacher at Tatanka Elementary STEM School, resignation effective June 5, 2026.

TRANSFER/CHANGE IN ASSIGNMENT – Approve the following transfers/changes in assignment:

1. Courtney Adair, ESP at Tatanka Elementary STEM School, increase from 35 to 37.5 hours/week effective August 31, 2026.
2. Windsong Brouette, ESP at Discovery Elementary School, decrease from 16.25 to 12.5 hours/week effective August 31, 2026.
3. Ashley Claycomb, ESP at Montrose Elementary School of Innovation, decrease from 30 to 26.25 hours/week effective August 31, 2026.
4. Michelle Crawford, ESP at Northwinds Elementary School, increase from 30 to 32.5 hours/week effective August 31, 2026.
5. Pam Fox, ECSE ESP, increase from 19.25 to 22 hours/week effective August 31, 2026.
6. Hannah Gatz, ECSE ESP, decrease from 37.25 to 31.25 hours/week effective August 31, 2026.
7. Kristin Grangroth, ESP at Northwinds Elementary School, increase from 30 to 32.5 hours/week effective August 31, 2026.
8. Samantha Gutknecht, ESP at Hanover Elementary School, increase from 30 to 32.5 hours/week effective August 31, 2026.
9. Kathryn Hyams, transfer from SpEd Teacher at Buffalo High School to FACS Teacher at Buffalo High School and Bison Online, effective August 24, 2026. This is a replacement for Charlotte Eichenberg.
10. Bette Koepsell, ESP at Tatanka Elementary STEM School, decrease from 31.25 to 30 hours/week effective August 31, 2026.
11. Christine Ladda, ESP at Northwinds Elementary School, decrease from 36.25 to 32.5 hours/week effective August 31, 2026.
12. Jamie Lemke, ESP at Discovery Elementary School, decrease from 25 to 22.5 hours/week effective August 31, 2026.
13. Sara Mart, ECSE ESP, increase from 15.5 to 19 hours/week effective August 31, 2026.
14. Kinsey Mens, transfer from .25 FTE Advisory TOSA and .75 FTE Science Teacher at Buffalo High School and Bison Online to .228 FTE Advisory TOSA and .772 FTE Business Teacher at Buffalo High School and Bison Online, effective August 24, 2026.
15. Patricia Moe, transfer from ESP at Discovery Elementary School to ESP at Buffalo Community Middle School, effective August 31, 2026. This is a new position.
16. Lacy Punt, ESP at Tatanka Elementary STEM School, increase from 32.5 to 33.75 hours/week effective August 31, 2026.
17. Imelda Randall, ESP at Tatanka Elementary STEM School, decrease from 32.5 to 31.25 hours/week effective August 31, 2026.
18. Chloe Reineccius, transfer from ESP at Northwinds Elementary School 32.5 hours/week to ESP at Discovery Elementary School 31.25 hours/week, effective August 31, 2026. This is a replacement for Cheri Knop.
19. Tonya Russell, ESP at Tatanka Elementary STEM School, increase from 25 to 26.25 hours/week effective August 31, 2026.
20. Claire Schlagel, ESP at Tatanka Elementary STEM School, decrease from 32.5 to 31.25 hours/week effective August 31, 2026.
21. Cameron Schrepfer, ECSE ESP, increase from 24 to 27.75 hours/week effective August 31, 2026.
22. Cecelia VanDorp, .532 FTE SpEd Teacher, transfer from Parkside Elementary School to PRIDE Transitions, effective August 24, 2026.
23. Adrean Weldele, ESP at PRIDE Transitions, decrease from 33 to 30 hours/week effective August 31, 2026.
24. Michelle Whitworth, ESP at Northwinds Elementary School, decrease from 35 to 32.5 hours/week effective August 31, 2026.

25. Jordan Zrust, Physical Education Teacher, transfer from Tatanka Elementary STEM School to Parkside Elementary School, effective August 24, 2026. This is a replacement for Matthew Muetzel.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Macy Stockamp, SpEd Teacher at Buffalo Community Middle School, date adjustment to leave of absence to effective September 30, 2026.

CONTRACTS – Approve the following contracts:

1. READ Act MOU between Independent School District #877 and Education Minnesota, Local #1908, effective July 1, 2026 through June 30, 2027.

B. Check Disbursements

Payroll checks # 9000195968 through 9000197861, and 207001 through 207005 amounting to \$5,820,661.08. P-card disbursement checks 8000003614 to 8000003647, totaling \$127,857.38. Bill-pay wires 8100002533 through 8100002556. Employee reimbursement checks 9100006548 through 9100006620 and Accounts Payable checks 411716 through 411916 for the period of May 4, 2026 – June 17, 2026 as follows:

01	GENERAL FUND	3,849,023.12
02	FOOD SERVICE	269,590.33
04	COMMUNITY SERVICE	151,829.41
05	CAPITAL OUTLAY	210,625.74
06	NEW BUILDING	644,707.98
07	DEBT SERVICE	0.00
09	ACTIVITY FUND	32,420.74
16	ALTERNATIVE FACILITIES	0.00
45	POST EMP BENEFITS IRREV TRU	37,447.02
47	DEBT REDEMPTION	0.00
51	<u>ACTIVITIES</u>	<u>27.54</u>
	TOTAL	\$5,195,671.88

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of May.18 - June 16) is as follows:

Date	Vendor & Purpose	Amount
05/18/26	MN Dept. of Revenue – Garnishments	\$ 333.20
05/18/26	Delta Dental – Dental Insurance	14,973.37
05/18/26	Educators Benefit Consultants – Deferred Annuities	66,163.04
05/18/26	MN Dept. of Revenue – State Taxes	74,393.66
05/18/26	WEX – Flex/Health Insurance	13,179.11
05/19/26	WEX – Flex/Health Insurance	37.92
05/20/26	Alerus	472.00
05/20/26	MN Dept. of Revenue – Sales Tax	2,426.00
05/20/26	WEX – Flex/Health Insurance	304.94
05/20/26	District #877 Employees – Employee Reimbursement	4,965.73
05/21/26	Educators Benefit Consultants – Deferred Annuities	137.50
05/21/26	Delta Dental – Dental Insurance	3,051.46
05/21/26	WEX – Flex/Health Insurance	48.80
05/22/26	WEX – Payment	2,142.00
05/22/26	Xcel Energy – Utility	526.68
05/22/26	WEX – Flex/Health Insurance	140.68
05/26/26	Delta Dental – Dental Insurance	13,636.78
05/26/26	WEX – Flex/Health Insurance	1,309.16
05/27/26	WEX – Flex/Health Insurance	423.10
05/28/26	WEX – Flex/Health Insurance	213.25

05/29/26	District #877 Employees – Employee Payroll	1,460,682.26
05/29/26	MN Public Employees Retirement Association	96,920.75
05/29/26	IRS USA Tax Pmt – Federal Taxes	461,700.76
05/29/26	MN Teachers Retirement Association	258,814.28
05/29/26	WEX – Flex/Health Insurance	88.00
06/01/26	Educators Benefit Consultants – Deferred Annuities	66,244.94
06/01/26	MN Dept. of Revenue – Garnishments	236.14
06/01/26	MN Dept. of Revenue – State Taxes	75,443.36
06/01/26	HealthPartners - Health Insurance	882,057.85
06/01/26	Delta Dental – Dental Insurance	17,542.74
06/01/26	WEX – Flex/Health Insurance	12,836.06
06/02/26	WEX – Flex/Health Insurance	1,077.28
06/03/26	District #877 Employees – Employee Reimbursement	2,668.03
06/03/26	Xcel Energy – Utility	381.81
06/03/26	WEX – Flex/Health Insurance	362.79
06/03/26	eBay	(484.75)
06/04/26	WEX – Flex/Health Insurance	795.74
06/05/26	WEX – Flex/Health Insurance	1,392.19
06/05/26	BMO Corporate MasterCard – P-Card	171,353.93
06/08/26	Delta Dental – Dental Insurance	8,328.25
06/09/26	WEX – Flex/Health Insurance	59.72
06/09/26	FeePay - Community Ed Fee	7,078.28
06/10/26	FeePay - Community Ed Fee	1,650.00
06/10/26	WEX – Flex/Health Insurance	586.67
06/11/26	WEX – Flex/Health Insurance	3,638.85
06/15/26	Delta Dental – Dental Insurance	11,476.19
06/15/26	WEX – Flex/Health Insurance	1,382.91
06/15/26	MN Teachers Retirement Association	1,089,103.49
06/15/26	IRS USA Tax Pmt – Federal Taxes	1,438,394.98
06/15/26	District #877 Employees – Employee Payroll	4,358,444.87
06/15/26	MN Public Employees Retirement Association	80,304.29
06/15/26	Cash Management Service Fee - MSDLAF	35.52
06/16/26	Educators Benefit Consultants – Deferred Annuities	239,309.96
06/16/26	WEX – Flex/Health Insurance	51,725.58
06/16/26	MN Dept. of Revenue – Garnishments	324.72
06/16/26	MN Dept. of Revenue – State Taxes	243,259.68
	Total	\$ 11,244,096.50

D. Minutes - May 26, 2026 Regular Meeting

Hoffman/Honsey to approve

Motion carried 5-0

5. ACTION ITEMS

A. Resolution Accepting Donations/Grants

Bob Sansevere, Chair

THEREFORE, BE IT RESOLVED that the School Board of Buffalo-Hanover-Montrose Schools, ISD #877, accepts with appreciation the contributions detailed on the attached document in the amount of \$113,540.99

Lawrence/Hoffman to approve

Motion carried 5-0

B. 2026-27 Budget Approval

Ryan Tangen, Director of Finance and Operations

Budget must be approved by the Board annually by July 1. Mr. Tangen presented the budget, which includes a general fund deficit of nearly \$2.8 million, and is projected to reduce the unassigned fund balance from 15.31% of expenditures to 12.01%. The district's policy is to maintain a fund balance between 8-12% of expenditures.

Hoffman/Lawrence to approve
Motion carried 5-0

- C. Resolution Certifying the Population Estimate for the 2026 Payable 2027 Levy of ISD #877
Eric Erlandson, Director of Community Education

RESOLUTION CERTIFYING THE POPULATION ESTIMATE FOR THE 2026 PAYABLE
2027 LEVY OF INDEPENDENT SCHOOL DISTRICT 877.

WHEREAS, the Independent School District #877 has experienced an increase in population from the 2025 census figure of 37,068 to the current census figure of 38,004 as determined by the State Demographer.

BE IT RESOLVED, by the School Board of Independent School District #877 that the census figure of 38,004 be certified to the State Demographer for approval of use in the 2026 payable 2027 revenue calculations.

Honsey/Greig to approve
Motion carried 5-0

- D. 2026-27 School Board Calendar Approval
Scott Thielman, Superintendent

Dr. Thielman presented the board calendar for 2026-27 board workshops and meetings.

Lawrence/Honsey to approve
Motion carried 5-0

6. COMMITTEE REPORTS

AL: NWSISD hired new executive director, starts July 1

BS: Nutrition Services first negotiations mtg, WTC approved their contract

7. SUPERINTENDENT'S REPORT

8. ADJOURN

Greig/Lawrence moved to adjourn at 7:37 PM
Motion carried 5-0

Respectfully Submitted,

Adam Bjorklund, Clerk
ISD 877 Board of Education