



School Nutrition Programs Renewal of Vended Meal Contract School Year 2026–27

A school food authority that participates in School Nutrition Programs (SNP) and contracts for vended meals must use this contract renewal template to meet program requirements.

With the exception of provisions in this renewal template that require information to be inserted (reflected by "blanks"), no changes or additions may be made to the standard provisions of this renewal template unless approved by the Minnesota Department of Education (MDE) prior to execution of the renewal. Instruction text in the template is in italics.

The federal regulations governing the SNP limit the term of contract with a food service management company (FSMC) to one year, with up to four additional one-year renewal periods (a total of five years). [7 CFR 210.16(d); see also Minn. Stat. 123B.52, subd. 7 (2025)]. As such, FSMC contracts that started with the 2022–23 school year or later are eligible for renewal for the 2026–27 school year, if both parties have mutually agreed to renew.

1. Purpose

School Food Authority (SFA) Harbor City International [Cyber-Linked Interactive Child Nutrition Systems (CLICS) Identification Number: 74085000000] and Vendor Duluth Public Schools, ISD 709 originally entered into a contract for vended meals for school year ("the Contract") [*insert the school year of the first year of the contract, for example, 2023–24*]. The Contract provided for up to four one-year renewal periods, upon mutual agreement of SFA and Vendor.

2. Renewal of the Contract

SFA and Vendor mutually agree to renew the Contract for the additional period indicated below, which does not exceed one year.

This renewal period will be the 2nd year of the Contract. [*insert 2nd, 3rd, 4th or 5th*]

Start Date for Renewal Period: 7/1/2026 End Date for Renewal Period: 6/30/2027

3. Adjusted Fixed Meal Prices

The federal regulations which govern the SNP mandate specific meal requirements. For example, the daily required components for a school lunch are: at least one fruit; at least one vegetable; grains; meats/meat alternates; and fluid milk. See 7 CFR 210.10(b). The fixed meal price is for one full reimbursable meal [see 7 CFR 210.10] including labor and cannot separate out any one component of the reimbursable meal. That is, milk cannot be billed separately; fruit cannot be billed separately; vegetables cannot be billed separately;

grains cannot be billed separately; and meats/meat alternates cannot be billed separately. Vendor's fixed meal prices have accounted for all of the meal components required by the applicable federal regulations.

Agreed-upon fixed meal prices are identified in the table below and have been calculated by multiplying the previous contract period's [school year 2025–26] fixed meal price by the percent increase and adding that amount to the previous contract period's fixed meal price.

The maximum percentage increase is 4.0, based on the Consumer Price Index for the twelve months ending December 2025.

Meal Service	25 – 26 Fixed Meal Price	Percent Increase	Increase Amount	26 – 27 Fixed Meal Price
<i>Breakfast (example)</i>	\$ 4.00	4.0%	\$0.16	\$4.16
Lunch	\$4.87	4.0 %	\$.19	\$5.06
	\$	%	\$	\$
	\$	%	\$	\$
	\$	%	\$	\$
	\$	%	\$	\$
	\$	%	\$	\$
	\$	%	\$	\$
	\$	%	\$	\$

4. Chargeback

The SFA has the following chargeback rights: if a charge on an invoice is an unallowable charge not provided for in this Contract, the SFA may reject the charge and institute a chargeback. The SFA may institute a chargeback by: withholding the unallowable amount from payment of the invoice with the unallowable charge; recouping the amount from the Vendor's account; or offsetting the amount against future payments to the Vendor.

The SFA will notify vendor of the chargeback; Vendor must perform any required action on its end to complete the chargeback promptly and fully. There is no time limit on the SFA's right to a chargeback. The SFA never waives its chargeback rights and can request a chargeback for unallowable charges at any time during the term of this Contract.

5. Meal Equivalency Factor

The meal equivalency factor for school year 2026–27, used to determine the number of lunches that the a la carte food service revenue is equivalent to for billing purposes, is \$5.05.

6. U.S. Department of Agriculture (USDA) Foods

The fixed meal prices agreed to in this Renewal were calculated without considering the value of USDA Foods to be received for the renewal period; receipt of these USDA Foods will reduce food costs to Vendor. Vendor will continue to credit SFA for the value of all USDA Foods received at the warehouse or processor during the renewal period.

7. Program Requirements

Vendor remains obligated to comply with the regulations and guidance of the United States Department of Agriculture and the Minnesota Department of Education that are applicable to the nutrition programs being administered, including but not limited to 7 CFR Parts 210, 215, 220, 225, 245, 250, and 2 CFR Parts 200 and 400, and additions or amendments thereto.

8. Termination

If either party commits a material breach, the non-breaching party may terminate this agreement for cause by giving 60 days' written notice. If the breach is remedied prior to the proposed termination date, the non-breaching party may elect to continue this agreement. The SFA and Vendor may only terminate the contract without cause or for convenience if both parties mutually agree to terminate the contract.

9. Original Contract Terms

Unless a provision of the original Contract is specifically modified in this renewal document, all terms, provisions and conditions as set forth in the original Contract remain unmodified and in full force and effect. In cases of direct conflict between provisions in the original Contract and provisions in this renewal document, the provisions of this renewal document control.

10. Certifications

By executing this renewal document, Vendor expressly and specifically agrees that: each Certification, Certificate and Assurance attached to the original Contract (or, in the case of the Assurance of Civil Rights, attached to a previous renewal document) remains true and accurate as of the date of Vendor's signature on this renewal document; and Vendor will continue to comply with each and every Certification contained in the "Certifications" section of the original Contract, including those regarding compliance with applicable civil rights laws and Buy American provisions.

11. Other Modifications

☐ If this box is checked, SFA and Vendor have agreed to additional minor modifications to the terms of the original Contract, which have been preapproved by MDE and are attached to this renewal document on a separate sheet labeled "Other Modifications".

Signatures

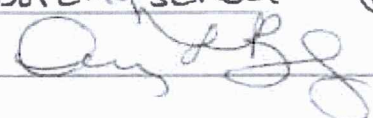
School Food Authority (SFA) Name: Harbor City International

Name of SFA's Authorized Representative: Aryn Bergsven

Title: Executive Director

Phone: 248-722-7574

Email: abergsven@harborcityschool.org

Signature of Authorized Representative: 

Date: 6/15/26

Vendor Name: Duluth Public Schools, ISD 709

Name of Vendor's Authorized Representative: Simone Zunich

Title: Director of Finance

Phone: (218) 336-8704

Email: Simone.zunich@isd.709.org

Signature of Authorized Representative: _____

Simone Zunich

Date: 6/30/26



Official Grant Award Amendment

Grantee Information

Organization Name: Duluth Public Schools – Denfield High School

Address: 709 Portia Johnson Drive

City/State/ZIP+4: Duluth, MN 55811

Identified Official with Authority (IOwA) Name and Title: John Magas, Superintendent

IOwA Phone: 218-336-8752

IOwA Email: john.magas@isd709.org

Grant Program Contact Name: Kelsey Gantzer

Grant Program Contact Phone: 218-212-5952

Grant Program Contact Email: ~~kelsey@isd709.org~~ *kelsey@duluthcsc.org*

Grant Business Manager or Accountant Name: Simone Zurich

Grant Business Manager Phone: 218-336-8700 x1079

Grant Business Manager Email: simone.zunich@isd709.org

Grant Project Title: Full-Service Community School EXPANSION Grant

Single Source ☐

Competitive ☒

Other ☐

Funding Information

GMS NUMBER: 8661

SWIFT Contract Number: 256302

SWIFT Vendor Number: 194009

Purchase Order Number: 3000034740

State Source Code Number: 01S370

Funding Source/Legislative Authority: Laws of Minnesota 2023, chapter 55, article 2, section 64, subdivision 16

If using Federal funding, fill this section out. If not, leave blank.

Federal Awarding Agency Name:

Federal Award Number:

Federal Award Year:

Federal ALN Number:

Federal ALN Name:

Subrecipient Indirect Cost Rate:

(mark N/A if no indirect costs are included)

Research and Development? ☐ Yes or ☒ No

Unique Entity Identifier (UEI):

UFARS Federal Finance Code Number:

(for school districts and charter schools only)

Award Period

Original Start Date: September 1, 2024

Amendment Start Date: July 1, 2026

Original End Date: June 30, 2026

Amendment End Date: June 30, 2027

Action Type: Amendment

Original/Initial Award: \$600,000.00

Amendment #1 \$0.00

Total Amended Award \$600,000.00

MDE Authorized Representative

Name: Jackie Blagsvedt

Division: Public Engagement

Phone: 651-582-8805

Email: jacqueline.blagsvedt@state.mn.us

MDE Grant Specialist

Name: Amy Ballou

Division: Agency Finance, Grants Division

Phone: 651-582-8258

Email: amy.ballou@state.mn.us

Official Grant Amendment Approval

This amendment is now effective as it has been fully executed and approved by the same parties who executed and approved the original grant award, or their successors in office. Therefore, with respect to the terms and conditions of the original application materials associated with this award and any amendments thereto, this amendment request is made for the purpose of (select purpose from the drop-down menu(s):

- Change of date(s)/extension

The justification for this amendment is as follows (***attach revised work plan and budget***):

- Grantees will receive additional time to complete the work of the grant.

The following sections have been amended and replace those sections laid out in the original Official Grant Award Notification (OGAN) and the Official Grant Award Amendment:

2. PROGRAM REPORTING

Narrative program progress reports, summarizing grant activities and outcomes, community school strategy implementation, services, programs, and resources, participation, impacts/outcomes (including qualitative and quantitative) and evaluation data and analysis related to the grant program, are due to MDE, as follows:

A brief annual **Interim Progress Reports (IPRs)** must be received by:

July 31, 2025 for activities occurring for the grant period of August 23, 2024 – June 30, 2025

July 31, 2026 for activities occurring for the grant period of July 1, 2026 – June 30, 2026

A ~~two-year~~ three-year narrative **Final Grant Program Report** must be received by:

~~July 31, 2026~~ July 31, 2027 for activities occurring for the grant period of August 23, 2024 –

~~June 30, 2026~~ June 30, 2027

MDE program staff will confirm that the following required program milestones are completed through the annual program progress report template and review process.

Public Reporting:

Grantee must annually submit to the commissioner and make available at the school site and online:

1. The Full-Service Community School (FSCS) plan as approved by their FSCS Leadership Team
2. A report describing efforts to implement the FSCS Plan and the outcomes related to the transition to a FSCS strategy on participating children and adults (including teachers and staff)

Expansion Grantee will:

Action:	Email the following to Jackie Blagsvedt Jacqueline.blagsvedt@state.mn.us or her successor:	Due date:
employ (new or existing), or contract with an organization that will employ, a 1.0 FTE community school coordinator at this school site to work throughout the academic school year and summer	coordinator name and contact information when hired and/or vacated	with application and within two weeks of change in employment status
convene and develop a Full-Service Community School Leadership team that meets at least monthly	FSCS team roster, meeting agendas, and minutes (The FSCS school site should also post these online and onsite)	with application and again with annual program reporting
conduct a community-wide comprehensive needs and assets assessment at least once every three years	documentation of the completion of a comprehensive assets and needs assessment, three priorities selected to focus on	with application. Annual reporting will have you identify strategies and progress towards priorities.
adopt a FSCS Plan and receive approval of the plan from the Minnesota Department of Education in order to receive future years' funding to employ the FSCS Coordinator and implement the FSCS plan	The FSCS plan and evidence that the plan has been approved by the FSCS Team.	with application. Annual reporting will have you identify strategies and progress towards priorities. Where did you start and where are you now?

3. FINANCIAL REPORTING

Financial Reporting Forms (FRF) summarizing grant expenditures to date, shall be submitted in the form and manner prescribed by MDE, as follows:

- a) FRFs must be submitted at least quarterly and no more than monthly. FRFs should be submitted by the 15th of the month following the month or quarter for which reimbursement is requested.
 - FRF submitted by April 15th, for any expenses from January 1st - March 31st every year
 - FRF submitted by July 15th, for any expenses from April 1st - June 30th every year
 - FRF submitted by October 15th, for any expenses from July 1st - September 30th every year
 - FRF submitted by January 15th, for any expenses from October 1st - December 31st every year
- b) If this grant goes beyond the state fiscal year end date of June 30 or ends June 30 of that state fiscal year, all expenditures incurred through June 30 must be submitted by July 15 of that same state fiscal year.
- c) Expenditures incurred on or after July 1 must be submitted on a new and separate FRF.
- d) Reimbursement of approved expenditures will be made based on expenditures reported on the FRF. Reimbursement for expenditures deemed allowable, allocable and reasonable will be made within 30 days of receipt of a request. Payments are subject to review of supporting documentation, if requested. The state reserves the right to withhold payment for any reimbursement request deemed to be in question of being allowable, allocable and reasonable, or for which adequate supporting documentation does not exist.
- e) Reimbursement requests may be submitted no more frequently than once per month and no less frequently than quarterly unless otherwise stated in this OGAN.
- f) Grantees must track the grant budget and record expenditures and reimbursement payments separately from their other organization budgets.

4. FINANCIAL RECONCILIATION/MONITORING AND SUPPORTING DOCUMENTATION

- a) **A financial reconciliation or desk review** of reported expenditures to supporting documentation will occur at least once during the award period on grants that are at or exceed \$50,000. MDE will request supporting documentation for review and reconciliation of at least two (2) budget line item expenditures based on a financial reporting form (FRF) submitted by the grantee.
- b) In the event **a monitoring visit(s)** is required by MDE, the grantee shall cooperate with MDE and shall comply with MDE's request for documentation and other information, before, during and/or after the visit(s).
- c) Financial documentation to support expenditures incurred under this award must be maintained by the grantee and provided to MDE upon request.

5. FINAL PROGRAM AND FINANCIAL REPORTING

Final Program and Financial Reporting Forms are due by ~~July 31, 2026~~ July 31, 2027. Final reporting may include, but is not limited to, the following items:

- a) A final program report summarizing activities completed, as requested by MDE, along with supporting data requested by the program staff or federal or state funding.
- b) Final Financial Reporting Form (FRF) with a budget narrative describing expenditures. (Final reimbursement will be dispersed upon satisfactory completion of all Final Program and Financial Reporting requirements.)
- c) Expenditure detail report, such as general ledger, from accounting system.

Except as herein amended, the provisions of the original OGAN and amendments thereto, are expressly reaffirmed and remain in full force and effect.

MDE Signatures

I, the Authorized Representative, acknowledge by signing below that I have reviewed all documentation and documents related to this award to ensure that adequate oversight and appropriate internal controls to properly administer grant funds have been measured.

Jackie Blagsvedt



6/17/2026

Authorized Representative Name and Signature

Date

I, the division director, by signing above verify that agency policies and procedures were followed in the awarding of this grant and do hereby approve this award and attest to the Authorized Representative's review of said documentation and documents related to this award.

Lee Her

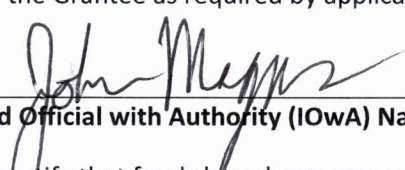
Lee Her

Digitally signed by Lee Her
Date: 2026.06.18 08:28:12 -05'00'

Division Director Name and Signature

Date

As the Grantee Official with authority to sign, I hereby certify that I have executed this award notification on behalf of the Grantee as required by applicable articles, bylaws, resolution or ordinances


Identified Official with Authority (IOWA) Name and Signature

John Magas

6/23/26

Date

I hereby certify that funds have been encumbered as required by Minnesota Statutes, section 16A.15 and 16C.05. (Signature is for current fiscal year only.)

Encumbrance Agent Name and Signature

Date

As representative of the Minnesota Department of Education, I hereby certify that this award notification and release of funds are therefore approved, legal, binding and valid.

Mathias Banner

Authorized Representative Name and Signature

Date



Official Grant Award Amendment

Grantee Information

Organization Name: Duluth Public Schools – Lincoln Park Middle School

Address: 709 Portia Johnson Dr

City/State/ZIP+4: Duluth, MN 55811

Identified Official with Authority (IOWA) Name and Title: John Magas, Superintendent

IOWA Phone: 218-336-8752

IOWA Email: john.magas@isd709.org

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Grant Project Title: Full-Service Community School EXPANSION Grant

Single Source ☐

Competitive ☒

Other ☐

Funding Information

GMS NUMBER: 8663

SWIFT Contract Number: 256303

SWIFT Vendor Number: 194009

Purchase Order Number: 3000034741

State Source Code Number: 01S370

Funding Source/Legislative Authority: Laws of Minnesota 2023, chapter 55, article 2, section 64, subdivision 16

If using Federal funding, fill this section out. If not, leave blank.

Federal Awarding Agency Name:

Federal Award Number:

Federal Award Year:

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Federal ALN Name:

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Unique Entity Identifier (UEI):

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Amendment Start Date: July 1, 2026

Original End Date: June 30, 2026

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Action Type: Amendment

Original/Initial Award: \$600,000.00

Amendment #1 \$0.00

Total Amended Award \$600,000.00

MDE Authorized Representative

Name: Jackie Blagsvedt

Division: Public Engagement

Phone: 651-582-8805

Email: jacqueline.blagsvedt@state.mn.us

MDE Grant Specialist

Name: Amy Ballou

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Phone: 651-582-8258

Email: amy.ballou@state.mn.us

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The justification for this amendment is as follows (***attach revised work plan and budget***):

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MDE Signatures

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Jackie Blagsvedt



6/17/2026

Authorized Representative Name and Signature

Date

I, the division director, by signing above verify that agency policies and procedures were followed in the awarding of this grant and do hereby approve this award and attest to the Authorized Representative's review of said documentation and documents related to this award.

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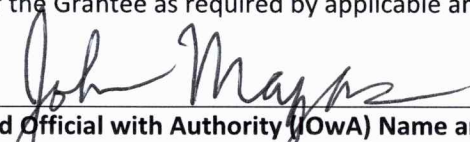
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Division Director Name and Signature

Date

As the Grantee Official with authority to sign, I hereby certify that I have executed this award notification on behalf of the Grantee as required by applicable articles, bylaws, resolution or ordinances



John Magas

6/23/26

Identified Official with Authority (OWA) Name and Signature

Date

I hereby certify that funds have been encumbered as required by Minnesota Statutes, section 16A.15 and 16C.05. (Signature is for current fiscal year only.)

Encumbrance Agent Name and Signature

Date

As representative of the Minnesota Department of Education, I hereby certify that this award notification and release of funds are therefore approved, legal, binding and valid.

Mathias Banner

Authorized Representative Name and Signature

Date



Official Grant Award Amendment

Grantee Information

Organization Name: Duluth Public Schools – Meyers-Wilkins Elementary
Address: 1027 N 8th Avenue E
City/State/ZIP+4: Duluth, MN 55805
Identified Official with Authority (IOWA) Name and Title: John Magas, Superintendent
IOWA Phone: 218-336-8752
IOWA Email: john.magas@isd709.org
Grant Program Contact Name: Kim Hohlhass
Grant Program Contact Phone: 218-310-0607
Grant Program Contact Email: kim@duluthcsc.org
Grant Business Manager or Accountant Name: Simone Zunich
Grant Business Manager Phone: 218-336-8700 x1079
Grant Business Manager Email: simone.zunich@isd709.org

Grant Project Title: Full-Service Community School EXPANSION Grant

Single Source ☐
Competitive ☒
Other ☐

Funding Information

GMS NUMBER: 8664
SWIFT Contract Number: 256306
SWIFT Vendor Number: 194009
Purchase Order Number: 3000034742
State Source Code Number: 01S370
Funding Source/Legislative Authority: Laws of Minnesota 2023, chapter 55, article 2, section 64, subdivision 16
If using Federal funding, fill this section out. If not, leave blank.
Federal Awarding Agency Name:
Federal Award Number:
Federal Award Year:
Federal ALN Number:

Federal ALN Name:

Subrecipient Indirect Cost Rate:

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MDE program staff will confirm that the following required program milestones are completed through the annual program progress report template and review process.

Public Reporting:

Grantee must annually submit to the commissioner and make available at the school site and online:

1. The Full-Service Community School (FSCS) plan as approved by their FSCS Leadership Team
2. A report describing efforts to implement the FSCS Plan and the outcomes related to the transition to a FSCS strategy on participating children and adults (including teachers and staff)

Expansion Grantee will:

Action:	Email the following to Jackie Blagsvedt Jacqueline.blagsvedt@state.mn.us or her successor:	Due date:
employ (new or existing), or contract with an organization that will employ, a 1.0 FTE community school coordinator at this school site to work throughout the academic school year and summer	coordinator name and contact information when hired and/or vacated	with application and within two weeks of change in employment status
convene and develop a Full-Service Community School Leadership team that meets at least monthly	FSCS team roster, meeting agendas, and minutes (The FSCS school site should also post these online and onsite)	with application and again with annual program reporting
conduct a community-wide comprehensive needs and assets assessment at least once every three years	documentation of the completion of a comprehensive assets and needs assessment, three priorities selected to focus on	with application. Annual reporting will have you identify strategies and progress towards priorities.
adopt a FSCS Plan and receive approval of the plan from the Minnesota Department of Education in order to receive future years' funding to employ the FSCS Coordinator and implement the FSCS plan	The FSCS plan and evidence that the plan has been approved by the FSCS Team.	with application. Annual reporting will have you identify strategies and progress towards priorities. Where did you start and where are you now?

3. FINANCIAL REPORTING

Financial Reporting Forms (FRF) summarizing grant expenditures to date, shall be submitted in the form and manner prescribed by MDE, as follows:

- a) FRFs must be submitted at least quarterly and no more than monthly. FRFs should be submitted by the 15th of the month following the month or quarter for which reimbursement is requested.
 - FRF submitted by April 15th, for any expenses from January 1st - March 31st every year
 - FRF submitted by July 15th, for any expenses from April 1st - June 30th every year
 - FRF submitted by October 15th, for any expenses from July 1st - September 30th every year
 - FRF submitted by January 15th, for any expenses from October 1st - December 31st every year
- b) If this grant goes beyond the state fiscal year end date of June 30 or ends June 30 of that state fiscal year, all expenditures incurred through June 30 must be submitted by July 15 of that same state fiscal year.
- c) Expenditures incurred on or after July 1 must be submitted on a new and separate FRF.
- d) Reimbursement of approved expenditures will be made based on expenditures reported on the FRF. Reimbursement for expenditures deemed allowable, allocable and reasonable will be made within 30 days of receipt of a request. Payments are subject to review of supporting documentation, if requested. The state reserves the right to withhold payment for any reimbursement request deemed to be in question of being allowable, allocable and reasonable, or for which adequate supporting documentation does not exist.
- e) Reimbursement requests may be submitted no more frequently than once per month and no less frequently than quarterly unless otherwise stated in this OGAN.
- f) Grantees must track the grant budget and record expenditures and reimbursement payments separately from their other organization budgets.

4. FINANCIAL RECONCILIATION/MONITORING AND SUPPORTING DOCUMENTATION

- a) **A financial reconciliation or desk review** of reported expenditures to supporting documentation will occur at least once during the award period on grants that are at or exceed \$50,000. MDE will request supporting documentation for review and reconciliation of at least two (2) budget line item expenditures based on a financial reporting form (FRF) submitted by the grantee.
- b) In the event **a monitoring visit(s)** is required by MDE, the grantee shall cooperate with MDE and shall comply with MDE's request for documentation and other information, before, during and/or after the visit(s).
- c) Financial documentation to support expenditures incurred under this award must be maintained by the grantee and provided to MDE upon request.

5. FINAL PROGRAM AND FINANCIAL REPORTING

Final Program and Financial Reporting Forms are due by ~~July 31, 2026~~ July 31, 2027. Final reporting may include, but is not limited to, the following items:

- a) A final program report summarizing activities completed, as requested by MDE, along with supporting data requested by the program staff or federal or state funding.
- b) Final Financial Reporting Form (FRF) with a budget narrative describing expenditures. (Final reimbursement will be dispersed upon satisfactory completion of all Final Program and Financial Reporting requirements.)
- c) Expenditure detail report, such as general ledger, from accounting system.

Except as herein amended, the provisions of the original OGAN and amendments thereto, are expressly reaffirmed and remain in full force and effect.

MDE Signatures

I, the Authorized Representative, acknowledge by signing below that I have reviewed all documentation and documents related to this award to ensure that adequate oversight and appropriate internal controls to properly administer grant funds have been measured.

Jackie Blagsvedt



6/17/2026

Authorized Representative Name and Signature

Date

I, the division director, by signing above verify that agency policies and procedures were followed in the awarding of this grant and do hereby approve this award and attest to the Authorized Representative's review of said documentation and documents related to this award.

Lee Her

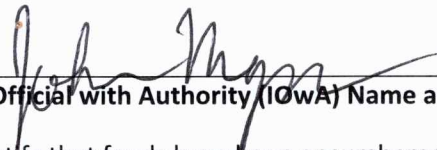
Lee Her

Digitally signed by Lee Her
Date: 2026.06.18 08:29:45 -05'00'

Division Director Name and Signature

Date

As the Grantee Official with authority to sign, I hereby certify that I have executed this award notification on behalf of the Grantee as required by applicable articles, bylaws, resolution or ordinances


Identified Official with Authority (IOWA) Name and Signature

John Magas

6/23/26

Date

I hereby certify that funds have been encumbered as required by Minnesota Statutes, section 16A.15 and 16C.05. *(Signature is for current fiscal year only.)*

Encumbrance Agent Name and Signature

Date

As representative of the Minnesota Department of Education, I hereby certify that this award notification and release of funds are therefore approved, legal, binding and valid.

Mathias Banner

Authorized Representative Name and Signature

Date