

REGULAR MEETING
Monday, April 8, 2024
HLWW High School Media Center

The Monday April 8, 2024, Regular School Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:33 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon, Mulvihill and Puncochar. Also present were Superintendent Nate Walbruch, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Puncochar recommended amending item C to discuss this years budget and approve the revised budget at the work session; Mulvihill seconded; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Borrell recommended approval of the consent agenda which included the March 11, 2024 Regular Board meeting minutes; bills, March 2024 enrollment, the FMLA leave request for **Andy Hertwig** effective September 23, 2024, through November 6, 2024; and the resignations of **Randy Laney** as evening custodian at Humphrey Elementary effective April 12, 2024; **Alayna Oltmanns** as a 5th grade teacher and Volleyball and Basketball Coach effective the end of the 2023-24 school year; and **Jane Saunders** as the District Counselor effective June 7, 2024, employment recommendation of **Mitch Cardinal** as a Night Lead Custodian effective April 1, 2024, replacing Rik Lee; **Amber Hlavka** as a high school English teacher effective the 2024-25 school year replacing Emily Rice; **Alex Foss** as a high school Math teacher effective the 2024-25 school year replacing Wade Moravec; and **Benjamin Lagergren** as an 8th grade math teacher effective the 2024-25 school year replacing Denise Keater; and the following lane changes: **Madison Entinger** from BA20 to MA; **Gretchen Karg** from BA10 to BA20; **Hailey Krueger** from BA30 to MA; **Morgan Larsen** from BA20 to BA30; **Melanie Lawrence** from MA30 to MA40; the additional spring coach, **Morgan Johnson**, as a JV Golf Coach, and Elementary Laker News; Koch seconded; passed unanimously.

(Item VII, Subd. A) Joe Puncochar, Activities Director, gave a presentation about school activities. Puncochar reviewed the activity's winter surveys, new facility calendar program, and potential purchase of video boards.

(Item VII, Subd. B) Buildings & Grounds Director, Joe McKee, recommends increasing the pay rate for substitute custodians. Puncochar reviewed the recommendation to increase the sub pay rate for substitute custodians.

Puncochar recommended increasing the custodial sub rate to \$16.50; Bravinder seconded; passed unanimously.

(Item VII, Subd. C) Megan Tormanen, Business Manager, reviewed and recommended the treasurer's report.

Borrell recommended approval of the treasurer's report; Koch seconded; passed unanimously.

Tormanen reviewed the 2023-24 revised budget.

(Item VII, Subd. D) Bravinder motioned to approve the resolution terminating & nonrenewal of probationary teacher Adam Kuehl; Koch seconded; those in favor: Marketon, Mulvihill, Puncochar, Koch, Borrell, Bravinder and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. E) Superintendent Walbruch reviewed the updated 2024-25 school calendar with the changes due to the Read Act. The board members asked to move the late starts for October 11 to October 4 and December 6 to December 13.

Mulvihill recommended approval of the revised 2024-25 school calendar; Puncochar seconded; Superintendent Walbruch indicated that we are being budget conscious with the time needed for staff development for the read act; passed unanimously.

(Item VII, Subd. F) Heuer reviewed the April donations.

Borrell recommended approval of the resolution accepting donations; Marketon seconded; those in favor: Bravinder, Borrell, Koch, Puncochar, Mulvihill, Marketon and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. G) Heuer indicated the following items will be on the work session:

- Review/Discuss the Strategic Plan
- Approve/Adopt the Strategic Plan
- Approve the Revised 2023-24 Budget
- Potential Discussion of the 2024-25 Budget

Marketon recommended approval of the items for the work session; Mulvihill seconded; passed unanimously.

(Item VIII, Subd. A) Superintendent Walbruch reported:

- Congratulations to Winsted Elementary for their School of Excellence Award
- Thank you to all those who participated in the Strategic Plan process

(Item VIII, Subd. B) Principal Schimelpfenig reported:

- Our third quarter reward day was a big success. Students and teachers competed against each other in basketball and volleyball.
- MCA testing starts next week, and we will be using our coupon incentive program again this year.
- The 2024-25 hiring process has begun, and we are working on the schedule as well.

Principal Kuehn reported:

- March has been a busy month.
- Staff recognitions are down this month; positive and negative communications to parents are down as well.
- We've had some bathroom vandalism.

Principal Olson reported:

- There will be a Humphrey Elementary first and second grade music program on May 2nd
- The spring walk to school day is May 8th
- The PTA's have been very active and have planned additional activities in April and May. We thank them for their continued involvement and support.

(Item VIII, Subd. C) Heuer reported the school board committee reports are attached. Bravinder reported Wright Tech Center's bill was sent through to the state and it is moving forward better than expected.

Superintendent Walbruch reported next months department report will be from Wright Tech Director Brian Koslofsky.

Borrell reported the Buildings and Grounds Committee met with another facilities management vendor. The committee also discussed the impact of LED lighting.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:

[Calendar Link](#)

Students of Excellence-April 24-Resource Training @ 4:30pm Bravinder
Graduation June 2

(Item IX) Next Meeting Dates:

Strategic Plan Community Plan Session-April 10, 2024 6:30pm HLWW HS Media Center
Strategic Plan Community Plan Session-April 22, 2024 5:30pm HLWW HS Media Center
Work Session Meeting-April 22, 2024 6:30 pm HLWW HS Media Center

(Item X) Items for next meeting

Work Session:

- Review/Discuss the Strategic Plan
- Approve/Adopt the Strategic Plan
- Approve Revised 2023-24 budget
- Discuss 2024-25 budget

Regular Meeting:

- Bill Reader for May-Marketon
- Bill Reader for June-Mulvihill
- Bill Reader for July-Heuer
- Department Report-Wright Tech Center
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report

REGULAR MEETING
Monday, April 8, 2024

Page 4

Heuer adjourned the meeting at 8:17 pm.

Respectfully submitted,

Katie Koch, Clerk