

BOARD REPORT

TO: Board of Education

FROM: Director of Business Services Heather Aune

DATE: Monday, July 13, 2026



TOPIC/PURPOSE OF REPORT: Annual Fiscal Year Authorizations 2026-2027

REFERENCE TO POLICY/STRATEGIC PLAN: POLICY 702 Accounting

RECOMMENDED BOARD ACTION: Consent Action Item

DATE FOR BOARD ACTION: Monday, July 13, 2026

REPORT

The following items pertain to the fiscal year 2027. They are of a routine nature and although board action is required, discussion is usually unnecessary. I recommend approval of each item as indicated. In the event a board member wishes to discuss any item, it should be removed from the consent agenda so that it may receive individual attention.

I. Designation of official newspaper

Annotation: The District is designating the Pioneer Press as the official legal newspaper serving our area.

Recommendation: That the Pioneer Press be designated as the official newspaper for the 2026-2027 school year per M.S. 123.33: Subdivision 11, and M.S. Chapter 331.

II. Membership in the Minnesota School Boards Association

Annotation: Membership in the Minnesota Boards Association is beneficial to the efficient operation of the school district. The annual cost for the 2026-2027 school year is \$13,217.

Recommendation: That the School Board renews the district's membership in the Minnesota School Boards Association (MSBA) for the 2026-2027 school year.

III. Membership in the Association of Metropolitan School Districts

Annotation: The Association of Metropolitan School Districts serves as a research organization and advocate for the district's interest in legislation. We believe that continued membership is most important. The annual cost for the 2026-2027 school year is \$8,932.

Recommendation: That the School Board renews the district's membership in the Association of Metropolitan School Districts (AMSD) for the 2026-2027 school year.

IV. Membership in BrightWorks (Formerly known as the Metro Education Cooperative Service Unit (Metro ECSU))

Annotation: Membership in BrightWorks is beneficial to the efficient operation of the school district. The annual cost for the 2026-2027 school year is based off of a fee plus an additional cost per pupil, final membership fee not to exceed \$TBD.

***NOTE:** *The district has not yet received the amount due at this time. The board will be updated with the amount once the invoice has been received.*

Recommendation: That the School Board renews the district's membership in the Metro Educational Cooperative Service Unit (Metro ECSU) for the 2026-2027 school year.

V. Membership in CAREI (Center for Applied Research and Educational Improvement)

Annotation: CAREI is a research center that serves as the link between research and practice in Minnesota schools, PreK-16, and other agencies interested in applied educational research. The annual cost for the 2026-2027 school year is \$TBD.

***NOTE:** *The district has not yet received the amount due at this time. The board will be updated with the amount once the invoice has been received.*

Recommendation: That the School Board renews the district's membership in CAREI for the 2026-2027 school year.

VI. Designation of financial institutions or depositories

Annotation: The District is designating Old National Bank, PMA Financial Network, and Wells Fargo as the three financial institutions as depositories.

Recommendation: That the School Board designates these three financial institutions as depositories for the 2026-2027 school year.

VII. Approval of authorized personnel to transfer funds and authorize wire transfers

Recommendation: That the School Board authorize Dave Bernhardson, Superintendent; Heather Aune, Director of Business Services; Rochelle Greenwood, Controller (with prior written approval of Mr. Bernhardson or Mrs. Aune only) to authorize the transfer of funds and wire transfers.

VIII. Authorize the payment of certain claims

Recommendation: That the School Board authorize the Superintendent and Director of Business Services to purchase, lease, and contract for goods and services within the limitation of the approved budget provided that any transaction in an amount exceeding the minimum amount for which bids are required must first be specifically authorized by the School Board.

IX. Authorize the Superintendent to approve open enrollments

Recommendation: That the School Board approves open enrollments to be authorized by the Superintendent.