



HOWARD LAKE
WAVERLY · WINSTED
Public Schools

Over-Night Field Trip Request Form

Date(s) of Trip: Jan. 10-12th 2024

School: Humphrey Elementary Winsted Elementary
 Middle School High School

Destination: Deep Portage

Telephone Number: 1-218-682-2325

Address: Haukensack, MN

Departure Time From School: 8:15am (Jan. 10)

Return Time to School: 3-4pm (Jan. 12th)

Class, Club, Sport/Activity or Grade Level: 6th grade

Teacher/Advisor in Charge: Brooke Drazum

Purpose/Related to Which Essential Standards: 6.2.3.2.1, 3.2.2, 3.2.3

6.1.3.4.1 and 7.4.2.1.1, 2.1.2, 2.2.2

Approximate Expenses: District Student/Activity Account

Event/Ticket Cost: \$134

Bus Cost: _____

Other: _____

> \$16 total:
\$150

Approvals –

Supervisor/Coach Signature Brooke Drazum Date 9/5/23

Principal/Director Signature [Signature] Date 9/6/23

Superintendent Signature [Signature] Date 9/6/23

School Board Signature _____ Date _____

Requests must be submitted to building principal **30 days** prior to the trip.
Trip must be approved by the School Board prior to trip date.
A separate request form must be filled out for each trip.