

Denton Independent School District
RFP #2207-12 Courier Services - Renewal
May 13, 2025

SUMMARY:

This item requests approval to renew RFP #2207-12 Courier Services.

BOARD VALUE:

Growth & Management... In pursuit of excellence, we value demonstrating effective and efficient management of district resources and providing leadership and/or oversight to ensure District meets all fiscal, legal, and regulatory requirements.

PREVIOUS BOARD ACTION:

RFP #2207-12 Courier Services was awarded on July 26, 2022, to Stem and Stem Courier.

BACKGROUND INFORMATION:

The initial award for this proposal was for two (2) years with an option to auto-renew for three (3) additional one-year terms. This award is the second additional one-year term.

SIGNIFICANT ISSUES:

The service allows for depository and non-depository related pick-ups and deliveries from District and non-district locations on an “as needed” basis. This contract is being renewed on a yearly basis for TDA, Texas Department of Agriculture, compliance. There is no increase in rates for the 2025-2026 school year.

FISCAL IMPLICATIONS:

The cost will be borne by the appropriate department or campus fund.

BENEFIT OF ACTION:

Passage will allow the receipt, transport, and delivery of monies and securities designated by the District.

SUPERINTENDENT’S RECOMMENDATION:

It is recommended that RFP #2207-12 Courier Services be renewed for a term of one (1) year from August 1, 2025, through July 31, 2026.

STAFF PERSONS RESPONSIBLE:

Cindy Willis, Director of Purchasing
Liz Raftery, Director of Child Nutrition
Julie Simpson, Director of Finance
Vicki Garcia, Executive Director of Financial Operations

ATTACHMENT:

None

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____