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Executive Director's Report to the Board

Date of Report: April 7, 2026

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Priority 1: Academic Excellence

Focus: Alignment of curriculum, continuous improvement, and evolving needs.

- **Academic Administration:** Reviewing data including IXL and CAPTI to look at potential needs for additional support for 2026-27.

Priority 2: Culture and Organizational Alignment

Focus: Unified culture, safety, shared norms, and policy compliance.

- **Friends of Education:** We received a 100% compliance for statutory requirements on our website audit in March.
- **Strategic Planning:** The Strategic Planning Committee convened to review long-term goals and finalize the framework for upcoming action planning teams.
- **Policy & Governance:** Research and review of school-wide key policies are underway to ensure compliance and clarity.

Priority 3: People and Professional Excellence

Focus: Developing faculty, investing in people, and professional growth.

- **Staff Development:** Collaboration with Staff Development Committee to design the 2026-27 Staff Development Survey. This survey will identify professional learning priorities and gauge staff interest in joining the new action planning teams.
- **Leadership Networking & Advocacy:** Engaged with the Minnesota Association of Charter Schools (MACS) through the weekly Administrator

Support Call and the Friday Legislative Update to monitor the 2026 Legislative Session and its impact on charter schools.

Priority 4: Financial Sustainability and Stewardship

Focus: Stewardship, diversifying revenue, and aligning resources.

- **Financial Management:**
 - Met with [Cooperative Purchasing Connection \(CPC\)](#) . This is a public, nonprofit organization that provides Minnesota, North Dakota, and South Dakota schools with competitively bid purchasing contracts to save money and ensure compliance with procurement regulations. It allows schools to skip the time-consuming formal bid process while securing high-value pricing on everything from office supplies to technology.
 - Consulted with School Management Services (Todd Netzke) regarding ongoing financial oversight and upcoming budget cycles.
- **Streamlined internal processes:** Implementation of a clear and consistent process for student parking.
- **Facilities:** Met with the Affiliated Building Company to discuss transition to SMS.

Priority 5: Strategic Communication and Brand Development

Focus: Trust, transparency, and telling the school's story.

- **Enrollment Communication:** Dispatched Online Learning Registration (OLR) letters to returning families, initiating the re-enrollment process for the upcoming school year.
 - Significant time savings for office staff as they are no longer taking papers home to enter enrollments.
- **Internal Communication:** Distributed school-wide calendaring updates to staff to coordinate major events for the 2026-27 school year, ensuring transparency and long-range planning.

