

Banner ID # @	Last Name Cabrales, Jerrick	First	Middle Initial	Telephone
Address		City		State Zip

**Part I: Check all that apply**

Classification: <input type="radio"/> Administrative/Professional Staff <input type="radio"/> Faculty <input type="radio"/> Support Staff <input type="radio"/> Temporary <input checked="" type="radio"/> Regular	<input type="checkbox"/> New Employee <input type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input checked="" type="checkbox"/> Other (explain)  Changing from temporary full time to regular full time
<input type="radio"/> Full-Time <input checked="" type="radio"/> Part-Time		

**Part II: Assignment/Accounting** Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

<b>CURRENT</b> Division/Unit: Administration / Athletics	Job Vacancy No.: (if applicable) 2308 F 038
Job Title/Position: Head Volleyball Coach/Instructor	Specialized Area: Volleyball
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No	Funded in which FY? FY24
Budget Number: 1110-14309-6091-100 70.9%; 3914-352-6091-901 29.1%	Position No. (NBAPOSN): HVC01T
Compensation: \$ 60,722	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)
Sched FAC Grade 1 Step 10	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 08/08/23	End Date: na
<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:  
 9 months  10 1/2 months  12 months  Other (specify)

<b>PROPOSED</b> Division/Unit: Administration / Athletics	Job Vacancy No.: (if applicable) 2405 F 018
Job Title/Position: Head Volleyball Coach/Instructor	Specialized Area: Volleyball
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No	Name of Replaced Employee: n/a
Budget Number: 1110-14309-6091-100 70.9%; 3914-352-6091-901 29.1%	Funded in which FY? FY24
Budget Number: 1110-14309-6091-100 70.9%; 3914-352-6091-901 29.1%	Position No. (NBAPOSN): HVC001
Compensation: \$ 60,722	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)
Sched FAC Grade 1 Step 10	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 08/19/24	End Date:
<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:  
 9 months  10 1/2 months  12 months  Other (specify)

Explanation of Action:  
 In addition to Spring 2024, benefits should be extended during 2024 Summer months. *ks*

**Part III: Position/Budget Authorization**

Recommended by Supervisor/Department Head <i>Keith Edge</i>	Date 5/24/22	Approved by Dean	Date
Approved by Division Chair	Date	Approved by Vice President	Date
Approved by Cabinet Level Supervisor <i>Betsy A. Melnick</i>	Date 5-28-24	Reviewed by Human Resources <i>Daniel Johnson</i>	Date 5/28/2024
Budget Approval <i>130K Boon</i>	Date	Approved by President <i>Betsy A. Melnick</i>	Date 6-3-24