



HLWW Public Schools
Employment Recommendation Form

Date: June 5, 2024

Name of Applicant: Abigail Gunnarson

Recommended By: Jim Schimelpfenig

Title of Position: 8th grade language arts

Location: Middle School

Step/Lane: BA 2

Position Supervised By: Jim Schimelpfenig

Pay Rate (hourly employees):

Position Term Description (part time, full time, year-round, school year, etc) Full Time

Starting 23-24 school year

Is applicant replacing someone or is this a new hire? Replacing Deborah Newman

Top Priorities for the Position:

1. Best fit for our students and 8th grade team
2. Build positive relationships with students and staff
3. Experience and desire to teach language arts and reading

Number of Applicants: 4

Number of Candidates Interviewed: 1 (3 has accepted jobs and declined the interview)

Interview Team: Jim Schimelpfenig, Paula Timm, Sarah Baxter, Melanie Lawrence

Educational Background of Candidate: Bachelor's Gustavus Adolphus College

Employment Background of Candidate: 1 year at Spectrum School teaching 8th grade LA

Administrative Recommendation (include qualities that applicant brings to the position: Ms. Gunnarson has an energetic personality and is very enthusiastic about her teaching and creative in her engagement of students.

Previous Tenure (teaching positions ONLY) Yes _____ No X

Supervisor Signature Jim Schimelpfenig Date 6/5/24

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| <i>Office Use ONLY</i> | |
| Copy to HR (prior to board meeting) _____ | |
| Copy to Employee _____ | Date of HR Meeting _____ |
| Union Steward Contacted (where applicable) _____ | |