SCPA School Board Minutes June 23, 2026

Members Present: T. Gulbransen (Chair), R. Thorson (Vice-Chair), D. Smith (Treasurer), H. Gonzalez (Secretary), A. Bagwell, H. Johnson, J. Johnson, K. Osberghaus, A. Sachs

Members Absent:

Remote Board Members:

Ex-officio Members Present: J. Fuchs (Executive Director)

Guests: None

1. Call to order: T. Gulbransen called the meeting to order at **6:00** PM.
2. Open Forum - None
3. Seating New Board Members
4. Board Calendar
5. **Consent Agenda:** Board Minutes
    a. May 19, 2026 Board Minutes
    b. Executive Director's Report:
        i. Executive Director's Report June 23, 2026 - J. Fuchs
    c. Business Manager Report - T. Netzke
        i. June 2026 Divvy
        ii. Budget Update
        iii. Cash Flow
        iv. Bills Paid
        v. Top 20 Paid Vendors
        vi. Bank #, Last Four

vii. Bank 1 Reconciliation

viii. Bank 4 Reconciliation

ix. Bank 10 Reconciliation

x. Bank 12 Reconciliation

xi. Bank 13 Reconciliation

xii. Balance Sheet

xiii. Covenant Compliance

d. Governance Manual Policy Approval

i. Policy 208 (Clean) Development, Adoption, and Implementation of Policies

ii. Policy 606 Formal Request for Alternative Instruction

iii. Policy 660 Honoring Deceased Students and Staff (No Prior Policy)

iv. Policy 721 Procurement Policy (MSBA Updates - 2nd Read)

1. 5.D.1. Technical Edits - Change Board Clerk to Board Secretary

2. 5.D.2. Board Member Documents (Signing Electronically):

a. 5.D.2.a. Assurances

b. 5.D.2.b. Oath of Office

c. 5.D.2.c. Conflict of Interest Statement

d. 5.D.2.d. Conflict of Interest Acknowledgments and Disclosures

e. Contracts

5.E.1. Deaf and Hard of Hearing

5.E.2. School Psychologist Contract

5.E.3. Youth Frontiers Contract

5.E.3.a. Nice Healthcare Contract

- Motion to Approve the Consent Agenda: D. Smith
- Second: R. Thorson
- Approved: All

6. **Agenda**

   a. Upper School Principal Report
   b. Middle School Principal Report
   c. Lower School Principal Report
   d. Special Education Director Report
      i. 6.D.1. Comparison Data Report
         a. SPED RFP Comparison for Board
         b. PHRS St. Croix

- Motion to Approve the contract with Precision HR or Para Support on Occupational Therapy Support: K. Osberghaus
- Second: J. Johnson
- Approved: All

   e. Activities Director Report
   f. Approval of MSHSL Membership (Board Secretary Signature Required)

- Motion to Approve the 2026 Minnesota State High School League Membership Resolution and authorize board secretary to execute all required documents on behalf of St. Croix Preparatory Academy : R. Thorson
- Second: K. Osberghaus
- Approved: All

   g. Employee Handbook
      i. Draft FY27 Employee Handbook
      ii. Employee Handbook 2026-27 Cover Summary for Board - June 23, 2026

- Motion to Approve 2026-2027 Employee Handbook: J. Johnson
- Second: D. Smith
- Approved: All

h. Family and Student Handbook

- Motion to Approve the Student and Family Handbook as presented with the edit of a *To Be Determined* under the Parking Permit Cost: R. Thorson
- Second: D. Smith
- Approved: All

i. Board Calendar 2026-2027
    i. Internal Calendar - Board
- Motion to Approve the 26-27 St. Croix Prep Board Calendar: K. Osberghaus
- Second: H. Gonzalez
- Approved: All

j. Finance Committee Update
k. Policy Removal - Requires Approval, SCPA 302 - Kindergarten Admission
- Motion to Approve to Rescind and Remove SCPA Policy 302 Kindergarten Admission as recommended by Governance and the Executive Director: J. Johnson
- Second: K. Osberghaus
- Approved: All

l. Board Governance Committee Policy Review Procedure
m. Annual Finance Designations for Next Year (Requires Signatures)
    i. EDIAM Board Resolution
    ii. SCPA FY 27 Annual Designations (Delegation of Authority)
- Motion from Terri G.: I motion to approve the annual financial designations for the 2026–2027 fiscal year, including the Identified Official with Authority, Official Newspaper, Designation of Depository, Account Signatories, Collateralization of Funds in Excess of FDIC Insurance Limits, and Delegation of Authority to Make Electronic Funds Transfers as presented: D. Smith
- Second: J. Johnson
- Approved: All

Closed Meeting: 7:45 pm

The Board will now close the meeting pursuant to Minnesota Statutes Section 13D.05, Subdivision 3(a), to evaluate the performance of the Executive Director. The meeting will be recorded as required by law. Upon conclusion of the closed session, the Board will reconvene in open session.

- Motion to reconvene the regular meeting in open session: Terri G. (8:35 pm)
- Second: Danielle S.
- Approved: All

- Motion to Approve the summary of the Executive Director's Evaluation pending negotiation of the goals with Dr. Fuchs delegating that authority to the Executive Committee: A. Bagwell
- Second: J. Johnson
- Approved: All

Adjournment: 8:43 PM
Motion to adjourn: R. Thorson
Second: J. Johnson
Approved: All

Respectfully Submitted by H. Gonzalez St. Croix Preparatory Academy Board Secretary